



How to Host a Successful On-Campus Site Visit

N/AAB / Today's Agenda

- Introductions
- Overview of the Accreditation Process
- Program and Student Criteria
 - **Program and Student Criteria**
 - **Review of Assessment**
- Site Visit Logistics
 - **Planning for the Visit**
 - Travel and Housing Arrangements
 - Team Room
 - **What Happens during the Visit**
 - **What Happens after the Visit**
- Wrapping Up
- Q&A



NAAB

Overview of the Accreditation Process

NAAB / Overview of the Accreditation Process



NAAB / Overview of Site Visits

- Fall visits: Initial Candidacy, Continuation of Candidacy, and Initial Accreditation
- Spring visits: Continuing accreditation
- Candidacy visit teams:
 - Educator, practitioner, and former NAAB director or NAAB staff. Team chair will be educator or practitioner.
 - Scheduled from Sunday pm – Tuesday noon; additional days if needed.
- Initial and continuing accreditation teams:
 - Educator, practitioner, regulator, and student.
 - Scheduled from Sunday pm – Wednesday noon; additional days if needed.
- Effective January 2024, all visits are in person.
- All meetings and materials must be in English.
 - Programs whose curricula are not taught in English may be required to provide a translator to assist the team during a visit.



NAAB

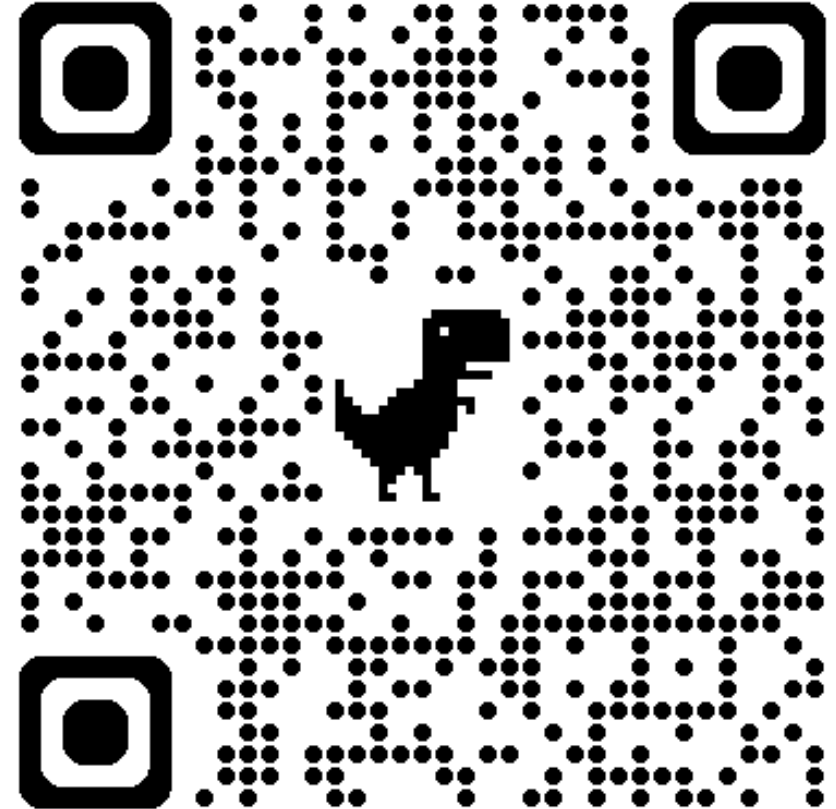
Expectations for Evidence

NAAB / NAAB Resources



Guidelines to the
Accreditation Process

2020 Conditions and Procedures



NAAB / Guidelines for Accreditation

5.7 Financial Resources

The program must demonstrate that it has the appropriate institutional support and financial resources to support student learning and achievement during the next term of accreditation.

Guidance for schools and teams:

Programs should provide:

- *A description of the institutional process for allocating financial resources to the professional degree program.*
- *Descriptions of the expense and revenue categories over which the program has either control or influence.*
- *A description of the scholarship, fellowship, and grant funds available for students and faculty.*
- *A summary of any pending reductions or increases in enrollment and plans for addressing these changes*
- *A summary of any pending reductions or increases in funding and plans for addressing these changes*
- *A summary of any changes in funding models for faculty compensation, instruction, overhead, or facilities since the last visit and plans for addressing these change*
- *A summary of any planned or in-progress institutional development campaigns that include designations for the program (e.g. capital projects or endowments)*

The team verifies this information in discussions with administrators, faculty, staff and students and the condition is marked as Met or Not Met.

NAAB / Program and Student Criteria

- Visiting teams will:
 - Use the PC/SC matrix to identify where **key assessment points** are for each criterion.
 - Review the digital evidence and student work to validate the narrative in the APR about how the program ensures that students understand or have the ability to demonstrate the knowledge, skills, abilities, and values in the PCs and SCs.
 - Confirm the evidence through discussions with stakeholders and other interactions during the site visit.

N/AAB / 3.1 Program Criteria Evidence

3.1 Program Criteria (1-8)

- In the APR, PCs will be evaluated holistically relative to curricular and extracurricular offerings and the students' experience of them. Teams will review the following:
 - **Narrative:** The narrative description of how the program achieves each criterion.
 - **Self-Assessment:** Evidence that each criterion is assessed on a recurring basis and a summary of the modifications made to its curricula and/or associated program structures and materials based on assessment results.
 - **Supporting Materials:** Supporting materials demonstrating that the objectives have been accomplished.
- Programs must submit the primary evidence to the visiting team in an electronic format 45 days before the visit.

