



SOBA BOARD MEETING
Tuesday, February 14, 2023
(via teleconference)
12:30pm – 2:30pm Eastern

MINUTES

Roll Call of Attendees

- Mike Wichrowski, President
- Todd Mize, Vice President
- Preston Smith, Past President
- Nancy Stewart, Treasurer
- Chris French, Member-at-Large
- Sharon Clark, Member-at-Large
- Catherine Buchalski Smith, Member-at-Large
- Hannah Helsby, Executive Director
- Taylor Matsko, Staff

Review of the Agenda and Amendments

Approval of Past Minutes

- Chris moved to approved January 2023 minutes. Preston seconded. Motion passed.

2023 Budget Review

- Nancy and Hannah reviewed the proposed 2023 SOBA budget. Catherine also participated in presenting the budget items related to the 2023 SOBA Education & Training Symposium. The executive board wanted to wait to approve the budget until Catherine could have further discussions with Washington's federal aid coordinator regarding grant expenses related to the symposium. Will discuss again in March.
- The executive board discussed registration rates for the 2023 SOBA Education & Training Symposium. Todd moved to adopt the proposed registration rates as discussed (see below). Catherine seconded. Motion passed.

2023 Exhibitor Registration Rates

Associate (Member) Exhibitor, Single - \$895
Associate (Member) Exhibitor, Double - \$1,595
Non-Member Exhibitor, Single - \$1,495
Non-Member Exhibitor, Double - \$2,695
Additional Exhibitor Attendee - \$450

2023 Attendee Registration Rates

Attendee, \$595 (*no non-member vs member pricing*)
One-Day Fee, \$250
Guest/Alumni, \$250
Awards Banquet Only, \$70
Awards Banquet Guest, \$70

Board Meeting in Washington

- Todd moved to confirm the SOBA Executive Board meeting to take place in Tacoma,

WA on May 2-3, 2023. Preston seconded. Motion passed. Board members to make airfare/travel arrangements to be reimbursed by SOBA. Hannah will provide details on room reservations as soon as they are available.

50 CFR 80 – Comment Review

- Open Comment Period through 3/03/23. Executive board came to the consensus that SOBA did not need to provide comments.

BABA Survey Update

- SOBA distributed a survey to CVA grant coordinator contact list and in the February SOBA newsletter. Deadline for response 2/28/23.

Strategic Plan Workgroup Update

- The draft SOBA strategic plan was distributed to the executive board for review. To be discussed further in March.

Policies & Procedures

- Due to time constraints this agenda item was moved to the March meeting.

Additional Discussion

- **SOBA Design Manual.** Todd will be taking over the task of managing updates to the SOBA Design Manual.
- **Aquatic Nuisance Species (ANS) – USCG Compliance Letter.** Mike made the executive board aware that the USCG has issued a letter to state boating law administrators regarding ANS fees and the certificate of number (CON). The USCG letter explained that fees related to ANS, or any other fee not related to the registration of a vessel, cannot be required when issuing a CON.

Preston moved to adjourn. Sharon seconded. Meeting adjourned.

Approved March 14, 2023