NASBLA ENGINEERING, REPORTING AND ANALYSIS COMMITTEE (ERAC)

VENUE for all events March 2 and 3

Lodging and Meetings: Lexington Hilton Downtown, 369 W Vine St, Lexington, KY 40507, 859.231.9000

FRIDAY, MARCH 2, 2018 EVENTS

NASBLA BLA Workshop (Magnolia Room, 2:45p-3:45p)—joint USCG/ERAC presentation on status of project to draft Coast Guard’s national policy on accident reporting (USCG/ERAC charge IR&A 2018-1, in progress).

USCG/ERAC IR&A 2018-1 workgroup meeting (Saddlebred Room, 5:30p-7:30p)—policy workgroup members convene to conduct additional work session in advance of full committee meeting.

SATURDAY, MARCH 3, 2018—MEETING of the FULL COMMITTEE

8:00 a.m – All Committees Gathering – SALON C / 9:00 a.m. – ERAC Convenes -- BLUEGRASS

MEETING MATERIALS

Items will be posted to https://www.nasbla.org/advocacy/erac/meetingmaterials and ERAC’s Overall Activity Basecamp project area. Members and other meeting participants who cannot access either of these sites will receive materials by email attachment.

MEETING DAY MEAL/BEVERAGE INFORMATION

Coffee/other beverages and lunch will be provided.

TELECONFERENCE OPTION (TBD based on need)

AGENDA (subject to adjustment)

All times shown are Eastern Standard

8:00 a.m. Setting the Stage – Plenary Gathering of all NASBLA Policy Committees (SALON C)
  - Welcome / Opening Remarks
  - Overview of operational matters affecting all committees—policies and roles, calendar, milestones for remainder of cycle, measures of effectiveness, 2018 video reports for annual conference committee briefings
  - Cross-walk around NASBLA—overview of major issues and topics from discussions emerging from presentations at NASBLA Executive Board meeting and BLA Workshop; news of major initiatives underway, including strategic and implementation planning; update on Knowledge Management efforts; crossover committee issues and topics (with focus on charges requiring coordinated discussion among certain committees)

8:45 a.m. Break – Committees move to their meeting rooms – ERAC is in BLUEGRASS
9:00 a.m.  Setting the Stage – ERAC’s Work for the Day
- Member and guest introductions and Chair’s opening remarks
- Goals for this meeting
- Agenda adjustments / member items

9:30 a.m.  2018 Charge and Topic Exploration Review – Status Reports [Full Committee]
Committee-wide leadership and charge team leaders will take the full committee through a
review and initial discussion on the status of the 2018 charges. Chairs or charge team leaders
should be prepared to start the process by briefly reporting on charge activity to date, what still
needs to be done, obstacles to completing work, and suggested resolutions/actions.

*Time will be allotted in the afternoon for breakouts, with report outs, and then final discussion by
the full committee to guide work or resolve issues. Charges in blue below likely will need
breakout discussions in the afternoon. Paddlesports-related charges will be covered during the
working lunch, with additional time allotted if needed.*

Monitoring & Evaluation:
- ✓ Input to U.S. Coast Guard policy / regulatory proposals / actions (ERAC_M&E 2018-1)

Knowledge & Content Management:
- ✓ Continue developing NASBLA Lighthouse Forum (ERAC_K&CM 2018-1)

Investigation, Reporting & Analysis:
- ✓ USCG/ERAC Collaborative development of national policy on accident reporting
  (ERAC_IR&A 2018-1)
- ✓ Rollout state-level statistical report template (ERA_IR&A 2018-2)
- ✓ Expand pilot/refine collection & analysis of human factors data (ERAC_IR&A 2018-3)

RBS Statistics & Research:
- ✓ Continue exploring boating fatality/casualty rate numerators (ERAC_S&R 2018-1)
- ✓ Collaborate on NASBLA Paddlesports Committee charge on data and trends
  (Paddlesports Charge 1) – see working lunch
- ✓ Monitor activities associated with the Coast Guard’s 2018 NRBSS and other
  safety/participation surveys conducted at national and state-level

Engineering & Equipment
- ✓ Identify best approaches for capturing / recording / analyzing role of vessel hull and
  other design characteristics in accidents (ERAC_E&E 2018-1) – note: some aspects of
  this charge may be addressed as part of discussions on ERAC_IR&A 2018-1
- ✓ Develop model act and related resources re marine carbon monoxide detection
  systems (ERAC_E&E-2018-2)
- ✓ Continue examining basic flotation issues as apply to canoes / kayaks and
  collaborate with Paddlesports Committee (Paddlesports Charge 6) – see working
  lunch
✓ Update on issues of mutual interest under discussion / activities underway by NBSAC BAE subcommittee, ABYC, NMMA, UL, and other groups

Update from Education & Outreach Committee’s Passenger Safety Standard charge team

Noon Working Lunch [ERAC w/Paddlesports members to discuss common charges/activities]

1:15 p.m. Breakout Work [Select Charges]
As of this agenda version, the charges in blue on the previous page are most likely to need dedicated discussion time on site. Adjustments can be made as needed.

3:30 p.m. Report-outs from Breakout Discussions [Full Committee]

3:45 p.m. Where Do We Go from Here? [Full Committee]

Near-term:
- Review of specific next steps and timelines for post-meeting charge work and product development and delivery in the current cycle;
- Discussion / assignments re committee’s video presentation for NASBLA annual conference committee briefing 2018;
- New topics that emerged from today’s discussions for consideration as potential continuing or new charges for the 2019;
- Topics that can be developed into annual conference sessions.

Longer-term:
- Does ERAC’s committee charter need any adjustments?
- What can ERAC do to improve its communications and product messages for NASBLA membership and other boating safety stakeholders?
- What other improvements could be made to the committee (e.g., its internal communications, operations, interactions, recruitment efforts, etc.)?

4:45 p.m. Recap of Action Items / Major Discussion and Decision Points [Full Committee]

5:00 p.m. Adjourn