## **Conference Policy**

The National Association of State Boating Law Administrators (NASBLA) Executive Board shall assist in the site selection and logistics planning for the NASBLA Annual Conference. A board member shall be appointed by the chair. The board member and staff will advise the board and membership on site selection for the annual conference. The board member and staff can call upon representatives from past and future host states and such associate members and partners whose expertise can aid the association with site selection and planning logistics. NASBLA staff, as determined by the chief executive officer, will serve a support role.

Site selection by the committee should include the following considerations:

- Preference given to states which have not previously hosted an annual conference;
- Venue feasibility and accessibility;
- Geographic consideration to the extent that there is diversity from year to year in site selection;
- Access and distance to venues appropriate for on-water activity, as necessary;
- Cost of travel to location and cost of venue;
- And other considerations as deemed appropriate by the committee.

Site selections shall be made as far in advance as feasible and possible for planning and cost purposes, generally two years prior to the conference.

State member agencies interested in hosting a NASBLA Annual Conference shall make their interest known in writing to NASBLA staff. Interested agencies should suggest a choice of venues and submit a letter from their agency indicating that the agency is supportive of hosting. (Meeting space and room night requirements will be made available to interested parties in order to facilitate submission of appropriate venues.)

Once site selections and dates have been determined, they shall be announced to the membership at the earliest possible date to facilitate planning and promotion of the event, generally two years prior to the conference.

June 2. 2020 Date: Signed: Kanton K. Juner

Vice Chair/Secretary