

Recommended References



RC/AL: Resident Care and Assisted Living Administrators Line of Service Exam

A Management Reference for Executive Directors – Administrator Level 1 Manuals (2018) Senior Living University, Anstadt Communications, York, PA *This resource can be purchased directly from the [Senior Living University bookstore](#).*

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Baker, Judith J., Baker R.W., and Dworkin, Neil R. (2018). *Health Care Finance, Basic Tools for Nonfinancial Managers*, 5th edition. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284118216**

Chies, Steven., (2020). *Pratt's Long-Term Care: Managing Across the Continuum*, Fifth edition. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284184334**

Knapp, Keith R. and Olson, Douglas M. (2021). *The Health Services Executive (HSE™) Tools for Leading Long-Term Care and Senior Living Organizations*. Springer Publishing Company, LLC. **ISBN #9780826177322**

McConnell, Charles R. (2021). *Human Resource Management in Health Care, Principles and Practice*, 3rd edition. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284155136**

Pozgar, George. (2018). *Legal Aspects of Health Care Administration*, 13th edition. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284127171**

Singh, Douglas, A., (2016). *Effective Management of Long-Term Care Facilities*, Third edition. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284052718**

Townsend, Joseph E. (2020). *The Principles of Health Care Administration*. Shreveport: LA BNB Systems.

ISBN # 9780929442259 *This book may be purchased through the publisher [BNB Systems](#).*

Yee-Melichar, Darlene, Flores, Cristina, Renwanz-Boyle, Andrea (2020). *Assisted Living Administration and Management: Effective Practices and Model Programs in Elder Care*, 2nd Edition. New York, NY: Springer Publishing Company, LLC. **ISBN # 9780826161949**

Recommended Websites

- U.S. Occupational Safety and Health Administration: <https://www.osha.gov>
- U.S. Department of Labor: <http://www.dol.gov>
- National Fire Protection Association/ LSC NFPA 101 (SNF 2015 Edition): www.nfpa.org
- CMS.gov - SOM Appendix I Life Safety Code <https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Downloads/som107Appendicestoc.pdf>