

AMPP Step-by-Step Guide to Joining or Changing Your Chapter Affiliation

Purpose

This guide explains how AMPP members can join additional chapters and understand current chapter affiliations rules within their member profile.

Joining A Chapter

1. Log into your AMPP member account/profile
 - a. Open the AMPP website and select the red **“Login”** button at the top of the navigation bar.



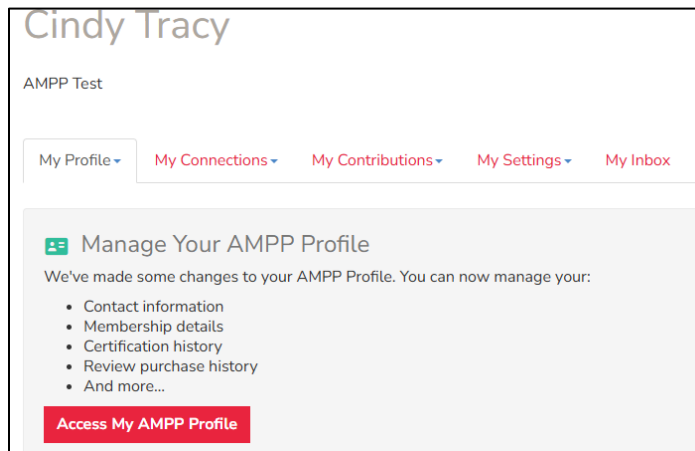
Enter Your AMPP Login Credentials

1. Enter your email address and password associated with your AMPP profile

A screenshot of the AMPP login form. At the top, a dark grey header contains the word "Welcome" in white, followed by the text "Please log in or create an account to continue." Below this, the form is divided into two main sections. The left section is a large, empty white box. The right section is a white box with a light blue border. It contains the text "Log In" at the top, followed by an "Email" label and a text input field containing "xxxxxx@ampp.org". Below the email field is a "Password" label and a password input field with a magnifying glass icon and a series of dots. At the bottom of the right section is a red button labeled "Log In".

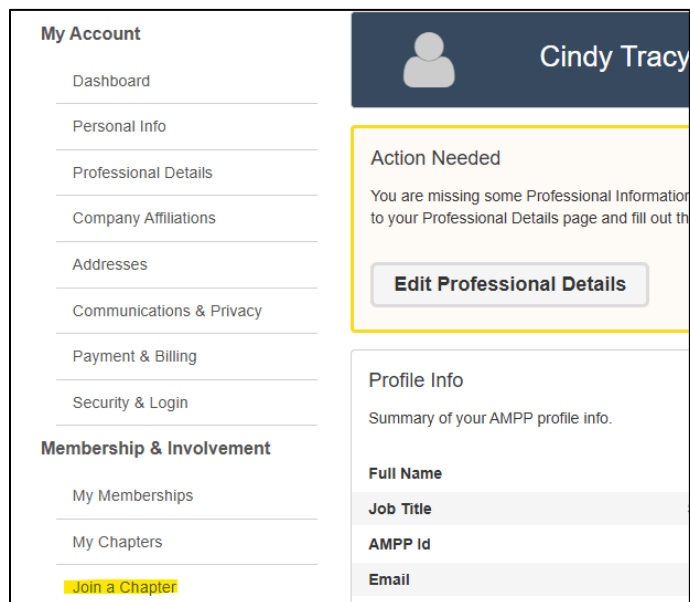
Access Your Member Profile

1. Select the red button to “**Access My AMPP Profile**”



Navigate to Chapter Selection

1. On your profile dashboard, locate the “**Join a Chapter**” section on the left-hand menu.



Search for a Chapter

1. You can search by:
 - a. Chapter name
 - b. Country
 - c. City
 - d. State
 - e. Postal code

Note: Results are automatically prioritized based on the member's billing address on file.

Join Chapter

My Account

- Dashboard
- Personal Info
- Professional Details
- Company Affiliations
- Addresses
- Communications & Privacy
- Payment & Billing
- Security & Login

 Search Options

Chapter Name

Houston

Country

Select Country

State

Select State

City

Postal Code

Search

Add A Chapter

1. Select “**Add**” next to the chapter you want to join.
2. You may join multiple chapters.
3. Select “**Save**” to confirm your selection.

 Chapters closest to you

Houston Chapter

City:

State: TX

Country: United States

Postal Code: 77429

Add

Note: The first chapter you select will be designated as your *primary chapter*. Any additional chapters you join will be considered secondary.

Updating Your Chapter Selection

Once a chapter has been selected, it **cannot be removed or changed** within your profile.

However, members may add additional chapters at any time, by repeating the “Join a Chapter” process above.

If you need to remove or update your current chapter affiliation, please contact AMPP Customer Support:

-  **Phone:** 1-800-797-6223
-  **Email:** [customer support](mailto:customer.support@ampp.org)

Additional Notes

1. Changes to chapter affiliations typically take effect immediately.
2. Ensure your billing address is up to date for accurate chapter suggestions.