**IMPLEMENTING THE QI SAT TRANSITION STRATEGIES**

***QI Action Plan Template***

***Instructions:*** *Using the transition strategies selected from the QI self-assessment process, adapt this action plan template to identify SMART objectives, tactics, staff leads, timelines, and performance measures for each strategy. This action plan should be a part of the agency QI plan.*

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| Foundational Element: *Sub-element:* *Transition Strategy:*  |
| **Tactic** | **Staff** | **Timeline** | **Documentation** | **Process Metrics** | **Outcome Metrics** |
| **SMART Objective 1.1:**  |  |  |
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| **Tactic** | **Staff** | **Timeline** | **Documentation** | **Process Metrics** | **Outcome Metrics** |
| **SMART Objective 1.2:**  |  |  |
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