POLARIS ELEMENTARY SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN

SEMIANNUAL REVIEW
JUNE 2022

Polaris Elementary School District Safe Return to In-person Instruction and Continuity of Services Plan

Date of Original Adoption: May 1, 2020

Dates Reviewed: August 6, 2020; August 18, 2020; June 10, 2021; December 9, 2021;

June 9, 2022

Date Plan was Last Revised: June 9, 2022

Next Regularly Scheduled Month for Consideration: December 2022

March 2020 - June 2022

 The Polaris Elementary School District was ordered to close to in-person instruction on March 15, 2020, under an executive order issued by then-Governor Bullock. Districts were provided a two-week period of time during which they could remain fully closed to instruction of any kind while developing a plan for remote instruction required by the Governor.

Although our district was authorized to remain closed, we quickly mobilized and began remote instruction during the timeframe when we were authorized to remain closed. Thereafter, our district continued pursuant to a reopening plan approved by the Governor beginning March 30, 2020.

2. On April 22, 2020, then-Governor Bullock lifted his Stay at Home Order, and Announced a Plan to Begin Phased Reopening of Montana. As part of that plan, effective May 7, 2020, all schools were provided the option to return to inclassroom teaching at the discretion of local school boards.

Our school district finished the 2019-20 school year through remote/offsite instruction.

- 3. Our school district reopened to in-classroom instruction during the 2020-21 school year, and was fortunate to remain open for in-person instruction for 96% of the school year. During the school year, there was a temporary closure of all inclassroom teaching pursuant to quarantine or isolation orders issued by our county department of health. Our temporary closure to in-classroom teaching was for seven school days from November 23, 2020 December 3, 2020. During the 2020-21 school year, our means of operation included:
 - i. In-person
 - ii. Offsite

Our school district finished the 2020-21 school year strong, having provided high quality learning opportunities to the students in our community in safe and effective learning environments.

4. Our school district developed a plan for reopening to in-person instruction, with contingencies, and we implemented that plan for the 2020-21 school year. The reopening plan, details regarding which are provided below, included adoption of various model policies provided by the Montana School Boards Association under its 1900 Series, including model policies aligned with the Centers for Disease Control guidance regarding mitigation strategies to limit exposure to and transmission of COVID-19 in school settings.

- 5. In June 2021, our school district crafted this Safe Return to In-person Instruction and Continuity of Services plan. In August 2021, the Board of Trustees declared their own unforeseen emergency to last through June 30, 2022, in accordance with sections 20-9-801 through 20-9-806, MCA, due to community and school health concerns related to COVID-19. During the 2021-22 school year, our modes of operation were:
 - i. In-person
 - ii. Offsite

Our district provided offsite instruction for students issued with quarantine or isolation orders, or who chose to self-quarantine or self-isolate.

We remained open for 98% of the school year, only having to close to onsite instruction for three days from January 17-19, 2022. During that time, instruction was carried out remotely with all students.

Following the procedure in adopted policy 1905, the requirement for mandatory face coverings was lifted on April 14, 2022, when the transmission level in the county declined to the moderate level. The policy is aligned with the Centers for Disease Control guidance regarding mitigation strategies to limit exposure to and transmission of COVID-19 in school settings. Monitoring of the county transmission level occurred daily throughout the remainder of the school year using the CDC COVID Data Tracker website. The county transmission level remained low or moderate for the remainder of the school year and face coverings were optional as personal protective equipment.

In June 2022, the Board of Trustees declared their own unforeseen emergency for the period July 1, 2022, through June 30, 2023, in accordance with sections 20-9-801 through 20-9-806, MCA. Face coverings as personal protective equipment will be considered optional for the 2022-2023 school year.

6. We have embraced a fundamental principle of providing extensive transparency to our community throughout the above timeframe. We publicly noticed, held meetings regarding, and provided extensive opportunities for our community to provide us with feedback regarding the school district's plans and we carefully considered such feedback in developing and refining the school district's plans throughout the last 27 months.