N/AAB / Student Criteria 1-4: Evidence

3.2 Student Criteria (SC.1-4)

- These criteria will be evaluated at the **understanding** level.
- **Narrative:** A narrative description of how the program achieves and evaluates each criterion.
- **Self-Assessment:** Evidence that each **student learning outcome** associated with these criteria is developed and assessed by the program on a recurring basis, with a summary of the modifications the program has made to its curricula and/or individual courses based on findings from its assessments since the previous review.
- **Supporting Materials:** Supporting materials demonstrating how the program accomplishes its objectives related to each criterion, must include the following:
 - Course Syllabus
 - Course Schedule
 - Instructional Materials
- Programs must submit the primary evidence to the visiting team in an electronic format 45 days before the visit.

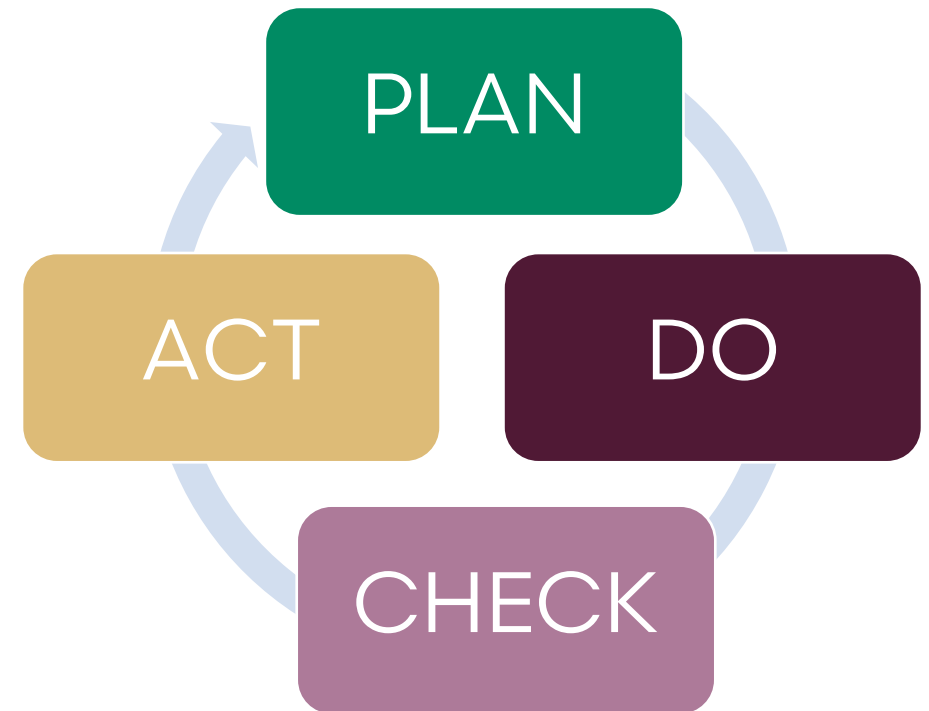
NAAB / Student Criteria SC.5-6: Evidence

3.2 Student Criteria (SC.5-6)

- These criteria will be evaluated at the **ability** level.
 - Narrative
 - Self-Assessment
 - Supporting Materials
 - Student Work Examples
- Student work samples for SC.5 and SC.6 are due at the time of the visit, in physical, digital, or hybrid formats.
- What is the role of student work in SC.5 and SC.6?
 - Demonstrates how programs achieve their respective performance objectives for student knowledge, ability, and skill to make design decisions while synthesizing or integrating the elements described in SC.5 and SC.6.
 - Teams confirm that the program's established performance objectives are met through the supporting evidence, including aggregated data and sample student work.

N/AAB / A Focus on Assessment

- The 2020 Conditions require programs to assess student learning and engage in a continuous improvement process that addresses all aspects of the program.
- Self-assessment needs to include:
 - Points at which progress is assessed
 - Assessment method(s)
 - Benchmark(s)
 - Data collection and analysis
 - Conclusions about achievement of outcomes and implications for meeting the Conditions
 - Use of results to make improvements



N/AAB / Example of an Assessment Report

Criterion:						
Goal/Student Learning Outcome	Assessment Point Where is this assessed?	Assessment Method(s) How is this assessed?	Target/Benchmark How do you define success?	Result	Planned Improvements What actions did you take/plan to take because of this assessment?	Links to Evidence

[Link to Assessment Report](#)

N/AAB / Example of a Completed Report

Criterion: PC 1: Career Paths -- How the program ensures that students understand the paths to becoming licensed as an architect in the United States and the range of available career opportunities that utilize the discipline's skills and knowledge.

