

PCCP CLOSED MEETING MINUTES
SSPC Orlando Conference, Fiesta 6
Rich Capolupo-Chair
Feb. 13th, 2019 (12:00-1:30)

- I. **Intro/sign-in sheet**
- II. **Brad Wilder, Intech Contracting**
 - **Provided short PP presentation**
 - **Discussed QP1, Old vs. New Changes**
 - **Additional standard updates**
 - **Recommended audit language (not in the standard, just a starting point)**
- III. **Greg Roby, Stantec**
 - **Discussed QP2**
 - **Draft passed 92%**
 - **3 negatives, 2 resolved**
 - **Specific substantial changes need re-balloted**
 - **Move on to ballot**
- IV. **Proposed Amendments to DAC (open discussion)**
 - a. **Discussed DAC for Labor violations (Scaturro, Serse, and Tom K commented)**
- V. **Proposed SSPC Implementation Schedule for Canada (open discussion)**
 - **CAS requirements, 2021-2027**
- VI. **Mike Kline, SSPC Technology/Communications Director (not present)**
 - **Would SSPC Advisory Committee be interested in creating a sub-committee focused on marketing and business development to advise SSPC staff?**
 - **Received favorable interest per disussion**
 - **Richie Capolupo to reach out formally to SSPC contact to elaborate.**
- VII. **Adjourn**

The above bullets were topics discussed at the 2019 PCCP Advisory Committee Closed meeting. Due to the sudden departure of the department director who missed this meeting, we failed to compose detailed minutes in the traditional sense.

We will take a few minutes prior to the start of the 2020 PCCP Advisory Committee Closed meeting to discuss any specific items that need to be addressed or noted from the 2019 closed meeting.

We apologize for this and have a plan in place to prevent this from occurring in the future.