

Guidelines for Chapter/Area Awards Program



1 Introduction

AMPP has an active and robust Awards Program at the Association level, which recognizes the excellence and commitments of members and corporations in promoting the mission of AMPP.

Similar programs at the chapter and area levels could and should be established. Following is a suggested template of how such an award program at these levels could operate. It is recognized that AMPP is a world-wide organization, and that local customs and traditions would affect what kind of awards apply. These guidelines are to assist in helping chapters and areas to recognize excellence and commitments within their area.

2 Award Categories

Each Chapter would decide what categories for which they want to create an award.

The selection of awards will be based on the vision and mission of each chapter.

The Chapter Awards Program should aim to recognize and celebrate the outstanding achievements and contributions of members and corporations within each chapter. These awards highlight excellence in various fields and encourage continued dedication to professional and scientific advancement.

An important aspect of these Chapters is that the award criteria must be clearly outlined and defined. These criteria explain what comprises the activities that are exceptional. How specifically does the nominee achieve each of these criteria?

Some examples to consider during the creation of these Chapter Awards are as follows:

- 2.1. Chapter Research Excellence Award: Awarded for significant contributions to research and development within the chapter, including innovative studies, publications and advancements in the field of corrosion and coatings.
- 2.2. Outstanding Chapter Member Award: Recognizes a member who has demonstrated exceptional commitment and service to the chapter, contributing to its growth and success through leadership, volunteerism, and community engagement.
- 2.3. Chapter Industry Impact Award: Honors a company or organization within the chapter that has made notable contributions to the industry, including advancements in technology, sustainability practices, and community involvement.

- 2.4. Chapter Professional Service Award: Awarded to a member who has shown exemplary professional service, including mentoring, education, and promoting best practices within the industry.
- 2.5. Chapter Craftsmanship Award: The Craftsmanship Award recognizes individuals (not required to be an AMPP member) who have demonstrated exceptional skill, dedication, and discipline in their craft. This award celebrates the highest standards of workmanship and the significant impact of these contributions on the industry and community.
- 2.6. Chapter Student Award: This award recognizes student(s) that drive AMPP interest and activities within the academic institutions within the Chapter catchment area. This would include leadership in an AMPP Student Chapter. In many such chapter student awards in place, these may include a monetary honorarium.

3 General Information/Recommendations

- 3.1. Nominators/Nominees must be active members of AMPP (exception is made for craftsmanship Award 2.5).
- 3.2. Nominees can only participate in one of the awards.
- 3.3. In case a candidate has been nominated for more than one award, the individual or organization is contacted and requested to choose which category should be further considered. All other nominations will be discarded. In any case, all nominators should be informed about the outcome.
- 3.4. The nomination must be made within the deadlines established in the schedule. For this, the awards committee and the organizing committee will carry out the corresponding promotion at least on the AMPP website, corresponding AMPP Chapters website and any other equivalent event website.
- 3.5. Posthumous nominations are allowed in exceptional cases for members that have been active in AMPP/NACE/SSPC.
- 3.6. Both the nominee/nominator should receive a letter of the result of the nomination (successful or otherwise).

4 Award Descriptions

- 4.1. Each award and the relevant criteria should be clearly described. The description shall be published on the AMPP and chapter websites.
- 4.2. Awards can be named after deserving members of the chapter.
- 4.3. The form in which the award is presented – e.g. plaque, certificate, honorary letter, honorarium - shall be explained in the award description.

5 Nomination Form (Appendix A)

- 5.1. Each award shall have a nomination form with a covering page that outlines the award criteria and details as to award timelines, nominee and nominator requirements, etc.
- 5.2. Attached to the covering page is a series of questions that relate to how the nominee achieves the award criteria.

6 Evaluation Committee

- 6.1. The evaluation committee will be composed of members of the Chapter Session that volunteer or are invited for the evaluation.
- 6.2. Evaluation committee chair and members may be reappointed by the Chapter or Section board as needed, changes in chair and members in evaluation committee may occur at any time of the year. No more than 50% of the members can be changed at the same time. It is recommended that at least 3 members form the evaluation committee.
- 6.3. It is recommended that the evaluation committee members should represent the diversity of their respective chapters and have knowledge and experience in the subjects of the category of the different awards.
- 6.4. The evaluation process will begin on the dates established in the schedule presented by the Chapter Session.



6.5. The committee will consolidate the nominations and conduct the first evaluation, which will consist of verifying the fulfillment of the requirements within the set timeframe, including:

6.5.1. Initially evaluates that each nominee meets the requirements of the call for nominations.

6.5.2. Evaluates the nominees according to the award criteria.

6.5.3. Prepare comparative tables and a proposal through a report reflecting all the evaluation supports.

6.6. The Chair of the Evaluation Committee votes only to break a tie.

6.7. Each chapter can create its own method of evaluation and voting on each nomination. As an example, the method used by the AMPP Awards Committee is included in Appendix B.

7 Other

NOTE: The above-mentioned recommendations are not intended to be as an imposition but as a suggestion. The Award Committee is open to help and assist chapters in setting their award programs if needed.

Nominator Signature, Full Name, and Date

[Blank area for signature, name, and date]

This is a self-nomination (Please sign both sections)

Nominator Signature, Full Name, and Date

[Blank area for signature, name, and date]

This nomination is an update to a previous nomination submitted for this award.

This nomination is an update to a previous nomination submitted for this award.

Contact Data:

Date Submitted

[Redacted]

Nominator

Full Name

[Redacted]

Employer

[Redacted]

Membership #

[Redacted]

Phone

[Redacted]

Email

[Redacted]

Nominee

Company Full Name

[Redacted]

Company Contact Name

[Redacted]

Company Contact Email

[Redacted]

Chief Executive Officer Name

[Redacted]

Company Address

[Redacted]

[Redacted]



Relevant Information

Question 1. (Text limited to xx words) *

Empty text box for Question 1.

Question2. (Text limited to xxx words)

Empty text box for Question 2.

Provide a citation of twenty-five words or less which summarizes the basis of recognition by answering “Why the nominee deserves this award?” (This will be used for subsequent formal announcements and publicity purposes.)

Text limited to 150 characters (approximately 200 words)

Empty text box for the citation.

Attachments:

i.e., letter of support (max. N)

Empty text box for attachments.

Appendix B

SUCCESSIVE ELIMINATION VOTING METHOD

Process:

There are four task force members: A, B, C, and D.

There are four nominees: N-1, N-2, N-3, and N-4

Round 1

| | Ranking of Nominee | | | |
|----------|--------------------|-----|-----|-----|
| | N-1 | N-2 | N-3 | N-4 |
| Member A | 2 | 1 | 3 | 4 |
| Member B | 2 | 3 | 4 | 1 |
| Member C | 2 | 3 | 1 | 4 |
| Member D | 2 | 3 | 4 | 1 |
| | 8 | 10 | 12 | 10 |

N-3 is eliminated

Round 2

| | Ranking of Nominee | | |
|----------|--------------------|-----|-----|
| | N-1 | N-2 | N-4 |
| Member A | 2 | 1 | 3 |
| Member B | 2 | 3 | 1 |
| Member C | 1 | 2 | 3 |
| Member D | 2 | 3 | 1 |
| | 7 | 9 | 8 |

N-2 is eliminated

Round 3

| | Ranking of Nominee | |
|----------|--------------------|-----|
| | N-1 | N-4 |
| Member A | 1 | 2 |
| Member B | 2 | 1 |
| Member C | 1 | 2 |
| Member D | 2 | 1 |
| | 6 | 6 |

N-1 and N-4 are equally ranked. TF Chair decides.