



**SOBA BOARD MEETING**  
**August 8, 2023**  
**1:00 pm – 2:30 pm ET | Virtual**

**MINUTES**

**Roll Call of Attendees**

- |                                 |  |
|---------------------------------|--|
| • Mike Wichrowski, President    | • Catherine Buchalski Smith, Member-at-Large |
| • Todd Mize, Vice President     | • Sharon Clark, Member-at-Large              |
| • Nancy Stewart, Treasurer      | • Hannah Helsby, Executive Director          |
| • Chris French, Member-at-Large | • Preston Smith, Past President - Absent     |

**Review of the Agenda**

- No amendments.

**Approval of Past Minutes**

- Chris motioned to approve the minutes from July 11, 2023. Nancy seconded. Motion passed.

**President's Report**

- Mike deferred his time to allow for more time for the symposium discussions.

**Treasurer's Report**

- Nancy and Hannah reported on the status of the 2023 state membership dues.

**Interim Business**

- **Awards Committee** - On July 19, 2023 SOBA staff submitted additional awards recommendations on behalf of the Awards Committee for Executive Board approval. The recommendations came with a motion and a second from the committee. Motion was approved through email vote on July 20, 2023.
- **Bylaws Subcommittee** - On July 19, 2023 SOBA staff submitted recommended revisions to the bylaws on behalf of the Bylaws Subcommittee for Executive Board approval. The recommendations came with a motion and a second from the committee. Motion was approved through email vote on July 20, 2023.

**Open Member-at-Large Board Member Position**

- Mike noted a member had expressed interest in the open member at large position and had submitted a letter of support from the member agency. The board agreed the best course of action was to ask the member to nominate from the floor during the annual business meeting, following the process laid out in the bylaws.

**Symposium Updates**

- The Board agreed to experiment with a raffle fundraiser for the Lacy Nichols fund in place of a silent auction. Staff will send a newsletter about the change and Catherine and Hannah will continue to reach out to partners to source items.

*Nancy left the meeting due to scheduling conflict.*

*Chris left the meeting due to scheduling conflict.*

- The board agreed to purchase a gift for the keynote speaker in lieu of a fee, which was in line with the preference of the speaker.

#### **Open Discussion**

- Catherine asked that the board members review the [\*TRACS USER HELP GUIDE for Boating Grant Programs – Determining Maintenance vs. Renovation\*](#) prior to the in person meeting so more discussion could take place.
- There was a review of the draft agenda for the upcoming in person Board meeting.

Catherine moved to adjourn. Sharon seconded. Meeting adjourned.

**APPROVED 8/27/23**