



National Association of State Boating Law Administrators

APPLICATION for REVIEW and APPROVAL or RE-APPROVAL of a BOATING SAFETY EDUCATION COURSE

Questions regarding the NASBLA National Boating Education Standards may be directed to NASBLA, 1020 Monarch Street, Suite 200, Lexington, KY 40513, Attention Mark Chanski
Phone: 859.225.9487 E-mail: Mark.Chanski@nasbla.org

Note: After the original NASBLA review, and satisfactory review by a state, a letter of NASBLA approval will be forwarded to the course provider and the state. Course Providers are responsible for contacting any additional State Boating Law Administrator (BLA) for acceptance, endorsement, or recognition requirements and submitting the course to the state(s) for review.

Section 1 – Contact Information

Course Title: _____

Course Sponsor/Provider: _____ Contact Person: _____

Address: _____ City _____ State ____ Zip _____

Phone # _____ Fax #: _____ E-mail _____

Section 2 – Course Format

Intended Delivery Method - Check All that Apply

☐ Classroom based.

Home study (only state agencies) ____ Virtual based ____

☐ Internet based.

Designed to meet Interactivity Requirements

For review purposes, all submissions must be made in an electronic format.

Section 3 – Application Checklist

The following information and materials are required for original review (including original interactivity review), re-approval, and new provider requests only. Additional state reviews need only to submit a copy of this application with the appropriate state information and signature of the state reviewer on the first page to NASBLA.

☐ Include the appropriate application fee in accordance with the fee schedule posted on the NASBLA website. Please make checks payable to NASBLA. (Note: Additional fees for courses submitted for interactivity review apply.)

☐ Submit complete course materials with any supplemental course handouts or materials electronically.

☐ Any course text must be presented in paragraph form, not outline form, with supplemental diagrams, graphics, or photographs that have been created to engage target markets.

☐ List the title and producer of any videos used in the course. You may need to submit a copy of the item(s) if NASBLA does not already have a copy on file.

☐ Links or references to the NASBLA website should be correct and included in appropriate locations throughout the course.

☐ Submit a completed copy of the applicable NASBLA Education Standards Checklist based on the current knowledge standard.

- ☐ Complete Appendix A - NASBLA Education Standard Checklist for Conformity Assessment 2023 (Power National & State).
- ☐ Submit a copy of the course exam(s) – complete Appendix E, F, G, - Test Question Reference Table_ Exam Plan National & State-Specific Questions.
- ☐ Indicate the reading comprehension level for the course – see Appendix H - Reading Comprehension and Grammar.
- ☐ Submit a written Examination Integrity Plan in accordance with NASBLA Policy for Course Delivery Platforms and Student Assessments for a Boating Safety Education Course, Section 9: See Appendix C -Requirements for Student Assessments.
- ☐ Indicate the passing score for your examination. _____%
- ☐ Submit a signed copy of the NASBLA Terms & Conditions document for NASBLA Course Approval.
- ☐ Submit a copy of the Course Certificate of Completion. Please note that course certificates of completion must include the NASBLA logo as well as identify the state for which the course was presented. Associated with this approval is the recognition that the course is accepted by the National Recreational Boating Safety Program. Therefore, the course certificate of completion must also contain the following language “This course meets the American National Standards for Basic Boating Knowledge and is approved by the National Association of State Boating Law Administrators.” If this course is approved, you will be given the authorization to display the NASBLA logo, and we will be happy to provide you with a digital copy of the new NASBLA logo upon request. (Course Certificate of Completion language example – “This course meets the American National Standards for Basic Boating Knowledge and is approved by the National Association of State Boating Law Administrators and the Commonwealth of Kentucky.”)
- ☐ Will this course be presented in more than one state? _____Yes_____No

Section 4– Course Provider Release Statement

Scope of NASBLA Review: NASBLA reviews submitted courses for national standards and administrative policy compliance. A successful State-Specific review must be obtained from the state official in the state where the course is proposed to be taught. NASBLA makes no representation that any state review or approval will occur; that decision rests solely with each state. Final Course Approval requires both NASBLA approval and state approval. The fee submitted with this application applies to the NASBLA portion of the review process only. No refund will be made due to individual state action or inaction.

Warranty of Content: By submitting this application for course approval, Applicant represents and warrants to NASBLA that all course content is either (a) original material, including all text, pictures, drawings, and other intellectual content, such that Applicant has or is eligible to copyright same in its name, or (b) material which is in the public domain and is not subject to copyright(s) held by others.

Signature of Course Provider

Date

OFFICIAL (STATE and NASBLA) USE ONLY

Questions, comments, or concerns about specific course content/text should be directed to the course provider.

NASBLA Review: _____

NASBLA Education Director or Designee

Date

___ Meets National Content/ Administrative Policies ___ Meets Section 9.3A Interactivity Requirement

___ Does Not Meet National Content ___ Does Not Meet National Administrative Policies

State Reviewer: This course meets (specify) _____ state-specific content requirements and is approved for the following delivery methods (check all that apply) ___ Classroom, ___ Internet, ___ Interactive Internet, ___ Virtual, ___ Other (specify) _____

Additional State Requirements or Restrictions: _____

Signature

Title

Date