

Abstract Application Preview

The following information will be collected as part of the 2024 Preparedness Summit Abstract Submission Site (*indicates required field):

SUBMITTER INFORMATION:

Details of Person Submitting the Abstract

- First Name:
- Last Name:
- Email Address:
- Cell Phone Number:
- Organization
- Title
- Address:
- City:
- State:
- Zip Code:

SPEAKER/MODERATOR INFORMATION:

Please identify the presenter(s) and moderator (if applicable) for your session. All presenters MUST be in attendance at the session. See the list of speaker maximums for your selected session type. Additionally, we recommend each session have a moderator. You may choose your own independent moderator, or forgo a moderator for your session. NACCHO may assign moderators to sessions without moderators listed.

Please provide the information below for all presenters. If there are no other presenters, please enter your information and proceed to the next page.

Speaker #1-3 and Moderator (if applicable)

Personal Details

- First Name:
- Last Name:
- Email Address:
- Cell Phone Number:
- Address:
- City:
- State:
- Zip Code:
- County:

Professional Information (as it will appear on conference materials)

- Position (100 characters max)
- Organization Affiliation (Note: If affiliated with a federal agency, include division and agency name only: e.g. CDC/COTPER):
- Presentation role (Speaker or Moderator)
- Professional Biography

ABSTRACT INFORMATION: *Please provide the following information regarding your abstract and note the word/character limits of each section.*

Session Title: (25 words or less)

Session Type (first choice):

- ***Demonstration (90-minute DEMO) – Maximum of 3 speakers, plus 1 moderator***
 - These sessions are 90-minutes in length and are designed to provide attendees hands-on instruction of preparedness tools and resources that they can use in their communities. Examples of demonstrations are immersive simulations for training; computer modeling projects; decision support dashboards; simulations/exercises to guide public health practitioners; or innovative products. Submitters are asked to confirm that the tool or resource to be demonstrated will be available for demonstration at the time of the conference.
- ***For-Profit Learning Session (90-minute session) – Maximum of 3 speakers, plus 1 moderator***
 - For-profit companies looking to host your own 90-minute session, please submit your abstract with as many details as you can. This is a paid opportunity and a NACCHO contact will follow-up with you regarding your submission once abstracts are closed to coordinate potential sponsorship details.
- ***Learning Session (90-minute session) – Maximum of 3 speakers, plus 1 moderator***
 - These sessions are 90-minutes in length and are designed to be interactive and produce identifiable outcomes.
- ***Partnership Case Study (90-minute session) – Maximum of 3 speakers, plus 1 moderator***
 - This is a special category for this year only. It is a 90-minute session designed to provide examples of how public health, healthcare and emergency management worked together to respond to an emergency in your community. The case study abstracts should: 1) identify the event/issue that was addressed; 2) explain actions taken with partners; 3) present successes and challenges; and 4) analyze how successes can be replicated in other communities. It is strongly encouraged that panels include a representative from each sector – public health, healthcare and emergency management. A maximum of nine (9) abstracts of this type will be selected.

- **Poster Session – Maximum of 2 speakers**
 - This format will be used to display innovative practices, award winning programs, share documents, exchange ideas, and ask questions. Posters will be put into two groups. Each group of posters will be displayed for one day, up to 8 hours, with 1.5 hours of presentation time. Presenters must be present during the presentation times to answer questions about the material displayed.
- **Quick Hit Session (45-minute session) – Maximum of 2 speakers, plus 1 moderator**
 - These 45-minute sessions are designed to deliver high-level overviews of emerging issues in preparedness, resiliency and recovery. Limited to TWO speakers.
- **Student Poster – Maximum of 2 speakers**
 - This is an opportunity for students to showcase learning and research to advance and inform the field of public health preparedness. This is available for both in-person or virtual poster submissions.
- **Workshop/Training (3 hour session) – Maximum of 3 speakers, plus 1 moderator**
 - These three-hour sessions are designed to provide attendees learning opportunities by exploring topics through hands-on activities, live demonstrations, immersive simulations, didactic instruction or other forms of participant engagement. Abstracts must clearly describe 1) the interactive components of the session and 2) the outcomes (i.e., enhance knowledge, build skills, shape attitudes/beliefs) of the workshop. It is encouraged for authors to describe how they expect workshop outcomes will be achieved.
 - Maximum of 3 speakers, plus 1 moderator.
 - **WORKSHOP SESSIONS:** *Please answer the questions below, only if you have selected a submission type of “3-Hour Workshop/Training”*
 - What is the minimum number of attendees needed to successfully conduct this workshop?
 - What is the maximum number of attendees your workshop/training can accommodate?
 - Does your workshop require attendees to use their laptops to participate?

Please indicate a secondary abstract category:

In the event the review committee feels your abstract would be better presented in a different format than the one you are submitting, please indicate your second preference for session format.