Goal/Student Learning Outcome	Assessment Point Where is this assessed?	Assessment Method(s) How is this assessed?	Target/Benchmark How do you define success?	Result	Planned Improvements What actions did you take/plan to take because of this assessment?	Links to Evidence
Ex.: Students will be able to accurately describe the path to licensure in the US.	ARCH 301 Professional Practice, offered each semester.	Exam question: Describe the path to achieving licensure in your home state.	At least 90% of students will be able answer this question correctly.	88% of students answered the question correctly	Instructors will revise course module to improve student understanding.	ARCH 301 syllabus and exam question Dept. meeting minutes
	Graduating Student Exit Survey, administered in capstone class.	Survey question: To what extent do you agree with the following statement: "I understand the path to becoming a licensed architect in the US."	At least 90% of graduating students will agree with the statement.	85% of graduating students agreed with the statement.	Changes will be made to the ARCH 301 to strengthen student understanding and will be described in an email sent to students prior to graduation.	Graduating Student Exit Survey Dept. meeting minutes
Ex.: Students will be able to describe career opportunities that utilize the discipline's skills and knowledge	ARCH 301 Professional Practice, offered each semester.	Exam question: Describe three career opportunities that would allow you to use the skills and knowledge you are learning in this program.	At least 90% of students will answer the question correctly.	80% of students were able to describe at least three paths.	Instructors will add assignment for teams to create and present slide decks describing alternative career paths.	ARCH 301 syllabus and exam question Dept. meeting minutes
	Graduating Student Exit Survey, administered in capstone class.	Survey question: To what extent do you agree with the following statement: "I understand the other career paths that are open to me that would utilize my degree's skills and knowledge."	At least 90% of graduating students will agree with the statement.	85% of graduating students agreed with the statement.	Changes will be made to the ARCH 301 to strengthen student understanding and will be described in an email sent to students prior to graduation.	Graduating Student Exit Survey Dept. meeting minutes

NAAB / Direct versus Indirect Assessment

Direct Assessment

- The instructor looks at student work to determine what the student learned.
- Gives clear and actionable information.

Indirect Assessment

- Information about the learning is gathered without examining student work.
- Can be used in conjunction with direct assessment to provide a more comprehensive picture
- Might tell you how students feel about their learning (are they confident about knowing what they know?)

Executive summaries	Annotated bibliographies	Briefing papers	Client reports	Debate or discussion	Evaluations of opposing points of view or debates	Field notes	Models or simulations
Research plan	Poster, display, or exhibit	Description of a process	Proposal for or justification of a solution for a problem	Self-reflections	Creative work: videos, websites, artwork, graphics, etc.	Studio-based juried reviews	Framework pinups
Building design review	Tectonics workshop pinup	Comprehensive presentation	Class presentations	Concept generation	Storyboarding	Group research projects	Individual concept projects
Team initial proposals	Building design proposals	Code worksheets	Energy reports	Climate consultant worksheets	Signed project proposals	Abstract book	Slide decks
Thesis proposal	Quizzes	Drawings	Course or program exit interviews	Role play	Peer critiques	Programming assignments	Sample invoices

NAAB / Useful Prep Questions

- Using the [Guidelines for Accreditation](#), what evidence would you want to see as a site visitor? What questions would you ask? How would you respond as a program?
- **All parts of a Condition must be “met” for the Condition to be met.** Review the APR – do you have compelling evidence for each part of the Condition statement? For each sub-condition? If you have evidence that wasn’t included in the original APR, be sure to provide it to the team as additional evidence.
- Consider using **NAAB’s APR self-assessment tool** to ensure that all parts of the Condition have been addressed and that all evidence has been provided.
- If you have evidence that wasn’t included in the original APR, be sure to provide it to the team as additional evidence.
- What are your **“points of pride”**? What makes your program unique? Do your faculty and students share this view?
- **Are your faculty and students aware** of NAAB accreditation requirements and the upcoming visit?

A blurred photograph of a busy university campus walkway. The scene is filled with trees having yellow and green autumn foliage. In the background, a large brick building with arched windows is visible. Numerous students are walking across the paved plaza, their figures blurred to convey a sense of motion. Long shadows from the trees are cast across the ground. The overall lighting is warm and golden.

NAAB

Site Visit Logistics

NAAB / Selection of Chair and Team

NAAB staff surveys programs for preferred visit dates.

NAAB staff sends survey to team pool for interest and availability.

NAAB executive committee approves team chair recommendations from staff.

NAAB staff composes teams after chair and program administrator confirm visit date.

Team and program confirm no conflict of interest.

N/AAB / Review of the APR

- Within 30 days of when the team chair receives the APR, the team chair must provide a completed APR Site Visit Readiness Checklist to the staff and recommend one of the following:
 - Accept the APR and schedule the site visit.
 - Accept the APR, schedule the site visit, and request that minor additional information be provided before the visit.
 - Require additional information be submitted to the team chair. The visit date will be set after the additional information is received, reviewed, and determined to be acceptable.
 - Reject the APR and require a new report be submitted for review not less than 45 days before the date of the visit. If the new APR is considered acceptable, the visit will take place.

No later than 60 days before visit:

- Program submits student rosters. NAAB completes random selection and sends results to program.
- Program nominates observer (optional)

No later than 45 days before visit:

- Programs share digital evidence with all required materials with site visit team, hold virtual meetings with team chair and team, develop agenda. Follow Digital Guidelines.
- Meet virtually with team chair to review filesharing and set agenda.

No later than 30 days before visit:

- Program notifies NAAB of specific requirements for documentation for invoices.
- Program arranges for lodging and local ground transportation to-from airport and to-from campus for teams during visit. Coordinate with team chair if car rental is needed.

No later than 21 days before visit:

- Team members book travel through NAAB's travel service.

No later than 14 days before visit:

- Programs send NAAB confirmed agenda.

NAAB / Pre-Visit Meetings

- Initial Zoom meeting with the program director prior to the 45-day pre-visit window
- Meeting with team: full team, NAAB staff, and program representatives (approximately 40-42 days before visit)
 - Introductions
 - Updates on logistics
 - Preliminary schedule expectations
 - Initial thoughts and impressions of APR
 - Review of Conditions and Procedures
 - Program walk-through of digital evidence
 - Begin to list any additional information needed from program – prior to visit, during visit
- All meetings and digital evidence need to be in English.