Safe Return to School and Continuity of Services Plan Contents:

March 2020 - June 2022

Part I: Documentation of Meaningful Consultation in Developing and Refining the School District's Plan from March 2020 Through June 2022:

We noticed, held, and invited public comment on our evolving plans for a safe return to school and continuity of services on the following dates since March 2020:

- 1. March 26, 2020
- 2. April 9, 2020
- 3. May 1, 2020
- 4. July 9, 2020
- 5. August 6, 2020
- 6. August 18, 2020
- 7. September 10, 2020
- 8. March 11, 2021
- 9. April 8, 2021
- 10. May 13, 2021
- 11. June 10, 2021
- 12. July 8, 2021
- 13. August 12, 2021
- 14. September 9, 2021
- 15. October 14, 2021
- 16. November 11, 2021
- 17. December 9, 2021
- 18. January 13, 2022
- 19. February 10, 2022
- 20. March 10, 2022
- 21. April 14, 2022
- 22. May 12, 2022
- 23. June 9, 2022

To the extent present in or served by our school district, our invitation for public input included a general opportunity for the public to provide input and was provided to everyone interested, including:

- 1. Students; families; community members; county administrators (Superintendent of County Schools, county health nurse); teachers (we do not have a union), other educators, school staff; and stakeholders representing the interests of children with disabilities (parents).
- 2. We are a very small rural school district with no diverse student groups. Furthermore, we do not have any tribes, civil rights organizations (including disability rights organizations), English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, or other underserved students present in or served by the school district.
- 3. Beginning in July 2021, a standing agenda item, "Consideration of Changes to Safe Return to In-person Instruction and Continuity of Services Plan", has been added as a means for the Board of Trustees to invite monthly stakeholder discussion. This will be in effect throughout the 2021-24 school years.

Part II: Contents of the School District's Plan for Safe Return to In-Person Instruction and Continuity of Services:

1. A description of how the district will maintain the health and safety of students, educators, and other staff:

Following the lifting of the Stay-at-Home Order and subsequent reopening of the state on April 22, 2020, Polaris Elementary School District utilized the Montana Public Education Center Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies and accompanying MTSBA Model Emergency Policies. Utilizing these resources supported our school district's continued service to students with transparency and accountability while ensuring the operations of the school district reflected the circumstances in our community.

The policies ensured our Board of Trustees and school leaders honored the following priorities: quality instruction to students; a healthy and safe setting for students, staff, and the community; needed support of teachers and staff; and responsible financial and operational procedures. The policies provided an actionable plan for completing the 2019-20, 2020-21, and 2021-22 school fiscal years in a manner that met these priorities and secured district funding while providing an operational platform for considering long term innovations in the delivery of education services.

Polaris Elementary School District implemented policy options that facilitated collaboration between the Board of Trustees, staff, employees, parents, students, health officials, and community as we established protocols aligned with CDC guidance addressing how instruction was to be delivered to students; how gatherings and events would take place on school property; how the health and safety of staff and students would be protected and preserved while school was open; and how financial and operational functions of the school district would continue during the period of public health emergency.

Polaris Elementary School District reviewed, considered, and addressed numerous areas of operation in our reopening process. On the topic of school district policy and procedures, the district considered emergency policies and procedures, adoption and amendment of policies, suspension of policies, and administrative procedures. To support students' academic, mental, social and emotional success, the district considered alternative grading, counseling, extended school year, student instruction proficiency determinations and declarations, support for particularly vulnerable students, access to internet for students, food preparation, summer school and additional student instruction resources. To ensure the health and safety of students, teachers, and staff, the school district considered cleaning and disinfection, community use of facilities, county board of health orders, diagnosis and confidentiality, hand washing and related hygiene protocols, telework, school closure orders, stay at home orders, symptom monitoring and isolation, travel quarantines, visitors, volunteers, vulnerable individuals, masks and personal protective equipment, and physical distancing.

Following the Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies ensured Polaris Elementary School District has remained in compliance with guidance and best practices provided by federal, state, or

local health officials. Our school district has continued to adapt and adjust our policies as new and updated guidance and best practices have become available.

Further, the policies provide options for consideration through input from our Board of Trustees, administrative team, employees, parents, students, health officials, and community as collaborative partners as we have worked our way through ever evolving changes due to the pandemic. By considering all possible perspectives and factors when making the decisions to adopt or adjust a policy, or to implement a policy, we focused on the health and safety of our students, staff, and community for delivery of learning and services to our students. The policies have enabled us to adjust our procedures and practices during different phases in compliance with guidance and best practices provided by federal, state, and local agencies.

