New Project Request Form

Form Submitted by (Proposer):

Name: _____

Date: _____

Email: _____

Organization: _____

Document Project Manager (DPM)

☑ Check if proposer will serve as DPM, otherwise complete DPM information below.

Name: _____

Email: _____

Organization: _____

Document Type (select one): Choose one document type

Document Title: _____

Document Scope Statement (included in project announcement and draft document):

Document Rationale Statement (included in project announcement and draft document):

Supporting Information (not for inclusion in the draft document):

Project Oversight Committee (Select One): Choose the committee that will manage this project**.**

Select one committee

Project Promotion: Include any details for announcement of the document project here. (i.e. additional Standards Committees that should be aware of the project, needs for specific subject matter expertise, etc)

Estimated Timeline (Month – Year):

Initial Draft Complete: _____ Draft Submitted to SPC: _____

Submit to : Standards@ampp.org

Review and Approvals

Review Notes:

Approval:

Standards Committee Chair Name:_____

Signature: _____

Date: _____