NAAB / Setting the Agenda

Program Responsibilities

- Send to NAAB staff a confirmed agenda with list of participants **no later than two weeks before visit.**
- Schedule meetings with stakeholders and forward all meeting details to participants.
- Ensure confidentiality of all meetings and that participants understand guidelines for participation. NO RECORDING, unless documented and communicated accommodation.
- Arrange for a secure, reasonably soundproof Team Room for exclusive use by the visiting team during the visit. This room is ideally located in the same building as the program.

NAAB / The Agenda

- Who will the team want to meet?
 - Program administrator, department chair, dean, senior administrators, key staff (librarians, IR/IE, admissions), program faculty of all ranks, program staff, students, alumni, admissions/advising.
 - Program should identify any others the team should meet with during pre-visit meeting with chair.
- What kinds of questions will they ask?
 - To confirm information in APR and site visit
 - To gain a greater understanding of the program and its context.
- Make sure requirements are met:
 - For faculty meetings, no administrators may be present (including faculty with admin. roles).
 - For staff meetings, no faculty or administrators may be present.
 - For student meetings, no faculty or staff may be present.
 - Meetings must be open to all faculty, all staff, all students, though not all must attend.
- All meetings are **confidential**. Meetings may not be recorded unless there is a need for an approved accommodation. Prior permission from team chair and NAAB is required.

N/AAB / Sample Agenda-Cont. Acc. (US)

SUNDAY

- Team arrives. Chair arrives before mid-afternoon.
- 3 pm, chair meets program director and reviews team room.
- 5 pm, chair meets with team in hotel, reviews itinerary and visit logistics, reviews progress on VTR assignments and questions for visit
- 6 pm, team has dinner

MONDAY-TUESDAY

- Meet with program director
- Tour of the facilities
- Meet with the dean
- Meet with CAO
- Meet with faculty, students, staff
- Observe classes and studios
- Meet with Institutional Effectiveness/IR/Assessment
- Work time for teams

WEDNESDAY

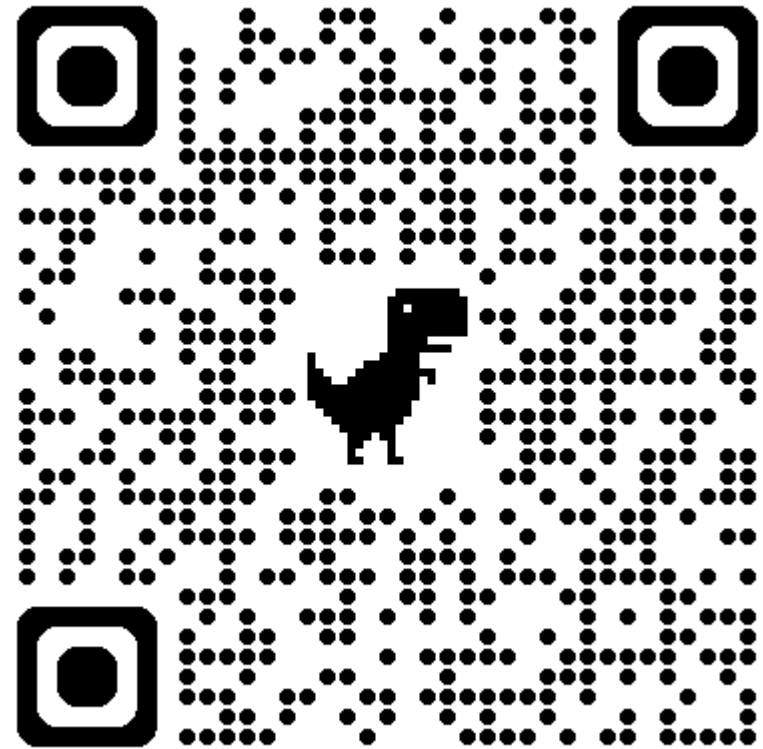
- Work time for teams
- Exit meetings

NAAB / Selecting Student Work

- PC/SC Matrix tells visiting team where to find the key assessment points for each condition.
- SC.5 and SC.6 require programs to submit the roster of students with passing student work from courses in which the learning outcomes **within one year before the submission of the APR, or the full academic cycle in which the courses are offered.**
- Rosters are due **60 days prior to the visit start date.** Separate rosters must be submitted for each criterion.
- NAAB will select 20% (no less than three and no more than 30) of students on each roster. Programs may self-select **an additional 10%** of students from each full roster (round up).
- Use the selected student lists to prepare the student work examples.
- Student work samples for SC.5 and SC.6 are due at the time of the visit. They can be submitted digitally, presented as physical copies in the team room during the visit, or a combination of both formats.
- If several courses are used to satisfy the SC, the class lists from each course must be aligned so that a random selection process will collect the work of each student selected in all classes that are used to meet the SC.

NAAB / Student Work: Groups

- If the course is both individual and group work, submit students as individuals on the roster.
- If the course is completed entirely in groups, the program may create the roster using the groups, rather than individual students. In this scenario, name each PDF "Group# Course Number."
- For all group work, include a description of the individual contribution in each student work PDF.
- Refer to "Digital Guidelines" on NAAB's Forms and Templates webpage.