Polaris Elementary School District will continue to follow the policies noted below for the 2022-23 school year. We will engage in a semiannual reevaluation process of this Safe Return to In-person Instruction and Continuity of Services Plan to continue to ensure the health, safety and well-being of our students, teachers, staff, and community throughout the 2021-24 school years.

2. The extent to which the district has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC:

Topic	School	Description of Policy	Policy	
	District		Adopted and	
	Policy		Revised Date(s)	
	Reference			
Universal and correct wearing of masks.	1905	1905: The school district has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations making face coverings optional as personal protective equipment.	1. 05/01/2020 2. 08/06/2020 3. 08/18/2020 4. 03/11/2021 5. 05/13/2021 6. 08/12/2021 7. 06/09/2022	
Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).	1905; 1905P	1905: The school district has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher or designated	1. 05/01/2020 2. 08/06/2020 3. 08/18/2020 4. 03/11/2021 5. 05/13/2021 6. 08/12/2021	

		personnel are authorized to implement the protocols in coordination with state and local health		
		officials. The policy establishes regulations regarding physical distancing by requiring, to the extent possible, elementary school courses will be delivered to the same group of students each day, and the same teachers will remain with the same group in the same separate and designated room each day. If physical distancing is not possible during meal service and courses delivered in a separate area such as the library, the service or course will be delivered in the designated classroom for each group of students.		
		1905P: The school district has adopted these procedures regarding symptoms of illness, physical distancing and work areas, physical barriers and guides, and ventilation in accordance with Policy 1310 in order to implement Policy 1905 during the term of the declared public health emergency to ensure a safe and healthy work and instructional setting. These procedures were developed in accordance with the latest available guidance from the CDC and in coordination with applicable state and local health officials. These procedures supplement Policy 1905.	1.	08/06/2020
Handwashing and respiratory	1905; 1905P	1905: The school district has adopted the protocols outlined in this policy during the term of the	1. 2.	05/01/2020 08/06/2020
etiquette.		declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding healthy hand hygiene behavior and symptoms of illness.	3. 4. 5. 6.	08/18/2020 03/11/2021 05/13/2021 08/12/2021
		1905P: The school district has adopted these procedures regarding personnel cleaning and disinfecting, symptoms of illness, and water systems in accordance with Policy 1310 in order to implement Policy 1905 during the term of the declared public health emergency to ensure a safe and healthy work and instructional setting. These procedures were developed in accordance with the latest available guidance from the CDC and in coordination with applicable state and local health officials. These procedures supplement Policy 1905.	1.	08/06/2020
Cleaning and maintaining	1905; 1905P	1905: The school district has adopted the protocols outlined in this policy during the term of the		05/01/2020 08/06/2020

la a labor da a iliai a a		declared with broth agreement to agree the	_	08/18/2020
healthy facilities, including improving ventilation.		declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, cleaning and disinfecting, temperature screening, vulnerable individuals, and food preparation.	4. 5.	03/11/2021 05/13/2021 05/13/2021 08/12/2021
		1905P: The school district has adopted these procedures regarding personnel cleaning and disinfecting, symptoms of illness, and ventilation in accordance with Policy 1310 in order to implement Policy 1905 during the term of the declared public health emergency to ensure a safe and healthy work and instructional setting. These procedures were developed in accordance with the latest available guidance from the CDC and in coordination with applicable state and local health officials. These procedures supplement Policy 1905.	1.	08/06/2020
Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, or territorial health departments.	1905; 3417	1905: The school district has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, temperature screening, public awareness, and confidentiality.	1. 2. 3. 4. 5. 6.	
		3417: In all proceedings related to this policy, the district will respect a student's right to privacy. Although the district is required to provide educational services to all school-age children who reside within its boundaries, it may deny attendance at school to any child diagnosed as having a communicable disease that could make a child's attendance harmful to the welfare of other students. The district will rely on advice of the public health and medical communities in assessing the risk of transmission of various communicable diseases to determine how best to protect the health of both students and staff. The	1.	07/08/2021