- Demonstration (90-minute DEMO)
- Learning Session (90-minutes)
- Poster Session
- Sponsored Session
- Student Poster
- Quick Hit Session (45-minute session)
- Workshop/Training (3 hours)

Presentation Format Preference: In-Person or Remote

*At this time, NACCHO offering both in-person and pre-recorded (on demand) content. Please indicate if you are only interested in presenting remotely for the possible virtual only content, if you are interested in presenting live and in-person, or if you have no preference. **

- I am only interested in presenting remotely and not in person
- I am only interested in presenting in person
- No Preference

Please note: NACCHO reserves the right to alter the length of the any virtual presentations. Also, by indicated in-person you are confirming that you have the required resources to travel and attend the meeting.

SESSION DETAILS: Please complete all required tasks below.

***Please indicate the level of the audience this session is designed to reach. Professionals who have been in their current position:**

- 0-2 years – Introductory Awareness
- 2-5 years – Intermediate Knowledge Transfer
- More than 5 years – Advance Skill Building
- All of the above

***Has this abstract, or any portion of it, been submitted and approved for any other conference?**

- Yes (If 'Yes', what conference and when was the date of presentation?)
- No

***Session Description for Review** (limit 500 words/4,000 characters, including spaces):

Writing Tips:

- State the problem;
- Present key findings making explicit how they address the problem;
- State the overall significance of the work being presented;
- Provide background as needed;
- Make your writing as clear and accessible as possible.

Also, make every effort to use good grammar, proper sentence structure, transitions between sentences, and so on. Do use complete sentences. ***Please do not use bullet points.***

***Session Description for Publication (web)** (limit 150 words/350 characters, including spaces):

Writing Tips: This description will be used for the conference program. As such, the first sentence should be a hook that grabs the reader's attention and entices them to come to the session. The description should also briefly reiterate the problem/issue being addressed and the solution.

Also, make every effort to use good grammar, proper sentence structure, transitions between sentences, and so on. Do use complete sentences. Please do not use bullet points.

LEARNING OBJECTIVES & CONFERENCE TRACK: *Please complete all required tasks below.*

***Learning Objective 1 – Please select the conference learning objective that best connects to your session.**

At the conclusion of this session, attendees will be able to:

- Identify 2 areas to improve public health and healthcare and emergency management response.
- Describe 2 or more methods to advance health equity; social justice policies; and practices to improve resilience within communities.
- Identify at least 3 resources that reinforce roles in planning; responding; and recovering from public health emergencies.
- Identify 2 opportunities to engage with national stakeholders on Federal guidance and policy issues that will impact state and local preparedness.
- Describe the importance of inter-professional collaboration in public health + healthcare + emergency management in all phases of the disaster cycle.

Learning Objective 2 – At the conclusion of this session, attendees will be able to:

Learning Objective 3 – At the conclusion of this session, attendees will be able to:

***Conference Track:** *The conference tracks are designed to support learning objectives. Please identify which conference track your proposed session best fits within.*

Track 1: Enhance the Preparedness System Through Partnerships

- The emphasis of this track is on partnerships between healthcare and emergency management organizations AND could include partnerships with other organizations such as CBOs and public health laboratories.

Track 2: Enhance Organizational Capabilities Through Planning and Communications

- The emphasis of this track is on planning for both threat-specific (e.g. CBRNE, climate) and infrastructure-specific (e.g. administrative preparedness and risk communications) planning.

Track 3: Build Workforce Capacity

- The emphasis of this track is on strategies and programs for training, recruitment, and volunteer management of the workforce including Medical Reserve Corps.

Track 4: Build Resilient Communities

- The emphasis of this track is on building community/workforce mental health, health equity, and community recovery.

Track 5: Ensure Situational Awareness

- The emphasis of this track is on gathering, analyzing, integrating, interpreting, validating, and disseminating information to the public health, healthcare and emergency management community that will guide in decision-making.

Track 6: Ensure Effective Development and Deployment of Medical Counter Measures

- The emphasis on this track is on highlighting efforts related to the critical infrastructure supply chain and Medical Countermeasure logistics.

SESSION AVAILABILITY: *Please provide your availability to present at the Preparedness Summit. The planning committee will do our best to accommodate your requested availability but cannot guarantee a session date.*

Please indicate all dates in which you are available to speak:

- Monday, March 25
- Tuesday, March 26
- Wednesday, March 27
- Thursday, March 28

***KEYWORDS:** *Select three key words that describe your proposed session.*

- | | |
|--------------------------|-------------------------|
| • Communications | • Medical Reserve Corps |
| • COVID-19 | • Mental Health |
| • Data Modernization | • Partnerships |
| • EMS | • Radiation |
| • Emergency Planning | • Response Functions |
| • Emergency Operations | • Rural |
| • Healthcare | • Surveillance |
| • Health Equity | • Vaccine |
| • Medical Countermeasure | • Workforce |

Check box - I agree to follow NACCHO's health and safety requirements. For more information, please visit the Preparedness Summit Health and Safety page on the main conference website.

Check box - I agree to follow NACCHO's green meetings policy which includes no printed handouts. All materials will be available on the conference app and website.

Check box - By submitting this abstract, I understand that I will be responsible to cover all expenses incurred by attending the Preparedness Summit. This includes the discounted speaker registration fee, travel costs, hotel room, etc.