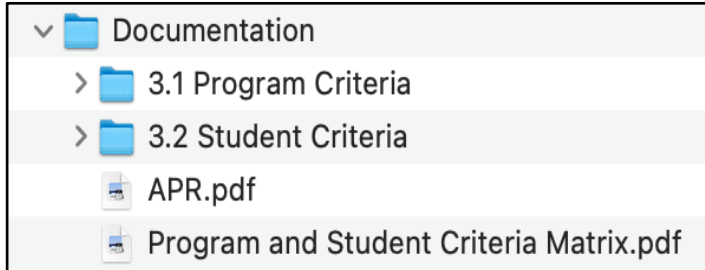
N/AAB / Example

Students on Roster	Examples Required
3-15	3
16-20	4
21-25	5
...	...
136-140	28
141-145	29
146+	30

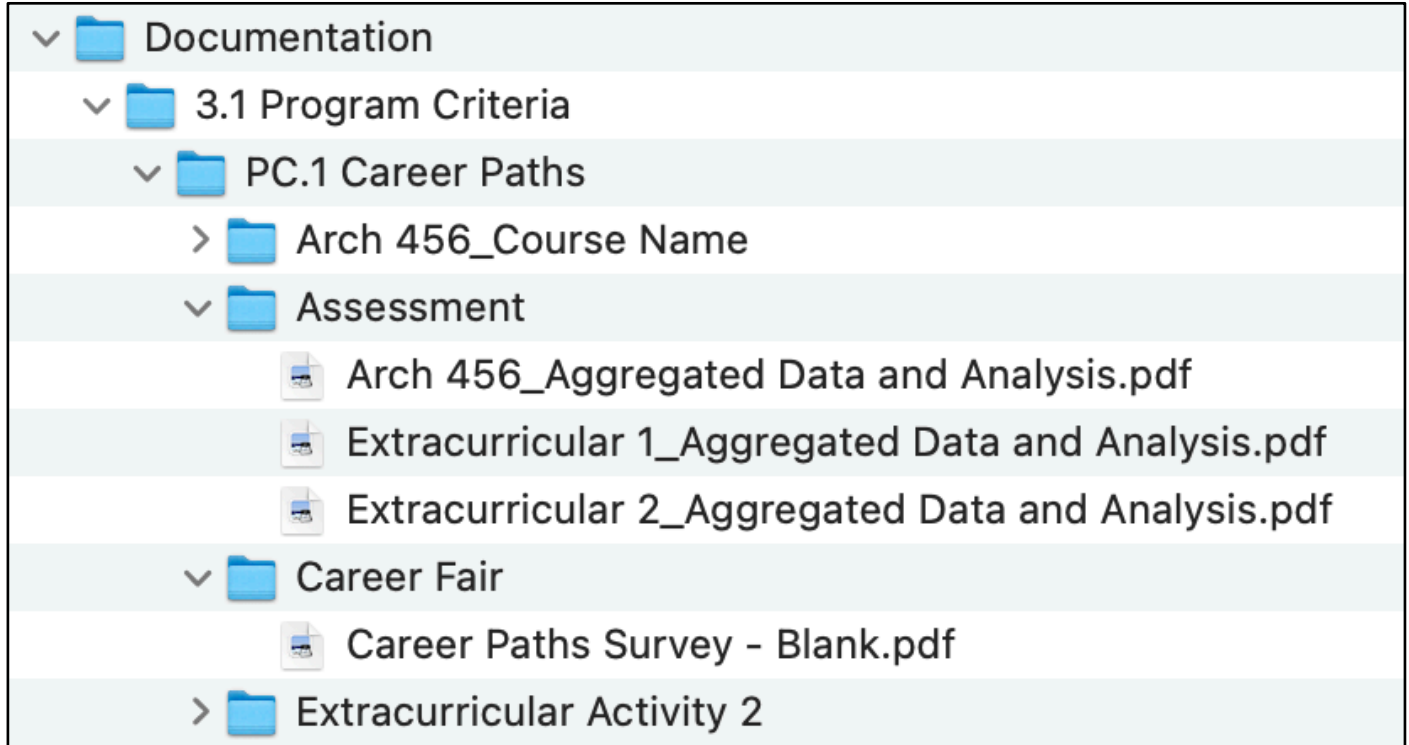
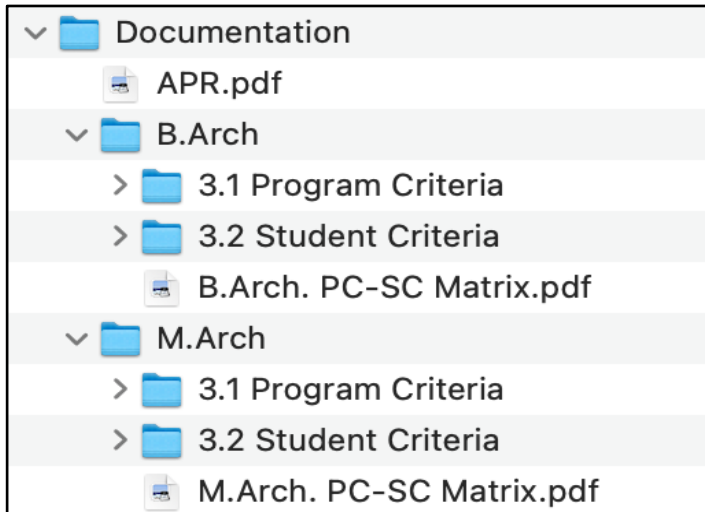
Rosters of Passing Student Work for Student Criteria SC.5 and SC.6							
Institution:		<Name>					
Program (One form per program) Select...							
<p>Instructions: Per the NAAB 2020 Procedures, Section 3.5.3, please provide rosters of students who passed course(s) that satisfy SC.5 and SC.6, respectively. Additional information is available in the Guidelines for the Use of Digital Content in Accreditation Visits, available on naab.org. Please submit the completed form to accreditation@naab.org.</p>							
SC.5				SC.6			
Number	Student Name	Student ID	Course Name/#(s)	Number	Student Name	Student ID	Course Name/#(s)
Example	Luke Skywalker	12345678	ARCH 306, ARCH 406, ARCH 499	Example	Luke Skywalker	12345678	ARCH 305, ARCH 406, ARCH 407, ARCH 499
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
11				11			
12				12			
13				13			
14				14			
15				15			
16				16			
17				17			
18				18			
19				19			
20				20			

NAAB / Organizing PC and SC Files

- One program



- Two programs



Programs must organize digital evidence as described in NAAB's Digital Guidelines.

