

Recommended References

HCBS: Home and Community Based Services Line of Service Exam

Anderson, Keith A., Dabelko-Schoeny, Holly I., and Fields, Noelle L. (2018). *Home and Community Based Services for Older Adults: Aging in Context*. New York, NY. Columbia University Press. **ISBN # 9780231546997**

Baker, Judith J., Baker R.W., and Dworkin, Neil R. (2018). *Health Care Finance, Basic Tools for Nonfinancial Managers, 5th edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284118216**

Chies, Steven., (2020). *Pratt's Long-Term Care: Managing Across the Continuum, Fifth edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284184334**

Knapp, Keith R. and Olson, Douglas M. (2021). *The Health Services Executive (HSE™) Tools for Leading Long-Term Care and Senior Living Organizations*. Springer Publishing Company, LLC. **ISBN #978082617732-2**

McConnell, Charles R. (2021). *Human Resource Management in Health Care, Principles and Practice, 3rd edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284155136**

Pozgar, George. (2018). *Legal Aspects of Health Care Administration, 13th edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284127171**

Singh, Douglas, A., (2016). *Effective Management of Long-Term Care Facilities, Third edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284052718**

Townsend, Joseph E. (2020). *The Principles of Health Care Administration*. Shreveport: LA BNB Systems.

ISBN # 9780929442259 *This book may be purchased through the publisher [BNB Systems](#).*

Yee-Melichar, Darlene, Flores, Cristina, Renwanz-Boyle, Andrea (November 2020) *Assisted Living Administration and Management: Effective Practices and Model Programs in Elder Care, 2nd Edition*. New York, NY: Springer Publishing Company, Inc. **ISBN # 9780826161949**

Home and Community-Based Regulatory Websites

- Medicaid.gov – Home and Community Based Services Website <https://www.medicaid.gov/medicaid/hcbs/index.html>
- Medicare.gov – Hospice and Respite Care <https://www.medicare.gov/coverage/hospice-and-respite-care.html>
- Medicare.gov – Home Health Care <https://www.medicare.gov/coverage/home-health-services.html>
- CMS.gov – Home Health Agency (HHA) Center <https://www.cms.gov/Center/Provider-Type/Home-Health-Agency-HHA-Center.html>
- Medicare State Operations Manual https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_b_hha.pdf
- CMS.gov – Hospice Center <https://www.cms.gov/Center/Provider-Type/Hospice-Center.html>
- State Operations Manual – Hospice Conditions of Participation and Interpretive Guidelines – Final Rule https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Downloads/som107ap_m_hospice.pdf

Home and Community-Based Services Recommended Websites

- U.S. Occupational Safety and Health Administration: <https://www.osha.gov>
- U.S. Department of Labor: <http://www.dol.gov>
- National Fire Protection Association/ LSC NFPA 101 (SNF 2015 Edition): www.nfpa.org
- CMS.gov - SOM Chapter 10 HHA Enforcement <https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Downloads/som107c10.pdf>
- CMS.gov - SOM Appendix I Life Safety Code https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Downloads/som107ap_i_lsc.pdf
- CMS.gov - SOM Appendix Q Immediate Jeopardy https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_q_immedjeopardy.pdf
- CMS.gov - SOM Appendix Z Emergency Preparedness https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_z_emergprep.pdf