	1			
		district will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. The district may temporarily exclude from school attendance a student who exhibits symptoms of a communicable disease that is readily transmitted in a school setting. The district may notify parents of other children attending a school that their children have been exposed to a communicable disease without identifying the particular student who has the disease.		
Diagnostic and screening testing.	1905	1905: The school district has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, and temperature screening.	1. 2. 3. 4. 5. 6.	05/01/2020 08/06/2020 08/18/2020 03/11/2021 05/13/2021 08/12/2021
Efforts to provide vaccinations to school communities.	3413	Please note that House Bill 702 passed the 2021 Legislature and was signed into law effective May 14, 2021. New Section 1 of that law provides that it is an unlawful discriminatory practice for a governmental entity to refuse, withhold from, or deny to a person any local or state services, goods, facilities, advantages, privileges, licensing, educational opportunities, health care access, or employment opportunities based on the person's vaccination status. The law also provides it is unlawful for an employer to refuse employment to a person, to bar a person from employment, or to discriminate against a person in compensation or in a term, condition, or privilege of employment based on the person's vaccination status. Finally, House Bill 702 provides it is unlawful for a public accommodation to exclude, limit, segregate, refuse to serve, or otherwise discriminate against a person based on the person's vaccination status. 3413: Upon initial enrollment, an immunization status form shall be completed by the student's parent or guardian. The certificate shall be made a	1. 2. 3.	10/13/2016 07/08/2021 09/09/2021
Appropriate	1908; 2162;	part of the student's permanent record. 1908: The Board of Trustees authorizes the	1.	05/01/2020
accommodations for children with disabilities with respect to health	2162P	supervising teacher or District Clerk to provide Policy 1908F to families requesting to opt-out of onsite instruction at the school facility for the duration of the declared public health emergency.	2.	08/06/2020

and safety		Students of families opting out of onsite instruction	
policies.		at the school facility shall receive offsite, online, and proficiency-based instruction, or any combination of the foregoing at the discretion of the school district in accordance with district Policy 1906. Students of families opting out of onsite delivery shall be treated the same as students instructed at the school facility for purposes of grading, discipline, and other educational rights.	
		2162: It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. For those students who need or are believed to need special instruction and/or related services under Section 504 of the Rehabilitation Act of 1973, the district shall establish and implement a system of procedural safeguards.	1. 03/08/2007
		2162P: If the parent or legal guardian of a student who qualifies under Section 504 for special instruction or related services disagrees with a decision of the district with respect to: (1) the identification of the child as qualifying for Section 504; (2) the district's evaluation of the child; and/or (3) the educational placement of the child, the parents of the student are entitled to certain procedural safeguards. The student shall remain in his/her current placement until the matter has been resolved through the process set in the policy.	1. 03/08/2007
Coordination with State and local health officials.	1900; 1905; 1907; 3417	1900: In light of the COVID-19 pandemic, the Board of Trustees has found it necessary to adopt temporary policies related to emergency school closures, the ongoing provision of educational services to students, meetings of the board, gatherings on school property, health and safety of students, staff and community members, human resource matters and budgetary matters. To ensure clarity and transparency, the board has organized all emergency school policies into a temporary chapter. school district Policies Numbered 1900-1999 are intended to govern during any emergency related to COVID-19 declared by the President, Congress, Montana Legislature, Governor, Montana Department of Public Health and Human Services, County Health Department or the Board of Trustees.	1. 05/01/2020 2. 0806/2020
		1905: The school district has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace	1. 05/01/2020 2. 08/06/2020 3. 08/18/2020 4. 03/11/2021 5. 05/13/2021 6. 08/12/2021

		when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher or designated personnel are authorized to implement the protocols in coordination with state and local health officials. 1907: The Board of Trustees is authorized to declare that a state of emergency exists within the community. A declaration issued by the Board of Trustees is distinct from any declaration in effect or previously issued by local, state or federal authorities.	1. 2.	
		3417: The district will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. When information is received by a staff member or a volunteer that a student is afflicted with a serious communicable disease, the staff member or volunteer will promptly notify local health authorities to determine appropriate measures to be taken to protect student and staff health and safety. The staff member, after consultation with and on advice of public health officials, will determine which additional staff members, if any, have need to know of the affected student's condition.	1.	07/08/2021
How the district will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student	1906; 1906P	1906: The school district has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to ensure the delivery of education services to students onsite at the school, offsite at other locations using available resources including but not limited to online methods. The supervising teacher or designated personnel are authorized to implement this policy. The Board of Trustees may revise the school calendar to adjust the completion of the school year for particular grade levels and groups once students have satisfied the required number of applicable aggregate hours.	1. 2.	05/01/2020 08/06/2020
health and food services.		The Board of Trustees authorizes offsite and online instruction of students in a manner that satisfies the aggregate number of instructional hours outlined in the school district's adopted or revised calendar for a school year affected by a public health emergency. Offsite and online delivery methods shall include a complete range of educational services offered by the school district and shall comply with the requirements of applicable statutes. Students completing course work through an offsite or online instructional setting shall be treated in and have their hours of instruction		

calculated in the same manner as students attending an onsite institutional setting.