NAAB / Travel Arrangements

- NAAB staff will provide a travel itinerary for programs and teams
 - Cell phone/ email contact information for program contact, team members, and NAAB staff
 - Arrival and departure itineraries (i.e., flight numbers, times)
 - Ground transportation and hotel arrangements (i.e., addresses, reservation numbers)
 - Dietary requirements or requests from team members
- Team members' travel
 - Team members have approved parameters in which they can make their reservation.
 - NAAB will not arrange or cover the costs of (or ask the host program/institution to arrange) side trips, stays before or after a visit, or multiday layovers in other cities.
 - Team members may need to arrive a day early or depart the day after the visit, and they will work with NAAB to seek pre-approval for this.

NAAB / Travel Arrangements

- Programs are responsible for:
 - **Making all hotel and lodging arrangements for the team.** This includes ensuring that reasonable accommodation has been made for persons with disabilities. Lodging is to be secured in advance, and such information is to be sent to the team chair at least 30 days before the visit begins.
 - **Arranging for all ground transportation during the visit,** including transportation to and from the airport and all local transportation, unless otherwise agreed to by the program administrator and the team chair.
 - Informing NAAB if the university has specific requirements for invoicing.
- NAAB will invoice programs for other costs of the site visit, including:
 - Air/rail travel + the cost of one checked bag.
 - Ground transportation during the visit that is not provided by the program (i.e., ride share or taxi service).
 - Parking and other tolls
 - Meals. Alcohol expenses are not reimbursable.
 - Cost of rental car, if required, including collision and loss damage waiver coverage and cost of fees, tolls, gas, other required incidental costs.

NAAB / International Visits

- Programs are responsible for:
 - Providing NAAB with a list of required documentation to facilitate entry requirement applications.
 - Reimbursing NAAB for costs incurred in obtaining visas for the visiting team.
 - Reimbursing NAAB for the cost of each team member's medical and security evacuation insurance.
- NAAB is responsible for:
 - Obtaining team members' visas and/or other documents required for entry into the country.
 - NAAB uses a visa processing agency to obtain visa stamps from the relevant embassy/consulate in the U.S.
 - Forwarding the list of documentation required for entry to all team members in a timely manner.

NAAB / Travel Arrangements

- Instructions for Visiting Team Members
 - Site visitors must submit expense reports with receipts within 30 days of travel.
 - Receipts must be itemized with vendor's name, a description of the services provided (if not otherwise obvious), the date, and the total expenses, including tips (if applicable) or names of individual attendees for group meals.
 - Mileage allowance are based on standard mileage rate issued by IRS (\$.67/mile for 2024)
- NAAB Invoicing to Program:
 - NAAB bills programs for the expenses of the visiting team no later than Feb. 1 for fall visits and July 1 for spring visits.
 - NAAB will provide the following supporting documentation:
 - Copies of invoices or itineraries for air travel or other transportation.
 - Copies of receipts for ground transportation, including rental cars.
 - Copies of receipts for all meals and other expenses.

N/AAB / Team Room Components

- **Work area:** A conference table with enough seating to accommodate the entire team
- Equipment:
 - Document shredder
 - Viewing/projection equipment as requested by the team chair
 - Internet access/secure Wi-Fi access with information on any restrictions
 - A printer, screen, projection or other large-format digital presentation method with associated laptop computer
 - A sufficient number of electrical outlets and appropriate power cords
- A completed agenda and team roster
- A large-format copy of the PC/SC matrix
- Any physical or digital copies of student work being displayed.
- Student admission and advising files – team may schedule session with admissions or advising to review records in admissions/advising system.

NAAB / During the Site Visit

- Program provides visit team light refreshments while on site, including consideration of dietary requirements. Program can also provide lunch or team can make arrangements.
- NAAB staff is on call to resolve difficulties, address issues, answer questions.
- Team activities:
 - Review of student work and course materials
 - Observation of studios, lectures, and seminars
 - Review of student records and transfer credit assessment
 - Drafting the Visiting Team Report (VTR)
 - Exit meetings with
 - Program administrator.
 - Leadership of the academic unit in which the program is located (e.g., director, chair, dean) and the chief academic officer of the institution (e.g., provost).
 - Students, faculty, and staff of the program.

NAAB / Site Visit Logistics: After the Visit

- Team chair submits VTR to NAAB within 14 days of the end of the visit.
- NAAB staff check VTR for completion, send draft to program for corrections of errors of fact within 30 days.
- Program sends NAAB draft with corrections to NAAB within 10 days. NAAB reviews corrections with team chair and sends final VTR to program.
- Program submits optional response to the VTR by Feb. 1 (fall visits) or Aug. 1 (spring visits).
- The Visiting Team Report is reviewed by NAAB staff.
- Program directors are invited to participate in post-visit focus groups.
- Board directors review the accreditation portfolio, meet, and make decisions.
 - Accreditation decisions are made at the following April board meeting for fall visits and October for spring visits.
 - Decision letters are emailed to programs 30 days after the board meeting concludes.

