



2026 AMPP Annual EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM

If your company plans to utilize the services of any independent contractors other than Freeman, the official general service contractor designated by AMPP, this form must be completed and signed by a representative of the exhibiting company 30 days prior to move in. The EAC must also submit a copy of their certificate of liability insurance to exhibitsdepartment@ampp.org by **Friday, February 6th, 2026**.

Exhibitor Information:

Exhibiting Company: _____ Booth #: _____

Exhibitor Contact: _____

Exhibitor Phone: _____ Exhibitor Email: _____

Exhibitor Signature: _____ Date: _____

The authorized signature confirms that the exhibiting company has committed to use the services of the following Exhibitor Appointed Contractor(s) and they agree:

- ☐ To read and comply with all show rules and regulations as outlined in the Exhibitor Kit.
- ☐ The EAC/contractor must be licensed, insured, and authorized to work in the George R Brown Center and Contractors must adhere to all rules and regulations of Center, and the local unions.
- ☐ To obtain and maintain appropriate insurance coverage as outlined in the Exhibitor Rules & Regulations. See Mandatory Certificate of Insurance.

EAC Information:

EAC Company Name: _____

Pre-Show EAC Contact: _____

Address: _____

City: _____ State: _____ Zip Code: _____

EAC Phone: _____ EAC Email: _____

Onsite EAC Contact: _____

EAC Onsite Phone: _____ EAC Onsite Email: _____

Number of EAC Wristbands Needed*: _____

**EACs will be required to pick up their wristbands from security at Exhibit Hall Entrance. EACs will only be allowed access to the exhibit hall during exhibitor move-in and move-out dates/times.*

Personnel must have proof of company affiliation and photo ID. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for an event badge.

Please email this completed form along with a copy of the certificate of liability insurance to exhibitsdepartment@ampp.org by Friday, February 6th, 2026. Please do not return this form to Freeman.