



# Sample Training PDH Guide

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NACE INTERNATIONAL INSTITUTE

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The NACE International Institute requires that all certification holders have **both** work experience and professional development hours for the purposes of renewing a certification, effective as of 2020.

**FREQUENTLY ASKED QUESTIONS**

- **What is a PDH?**
  - PDH stands for “Professional Development Hours” and is intended to document ongoing training, education, study, learning, and knowledge/skill growth activities.
- **Is work experience the same as PDHs? Do PDHs replace work experience?**
  - **No.** Work experience is not specifically related to PDHs. PDHs are a separate but parallel requirement. PDHs record activities which do not specifically connect to work. Consider these as ‘columns’ of separate requirements, **both** of which must be filled, per below:

WORK EXPERIENCE	PROFESSIONAL DEVELOPMENT HOURS (PDHs)
Tasks performed for an employer or client, typically assigned as duties or projects.	Activities not necessarily assigned by an employer which show ongoing knowledge/skill growth by means such as education, training, and study.

- **Are PDHs mandatory? Do I have to enter both PDHs and work experience information?**
  - **Yes.** All certification holders must have PDHs and work experience to renew, regardless of the level or type of certification. Please note that there are different amounts of required PDHs for renewal, which are dependent on the level of the certification.
- **How do I count PDHs?**
  - PDHs are credited **hour-to-hour**. That means that for every hour you spend in a PDH activity, you receive one hour of PDH credit. For instance, if you spend 4 hours with a PDH activity, such as a company training lesson, you receive 4 PDH for that category.
- **Do I have to pay to take classes just to get PDHs?**
  - **No.** While classes are one of the most common methods to earn PDHs, there are many ways to earn PDHs without having to attend a class, as per the following list.
- **Are PDHs only earned by official courses/conferences/seminars?**
  - **No.** NACE recognizes numerous categories of PDH. Due to the large number of PDH options in the industry, we cannot comprehensively identify all possible PDH activities, but the examples in the following list should provide guidance on category expectations.
- **Does my activity count as a PDH?**
  - It depends on the activity. Learning/study/educational activities are likely to be PDHs. Field activities are less likely to be PDHs. Please consult the list on the following page.

CATEGORY	EXAMPLES
Corrosion Related Courses and Workshop Seminars	NACE CIP Level 1, 2, 3
	ASTM A53/A53M
	SSPC BSSP Course
Technical Meeting Attendance	Client/Employer Specification Overview Meeting
	Corrosion Department Roundtable
	Failure Prevention Brainstorming Session
Technical Committee Service	Chair of any technical committee
	Participation in NACE technical committee
	ISO technical committee membership
Technical Community Service	Training/education course instructor duties
	Contribution to NACE technical volunteer duties
	Mentorship/coaching for new inspectors/crews
Technical Paper Presentation / Authorship	Writing articles for Coatings Pro or Materials Performance
	Publishing a corrosion-related technical manual
	Live presentation of technical paper in professional forum
Study of Corrosion-related Technical Papers	Reading Coatings Pro or Materials Performance
	Reading corrosion-related training manuals
	Reading Peabody's Control of Pipeline Corrosion (2 <sup>nd</sup> Ed.)
Company-Sponsored Corrosion Related Programs	Annual in-house corrosion training program
	Corrosion specification development roundtable
	Company-wide field safety initiative
Training Offered by Equipment Manufacturers	AkzoNobel application training
	DeFelsko gauge usage training
	Graco sprayer usage training
Tutorials or Workshops	Attendance of conference events as audience member
	Listening to technical training audio content
	Participation in NACE exam workshops
Speaking at a Conference or Chapter Meeting of Professionals	Event speaker at CORROSION
	Topic speaker at Section Meetings
	Technical speaker at union meetings
Providing Peer or Technical Review of a Publication, Book, or Paper	Editing articles for publication in technical journals
	Proofreading a manual for publishing
	Review of standards prior to adoption announcement
Subject Matter Expert (SME) work	Scholarly knowledge repository duties
	Expert witness testimony in a legal case
	"Living Reference" for corporate personnel
Industry Related Webinars or Online Seminars/Tutorials	As per "Tutorials or Workshops" and "Corrosion Related Courses and Workshop Seminars," but via Internet.
Safety	Attendance or hosting of safety meetings
Surface Preparation	Review/development of surface preparation standards, specifications, etc.
Coating Application	Review/development of inspection test plans, product sheets, etc.
Coatings in General	Product feedback reviews, requirement advising, etc.
Other NACE-Approved Activity	<b>Pre-approval by NACE required. Contact NACE first.</b>