



Association for Materials Protection & Performance

Standards Program Committee Procedural Appeal Process

Addendum to AMPP Global Center Program Committee Charter

Updated: June 7, 2022

Scope of Document

This document details the procedural appeal process for the Standards Program Committee. Persons who have direct and materially affected interests and who have been or may be adversely affected by a procedural action or inaction of AMPP regarding the development of a proposed standard, or the revision, reaffirmation, stabilization, or cancellation of an existing standard, shall have the right to appeal on the basis of an alleged procedural infraction.

Article 1: Appeal to the AMPP Global Center Board of Directors

Standards Program Committee (SPC)

SECTION 1: SPC APPEALS PANEL

The SPC Appeals Panel decision may be appealed to the AMPP Global Center Board of Directors within 30 days of the ruling notification. Intent to do so must be filed by the appellant in writing with the SPC Chair, the AMPP Director of Standards, and the Secretary of the AMPP GC Board of Directors.

AMPP Global Center Board of Directors

SECTION 1: APPEAL TO THE AMPP GLOBAL CENTER BOARD OF DIRECTORS

The Secretary of the AMPP GC Board of Directors shall schedule the appeal to be heard by the AMPP Global Center Board of Directors as follows:

- At the board's next regularly scheduled Board meeting, provided the notice of appeal was filed more than 90 days prior to such meeting, or
- Any party of the appeal requests a later date than scheduled for the board, or
- The board secretary may, at the request of any party to the appeal, schedule such hearing any time or place that is convenient to the appeal parties and the board.

SECTION 2: AGENDA

The agenda for the appeal hearing shall be developed and circulated in advance, among the parties attending the hearing.

Appeal hearing agenda example:

1. Opening and introductions
2. Review of the process, rules, and expectations for conduct
3. Statement and summary of the issue with some background information
4. Presentation of support material by the appellant
5. Presentation of additional evidence
6. Presentation by additional persons
7. Deliberation and vote by the AMPP GC Board of Directors



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SECTION 3: DECISION

The board may rule at the time of the board meeting, or within 45 days of the close of the hearing. The board's decision shall be rendered in writing. The decision, including any supporting information, shall be sent to the parties of the appeal, the Chair of the Standards Program Committee, and the AMPP Director of Standards. The Chair of the Standards Program Committee may distribute the board's ruling to any other interested persons appearing at the hearing. The board's vote is by simple majority and the board's decision is final.

SECTION 4: ANSI PROCESS

For those AMPP standards that are a part of the ANSI process, a copy of the appeal and ruling shall be included in the ANSI documentation (BSR-9) submission.

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