

NANN Board of Directors Quick Facts Sheet: Director-at-Large

Purpose/Time Commitment	Responsibilities	Qualifications
<p>Purpose: The general management of the affairs of the ASSOCIATION shall be vested in the Board of Directors, who shall:</p> <ul style="list-style-type: none"> • Transact all business of the ASSOCIATION. • Manage, control, and conserve the property interests of the ASSOCIATION. • Approve, budget, and authorize reimbursement of expenses to elected or appointed officials engaged in business on behalf of the ASSOCIATION. • Establish fees and dues. • Create standing task forces or special committees and define their duties. • Call meetings of the ASSOCIATION not already provided in these Bylaws. • Appoint an Executive Director or hire a firm to conduct the administrative and daily duties of the ASSOCIATION. <p>Length of Term: The elected officers shall serve their terms as specified in Article IV. Three Directors-At-Large shall be elected annually each year to serve a two-year term. The Director-At-Large member of NANN-AP shall serve for a term coextensive with his or her term as NANN-AP Chair.</p> <p>Members of the Board of Directors shall take office immediately after the adjournment of the annual meeting closest to their election or appointment and shall continue in office until their successors are duly elected and qualified.</p> <p>No Director-At-Large may be elected to serve in that capacity for more than two full terms. However, a Director-at-Large who is appointed to fill a vacancy may be elected to serve up to two full elected terms.</p>	<ul style="list-style-type: none"> • Participates in collaboration with the duly elected officers in the general management of the affairs of the ASSOCIATION. • Serves as Board liaison to NANN committee(s) at the appointment of the President. <ul style="list-style-type: none"> ○ Ensures that the committee's actions are consistent with NANN's mission and strategic plan and acts as the committee's advocate to the NANN Board. ○ Communicates relevant Board decisions to the committee. • Performs all duties incident to the position of Director-at-Large. • Participates in the orientation of newly elected Director-at-Large members to their duties. • Performs other duties as may be assigned by the Board. 	<ul style="list-style-type: none"> • Must be a member in good standing in the ASSOCIATION for at least three years prior to running for the Board of Directors. • Must be an RN. • Must present a documented history of leadership in NANN, NANN-AP, or <i>Advances in Neonatal Care</i>, as evidenced by active participation at the local, chapter or national level, as an officer or as a member of the board, a council, a committee, task force, or organizational liaison. Activities with other professional associations may be included but NANN participation will be weighted. • Must be currently practicing in neonatal nursing in a role such as clinical care, education, research, administration, industry, or consulting. Board members involved in job transitions will be allowed a 120-day grace period. • Must have the ability to meet the obligations and time commitments of this position, to attend regularly scheduled meetings, conference calls, and to regularly check and respond to electronic messages. • Restriction: Board members shall not serve in any other NANN volunteer role at the same time (this does not apply to Board liaison roles) unless expressly stated in the NANN Bylaws or is a Board or Council designated position. This includes NANN chapter officer positions. Exceptions can be made by the NANN President upon approve by the NANN Board of Directors, or the NANN-AP Council Chair upon the approval of the NANN-AP Council. Service on a task force may be made upon approval by the designated leadership body – either the

<p>The newly elected Board member is expected to attend the Board meeting at the Annual Conference during the year of their election at their own expense. Two night hotel stay will be compensated.</p> <p><u>Hours per Month:</u> Two to six hours per month, special projects may require more time.</p> <p><u>Meetings per Year:</u></p> <ul style="list-style-type: none"> • The NANN Board meets in person at the NANN Annual Conference. Required travel expenses will be reimbursed by the ASSOCIATION. • Meetings of the Board of Directors shall be held a minimum of two times each year. • The time and place of additional meetings shall be determined by the Board of Directors. • Special meetings of the Board of Directors may be called by the President or by request of at least five members of the Board of Directors. • A majority of the members of the Board of Directors of the ASSOCIATION, including the President, shall constitute a quorum for the transaction of business. <p><u>Annual Conference:</u> During their two years of service, NANN will reimburse Directors-at-Large for certain Annual Conference attendance expenses up to \$2,500.</p>		<p>NANN Board of Directors or NANN-AP Council.</p>
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