Third Party On-Water Skill Standard Conformity Assessment
- Process Flow Chart

Course Provider completes and signs on-water application package; submits to NASBLA headquarters indicating it is for Verified Course Conformity Assessment.

NASBLA reviews course materials to ensure a complete package has been submitted. Identifies/contracts with Verification Review Members; names Verification Lead Reviewer.

NASBLA submits materials to Lead Reviewers. NASBLA provides the designated applicant contact with the Lead Reviewer’s contact information.

Reviewers examine course content to assess conformity to the designated on-water American National Standard. Lead Reviewer communicates as needed with course provider contact. Time approx. 30-45 days unless Applicant is notified of delay.

Each Reviewer independently assesses the course based on its submitted materials; completes assessment report(s) and submits to Lead Reviewer.

Lead Reviewer compiles initial results. Facilitates discussion with Reviewers for final consensus. Lead Reviewer completes and signs verification report and files report with NASBLA. NASBLA reviews for determination.

Course NOT verified. NASBLA notifies course provider. Provides report of course deficiencies.

Course provider has 90 days to modify and resubmit course to NASBLA. *(Extension permitted with new deadline agreed upon if requested in writing prior to end of 90 day period.)*

Course is resubmitted and reviewed.

NASBLA posts Verified Course Provider information on website. Course provider abides by Terms and Conditions agreement for use of Verified Course Mark.

Course verified. NASBLA notifies course provider with official letter and award of individual Verified Course Mark.

For Course Providers accepting USCG grant funded Fee Waiver: Course Provider submits annual data as outlined in *USCG Grant Funding with Fee Waiver – Terms and Conditions Agreement* for duration of time the Verified Course Mark is valid. Failure to abide by terms and conditions invalidates Verified Course Mark.

Course is NOT resubmitted within authorized time period. Application is CLOSED.

Note: The cost of one additional review cycle is included with the initial fee/waiver. Subsequent applications may require additional review fees.