

NASBLA ENGINEERING, REPORTING AND ANALYSIS COMMITTEE (ERAC)

VENUE for all events March 2 and 3

Lodging and Meetings: Lexington Hilton Downtown, 369 W Vine St, Lexington, KY 40507, 859.231.9000

FRIDAY, MARCH 2, 2018 EVENTS

NASBLA BLA Workshop (**Magnolia Room**, 2:45p-3:45p)—joint USCG/ERAC presentation on status of project to draft Coast Guard’s national policy on accident reporting (USCG/ERAC charge IR&A 2018-1, in progress).

USCG/ERAC IR&A 2018-1 workgroup meeting (**Saddlebred Room**, 5:30p-7:30p)—policy workgroup members convene to conduct additional work session in advance of full committee meeting.

SATURDAY, MARCH 3, 2018—MEETING of the FULL COMMITTEE

8:00 a.m – All Committees Gathering – SALON C / 9:00 a.m. – ERAC Convenes -- BLUEGRASS

MEETING MATERIALS

Items will be posted to <https://www.nasbla.org/advocacy/erac/meetingmaterials> and [ERAC’s Overall Activity Basecamp project area](#). Members and other meeting participants who cannot access either of these sites will receive materials by email attachment.

MEETING DAY MEAL/BEVERAGE INFORMATION

Coffee/other beverages and lunch will be provided.

TELECONFERENCE OPTION (TBD based on need)

AGENDA (subject to adjustment)

All times shown are Eastern Standard

- 8:00 a.m. Setting the Stage – Plenary Gathering of all NASBLA Policy Committees (SALON C)**
- Welcome / Opening Remarks
 - Overview of operational matters affecting all committees—policies and roles, calendar, milestones for remainder of cycle, measures of effectiveness, 2018 video reports for annual conference committee briefings
 - Cross-walk around NASBLA—overview of major issues and topics from discussions emerging from presentations at NASBLA Executive Board meeting and BLA Workshop; news of major initiatives underway, including strategic and implementation planning; update on Knowledge Management efforts; crossover committee issues and topics (with focus on charges requiring coordinated discussion among certain committees)
- 8:45 a.m. Break – Committees move to their meeting rooms – ERAC is in BLUEGRASS**

- 9:00 a.m. **Setting the Stage – ERAC’s Work for the Day**
- Member and guest introductions and Chair’s opening remarks
 - Goals for this meeting
 - Agenda adjustments / member items

- 9:30 a.m. **2018 Charge and Topic Exploration Review – Status Reports [Full Committee]**
- Committee-wide leadership and charge team leaders will take the full committee through a review and initial discussion on the status of the 2018 charges. Chairs or charge team leaders should be prepared to start the process by *briefly* reporting on charge activity to date, what still needs to be done, obstacles to completing work, and suggested resolutions/actions.

*Time will be allotted in the afternoon for breakouts, with report outs, and then final discussion by the full committee to guide work or resolve issues. **Charges in blue below likely will need breakout discussions in the afternoon. Paddlesports-related charges will be covered during the working lunch, with additional time allotted if needed.***

Monitoring & Evaluation:

- ✓ Input to U.S. Coast Guard policy / regulatory proposals / actions (ERAC_M&E 2018-1)

Knowledge & Content Management:

- ✓ Continue developing NASBLA Lighthouse Forum (ERAC_K&CM 2018-1)

Investigation, Reporting & Analysis:

- ✓ **USCG/ERAC Collaborative development of national policy on accident reporting (ERAC_IR&A 2018-1)**
- ✓ Rollout state-level statistical report template (ERA_IR&A 2018-2)
- ✓ **Expand pilot/refine collection & analysis of human factors data (ERAC_IR&A 2018-3)**

RBS Statistics & Research:

- ✓ **Continue exploring boating fatality/casualty rate numerators (ERAC_S&R 2018-1)**
- ✓ **Collaborate on NASBLA Paddlesports Committee charge on data and trends (Paddlesports Charge 1) – see working lunch**
- ✓ Monitor activities associated with the Coast Guard’s 2018 NRBS and other safety/participation surveys conducted at national and state-level

Engineering & Equipment

- ✓ **Identify best approaches for capturing / recording / analyzing role of vessel hull and other design characteristics in accidents (ERAC_E&E 2018-1) – note: some aspects of this charge may be addressed as part of discussions on ERAC_IR&A 2018-1**
- ✓ **Develop model act and related resources re marine carbon monoxide detection systems (ERAC_E&E-2018-2)**
- ✓ **Continue examining basic flotation issues as apply to canoes / kayaks and collaborate with Paddlesports Committee (Paddlesports Charge 6) – see working lunch**

- ✓ Update on issues of mutual interest under discussion / activities underway by NBSAC BAE subcommittee, ABYC, NMMA, UL, and other groups

Update from Education & Outreach Committee's Passenger Safety Standard charge team

Noon **Working Lunch [ERAC w/Paddlesports members to discuss common charges/activities]**

1:15 p.m. **Breakout Work [Select Charges]**
As of this agenda version, the charges in **blue** on the previous page are most likely to need dedicated discussion time on site. Adjustments can be made as needed.

3:30 p.m. **Report-outs from Breakout Discussions [Full Committee]**

3:45 p.m. **Where Do We Go from Here? [Full Committee]**

Near-term:

- Review of specific next steps and timelines for post-meeting charge work and product development and delivery in the current cycle;
- Discussion / assignments re committee's video presentation for NASBLA annual conference committee briefing 2018;
- New topics that emerged from today's discussions for consideration as potential continuing or new charges for the 2019;
- Topics that can be developed into annual conference sessions.

Longer-term:

- Does ERAC's committee charter need any adjustments?
- What can ERAC do to improve its communications and product messages for NASBLA membership and other boating safety stakeholders?
- What other improvements could be made to the committee (e.g., its internal communications, operations, interactions, recruitment efforts, etc.)?

4:45 p.m. **Recap of Action Items / Major Discussion and Decision Points [Full Committee]**

5:00 p.m. **Adjourn**