N/AAB / Optional Response to the VTR

- **Purpose:** "...to provide additional contextual information and/or evidence demonstrating compliance with Conditions noted "not met."
- **How will it be used?** Will be included in the program's accreditation dossier for review by the Board of Directors.
- **When is it due?**
 - **Spring site visits:** August 1 of the same year.
 - **Fall site visits:** February 1 of the following year.
- **Examples of how it might be used:**
 - To provide links to public information (Condition 6) that were broken or missing from the APR and during the site visit.
 - To provide evidence that was cited in the VPR as missing at the time of the visit.
 - To provide evidence that the program was able to come into compliance with a Condition described in the VTR as "not met."

NAAB / Quiz!

What is the role of student work in SC.5 and SC.6?

- A. To provide the NAAB reviewers with an opportunity to grade the work and see if they come up with the same result as the program.
- B. To ensure that all students have successfully completed all parts of the assignment to the level NAAB expects.
- C. To act as a bridge between the narrative and the assessment, as evidence of the program's narrative and validity of its assessment process.

Which of the following is TRUE?

- A. Site visit teams make the final decision on a program's accreditation status.
- B. The work of the site visit teams begins when they arrive on-site at the program.
- C. Program directors and chairs of the promotion and tenure committee should attend the faculty meeting.
- D. If you note that you failed to provide important evidence in the APR or digital team room, you should alert the team chair and share it with the team during the visit.
- E. Only licensed architects are eligible to serve on a site visit.

NAAB / Online Communities

What question would you post to your colleagues about preparing for a site visit?

Program Directors

[Community Home](#)[Threads](#) 35[Library](#) 12[Blogs](#) 1[Events](#) 0[Members](#) 178[Settings](#)

Latest Discussions



RE: Call for Public Comment on Revisions to Condit ...

By: **Ann Boudinot** , 4 days ago

Good morning, all. We have Office Hours tomorrow, from 12pm-1pm ET, and we want to invite you to bring any questions you have ...



Call for Public Comment on Revisions to Conditions

By: **Ann Boudinot** , 4 days ago

Dear program directors, To foster improvement in architecture education through accreditation, NAAB seeks to continually evolve ...



NAAB Announces New Accreditation Fee Structure

[ANNOUNCEMENTS](#) [ADD](#)

Revised APR templates are now available!



By: **Melissa Manuel, Ph.D.** , 4 months ago

Revised Architecture Program Report (APR) Templates, including a new APR for two programs undergoing a continuing accreditation visit at the same time, are now available in your program director library and

NAAB / Accreditation Resources

- New and updated templates are available to assist programs through the accreditation process.
- Accreditation Guidelines
- **Visiting Team Report** templates to ensure consistency and provide guidance to programs and teams
- APR Self-Assessment Tool to help programs develop and evaluate their APR prior to submission
- **Example** of program assessment report
- **Regularly updated FAQs** drawn from questions from programs and teams
- <https://www.naab.org/accreditation/forms-templates>

Accreditation

Forms and Templates



APR

Architecture Program Report Template for Programs Seeking Continuing Accreditation.



APR - Two Programs

Architecture Program Report Template for Programs Seeking Continuing Accreditation.



APR - IA

Architecture Program Report Template for Programs Seeking Initial Accreditation.



APR - C

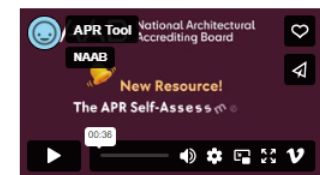
Architecture Program Report Template for Programs in Candidacy (Initial or Continuing).



Accreditation Criteria

On January 31, 2020, the NAAB Board of Directors approved the 2020 *Conditions for Accreditation and Procedures for Accreditation*, for publication on February 10, 2020. All programs are required to utilize the NAAB 2020 *Conditions and Procedures for Accreditation* for all accreditation purposes, except in the case of Interim Progress Reports (IPR).

[Learn More](#)



Learn more about the new APR Self-Assessment Tool!

NAAB / Become a Site Visitor!



NAAB Site Visitors

The National Architectural Accrediting Board (NAAB) seeks nominations for its pool of site visitors to support the board of directors in providing quality assurance to architecture programs. NAAB site visitors may be nominated by ACSA, AIA, AIAS, NCARB, or NOMA or they may nominate themselves by completing NAAB's nomination form and demonstrating that they meet required criteria.

Why Become a Site Visitor?



Qualification Criteria for NAAB Site Visitors



NAAB Site Visitors' Commitment to Serve



Application Process



Selection Process



Submit a Site Visitor Nomination Form



NAAB / Workshops and Program Trainings

- New live, Bi-monthly NAAB **Office Hours** on the 2nd Tuesday and 4th Thursday of every month
- Downloadable PDFs of training webinars added in response to requests from programs and teams
- <https://www.naab.org/accreditation/events-trainings>

Workshops and Program Trainings

NAAB-accredited and applicant programs are encouraged to seek out training and professional development opportunities geared toward program improvement. Such programs may be available through a number of professional organizations both inside and outside of the field of architecture. In doing so, please be advised that the trainings offered by NAAB and listed on this page comprise the only official training program recognized by the National Architectural Accrediting Board (NAAB) to assist in preparing programs for the accreditation process and to comply with the NAAB 2020 Conditions and Procedures.

