

PCCP Advisory Committee Open Meeting Minutes
SSPC Orlando Conference, Fiesta 6
February 13, 2019
Rich Capolupo – Chair
10:30-12:00

- I. Intro/Sign-in sheet**
- II. QP1 Revision Approval (open discussion)**
- III. Mr. Henry Arato, PCCP Program Manager, PCCP QP Program Overview**
 - **PP presentation**
 - **QP Numbers**
 - **Deficiency Findings/Trends**
 - **Audit Update**
 - **Program Update**
- IV. Business Development Report, Mr. Greg Muha, SSPC BD Director**
 - **Greg is new to the position/SSPC**
 - **Reaching new and existing markets/customer base to grow QP program**
 - **Foreign Language Testing Translation Updates**
- V. QA/QC Roles, Mr. Tony Serdenes (GPI)**
 - **Define QA/QC**
 - **PCI covers this and can be a starting point, if needed.**
- VI. Surface Profile, Mr. Tony Serdenes (GPI)**
 - **Open Discussion**
- VII. Competent Person, Mr. Tom Schwerdt (Texas DOT)**
 - **Open Discussion**
- VIII. Adjourn**

The above bullets were topics discussed at the 2019 PCCP Advisory Committee Open meeting. Due to the sudden departure of the department director who missed this meeting, we failed to compose detailed minutes in the traditional sense.

We will take a few minutes prior to the start of the 2020 PCCP Advisory Committee Open meeting to discuss any specific items that need to be addressed or noted from the 2019 open meeting.

We apologize for this and have a plan in place to prevent this from occurring in the future.