

THE FACTS ABOUT THE NAB ELECTIONS TO BE HELD JUNE 2026

The NAB Nominating Committee Chair, Gaylord “Z” Thomas, OK; Chair Elect, Jennifer Johs-Artisensi, WI; President & CEO (Ex-Officio) Michelle B. Grachek; and Members Sara Dent, CO; Terry Holecek, OH; and Stephen Jobe (MN) are seeking nominations for the offices of Chair-Elect, Treasurer, and Secretary.

Nominations for individuals interested in running for office must be received by 12/31/2025.

DUTIES AND RESPONSIBILITIES OF OFFICER POSITIONS

The elected officers will serve a two-year term. All officers nominated shall have demonstrated leadership ability to NAB by serving in a leadership position. The individual(s) choosing to run for Chair-Elect should be prepared to make a six-year commitment, if elected, to NAB: two years as Chair-Elect, two years as Chair and two years as Immediate Past Chair. The Immediate Past Chair of the NAB also serves in a dual role as the Chair of the Foundation of the NAB.

The Chair is the top-level leadership position in NAB. The Chair leads strategic planning, facilitates Executive Committee and Board of Governors meetings, provides oversight of the management of the association, makes certain appointments and communicates matters of importance to the Board of Governors.

The Chair-Elect is the second highest level of leadership and management position in NAB. Duties are assigned and authority delegated by the Board of Governors and the Chair. Incumbent reports to the chairman and to the board of governors. Decisions are made within legal provisions, association bylaws, and policies and procedures. For purposes of continuity, the chairman-elect shall automatically succeed to the office of the chairman.

The Secretary participates in strategic planning and actively engages in meetings of the Executive Committee and the Board of Governors and is responsible for oversight of the recording of minutes for all NAB Board of Governors meetings and Executive Committee meetings. This office also serves as the liaison to NAB Committees and Task Forces as assigned by the Chair. This office requires the individual to pay attention to detail and accuracy in recording.

NAB

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DUTIES AND RESPONSIBILITIES OF OFFICER POSITIONS (CON'TD)

The Treasurer participates in strategic planning and actively engages in meetings of both the Executive Committee and Board of Governors. This are also responsible for ensuring that proper records are kept of receipts and disbursements of funds, and that both an annual audit is compiled as well as annual budgets are for both NAB and the NAB Foundation. The treasurer is responsible to ensure financial reports are made to the Board of Governors on a routine basis.

PROCESS FOR NOMINATING AN INDIVIDUAL FOR A NAB OFFICE

- Prior to nomination, nominees shall have been contacted and have agreed to be placed into consideration based on their assessment of qualification for office using the "NAB Officer Candidate Qualification Criteria" listed below.
- Nominations must be submitted online using the web form at the link below.

<https://www.surveymonkey.com/r/2026NABnominees>

- Upon receipt of a nomination, the NAB office will provide the candidate with a Candidate Application weblink.
- Nominations as well as all candidate applications must be received no later than **11:59 pm ET on December 31, 2025.**
- The nominating committee will review and interview candidates for office in January and February.
- The nominating committee will present the slate of officers to the NAB Executive Committee in March.
- Once the slate is approved by the Executive Committee, Candidates will have the opportunity to submit information to the membership in the NAB Newsletter.
- A slate of candidates will be sent to the NAB membership 60 days in advance of the June 2026 Annual meeting.
- Officers will be elected at the June 2026 NAB Annual Board of Governors meeting.

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NAB OFFICER QUALIFICATION CRITERIA

The individual nominated must have demonstrated leadership ability to NAB by serving in a leadership position (*i.e. committee chair, officer*). The below questions will help guide you in determining if an individual would be a good fit for a specific position.

1. Has the candidate been contacted and agreed to seek nomination for the position he/she is being nominated?
2. Is the candidate knowledgeable about and supportive of the mission, policies and programs of NAB?
3. Does the candidate support the strategic direction of the organization?
4. Is the candidate capable of uniting others behind common goals?
5. Does the candidate have thorough knowledge of the programs and services of the association?
6. Is the candidate familiar with the basics of the NAB examination programs?
7. Has the candidate served as a member of a jurisdictional board?
8. Has the candidate served as a board member? If so, was the candidate a successful member of a jurisdictional board that operates effectively?
9. Has the person ever chaired a committee for NAB? If so, was the candidate productive and conscientious? What were the dates of the last term as a committee Chair?
10. What contributions has the candidate made to the association?
11. Could the person effectively chair a board meeting?
12. Are there personal, or personality problems that would interfere with work to be done?
13. Is the person able to look at the interests and needs of the organization overall, rather than being distracted by the positions of his or her jurisdictional board or of another professional organization?
14. What professional licenses does the candidate actively hold?
15. Is the candidate a current staff member of a jurisdictional board?
16. Has the candidate served in a leadership position for another organization? If so, what position and what were the dates of service?
17. During the past 10 years has the candidate ever been convicted of a crime other than a minor traffic offense?
18. Based on your knowledge of the candidate, the candidate's application, the candidates references and interview, is this the best candidate or equal in qualification to other candidates for the position applied?

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OFFICER TIME COMMITMENTS

If elected, officers are expected to attend a minimum of four in-person meetings annually as follows as well as Executive Committee conference calls on an as needed basis. Prior to accepting a nomination and completing the NAB Candidate Application, please verify with your employer that you will be supported to allow time to fully participate:

Winter/Spring Executive Committee Meeting (2 days) Late February or Early March

Annual Meeting (3 days) June

August Leadership Workshop (2 days) Late July - August

Mid-Year Meeting (3 days) November

NAB pays for all travel, lodging and out-of-pocket expenses for travel to officially scheduled NAB Executive Committee, Annual and Mid-Year Meetings.



For more information regarding the NAB nominations process, elections, or the roles/responsibilities of the officer positions, please email nab@nabweb.org.

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