NAAB does not recognize or endorse any other training program and does not take a position with respect to any claims made by such training programs of their quality, effectiveness, or impact on a program's experience in the accreditation process or its outcome.

Upcoming Trainings



Completing Your Program's Annual Report

Who Should Attend? Representatives of accredited programs who are responsible for submitting the program's Annual Report

Dates:

Tuesday, September 24, 2024

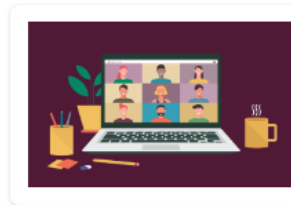
12:00pm - 1:00pm ET

[Register for September 24, 2024](#)

Thursday, October 3, 2024

3:00pm - 4:00pm ET

[Register for October 3, 2024](#)



NAAB Accreditation Office Hours

Accreditation Office Hours are held from 12:00-1:00 pm ET on the second Tuesday of every month and from 4:00-5:00 pm ET on the fourth Thursday of each month. Office Hours is an open forum to engage with NAAB staff and peers to discuss questions, ideas, and innovations in your programs. To join us, please click on the registration links below. You will need to register for each session you would like to attend.

[Click here for Office Hours registration links and dates!](#)



NAAB / Accreditation Resources

- New and updated templates are available to assist programs through the accreditation process.
- Accreditation Guidelines
- **Visiting Team Report** templates to ensure consistency and provide guidance to programs and teams
- APR Self-Assessment Tool to help programs develop and evaluate their APR prior to submission
- **Example** of program assessment report
- **Regularly updated FAQs** drawn from questions from programs and teams
- <https://www.naab.org/accreditation/forms-templates>

Accreditation

Forms and Templates



APR

Architecture Program Report Template for Programs Seeking Continuing Accreditation.



APR - Two Programs

Architecture Program Report Template for Programs Seeking Continuing Accreditation.



APR - IA

Architecture Program Report Template for Programs Seeking Initial Accreditation.



APR - C

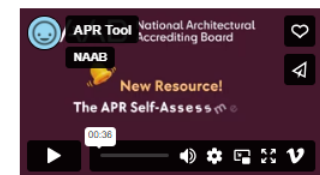
Architecture Program Report Template for Programs in Candidacy (Initial or Continuing).



Accreditation Criteria

On January 31, 2020, the NAAB Board of Directors approved the 2020 *Conditions for Accreditation and Procedures for Accreditation*, for publication on February 10, 2020. All programs are required to utilize the NAAB 2020 *Conditions and Procedures for Accreditation* for all accreditation purposes, except in the case of Interim Progress Reports (IPR).

[Learn More](#)

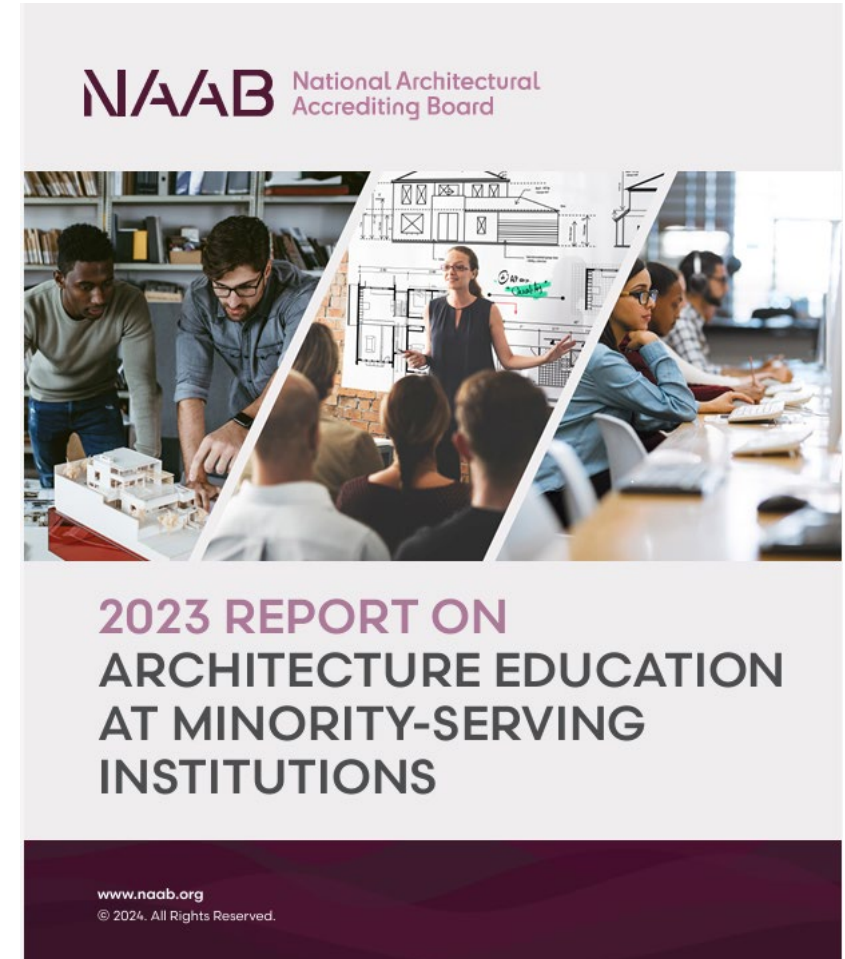


Learn more about the new APR Self-Assessment Tool!



Annual Report on Architecture Education

- Published each year
- Shares accreditation decisions made by NAAB in the previous year
- Provides aggregated statistics drawn from program Annual Reports and other information



NAAB

Thank you!

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