The Board of Trustees authorizes proficiency-based ANB calculation in situations when a student demonstrates proficiency in a course area as determined by the Board of Trustees using district assessments consistent with the school district's adopted Plan of Action or other measures approved by the Board of Trustees during the course of a school year affected by a public health emergency.

The Board of Trustees authorizes a summer program of instructional offerings for the purpose of remediation of credit, maintenance of skills, and enrichment. All classes offered for credit must meet minimum state requirements for accreditation and may be delivered at the school or at another offsite location.

Students shall receive services in accordance with the applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the applicable team to meet the student's needs and goals. Students shall have access to regular school counseling services whether their instruction is provided in an onsite, offsite or online setting. Staff shall promptly report any suspected student distress or concern to their supervisor for review and referral. Students receiving instruction in an offsite setting are governed by the staff obligation to report suspected child abuse or neglect. This policy in no way limits or adjusts the school district's obligations to homeless students or students in foster care. Applicable district policies serving these students, or this population of students remain in full effect.

1906P: Proficiency or satisfying aggregate hours of instruction can be achieved through an on-site, off-site, or blended learning model as outlined in Policy 1906. Best practices will assist the district in facilitating quality learning for each student regardless of background or circumstance. Best practices include but are not limited to, planning and communication, clear expectations, differentiated instruction and learning models, and flexible demonstrations of learning.

- 1. 05/01/2020
- 2. 08/06/2020

June 2021

Part III – Updated Compliance for the District's Previously Adopted Plan for the Safe Return to In-person Instruction and Continuity of Services:

Section 2001(i)(3) of the ARP Act states that a school district that developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act will be deemed to have met the requirement to develop a plan under section 2001(i)(1) as long as the plan meets the statutory requirements (*i.e.*, is publicly available on the LEA's website and was developed after the LEA sought and took into account public comment).

The school district's plan meets the requirements of Section 2001(i)(1) and (i)(2) of the ARP Act. The school district's plan is available on the Office of Public Instruction's website, as well as a MTSBA-hosted website and, as noted above, was developed through a process that included extensive public comment. Further, we have, as part of the organization of the school district's plan for purposes of the ARP Act, revised the school district's plan at a meeting held on June 10, 2021, that included not just a notice of opportunity for public input but which specifically invited meaningful consultation with and input from:

Students: families: community members: county administrators (Superintendent of County Schools, county health nurse); teachers (we do not have a union), other educators, school staff; and stakeholders representing the interests of children with disabilities (parents). We are a very small rural school district with no diverse student groups. Furthermore, we do not have any tribes, civil rights organizations (including disability rights organizations), English learners. children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, or other underserved students present in or served by the school district.

We have considered the input of all affected parties and have carefully deliberated regarding the best possible means by which our district can provide safe effective learning environments for each of our students.

June 2021 - September 30, 2024 Part IV - Schedule for Future Review and Updates:

Consideration of this Safe Return to Schools and Continuity of Services Plan has been added as a standing agenda item on each regular and special meeting of the Board of Trustees since July 2021 and will remain so throughout the 2021-24 school years. The agenda item shall, at a minimum, include notice of any changes to the plan recommended by the administration with an invitation for input, notice of opportunity for public input, and consultation with, to the extent present or served by the district:

Students; families; community members; county administrators (Superintendent of County Schools, county health nurse); teachers (we do not have a union), other educators, school staff; and stakeholders representing the interests of children with disabilities (parents). We are a

very small rural school district with no diverse student groups. Furthermore, we do not have any tribes, civil rights organizations (including disability rights organizations), English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, or other underserved students present in or served by the school district.

Polaris Elementary School District will continue to follow their policies while engaging in a semiannual reevaluation process to continue to ensure the health, safety and well-being of our students, teachers, staff, and community throughout the 2021-24 school years. The next scheduled review will be December 2022, followed by June 2023, December 2023, and June 2024.