

Livingston Public Schools Superintendent Position Profile



EDUCATIONAL MISSION

The Educational mission of the Livingston School District, in partnership with the community, is to provide the opportunity for all students to learn, in a safe environment, the knowledge, skills and attitudes needed in order to become life-long learners and contributing citizens in a diverse society.

INVITATION TO APPLY

This search is being conducted by:



Develop the full potential of each child through school board leadership.

Application packages must be complete and accurate. Failure to do so may constitute denial of employment consideration. In order to be fully considered, application materials must be submitted by the application deadline.

The School District

About the District:

The Livingston School District has a strong Administrative team, staff, proven community support and a School Board of community leaders who are long serving members.

The Livingston District consists of two separate legal entities.

School District #4 is an elementary district for grades K-8 and consists of two elementary schools and one middle school.

Park High School is designated District #1 and serves grades 9-12. The elementary district is governed by a seven-member board of trustees. These trustees also serve as trustees for the high school district. The high school district has an additional two trustees to represent the surrounding elementary districts of Arrowhead, Pinecreek, and Springdale.

Schools: Park High School, Sleeping Giant Middle School, East Side School, Winans School and Washington School.

Class Size: Class size for grades K-2 averages 19 students per class. Classes in grades 3-12 average 26 with no class in the district having more than 30 students (with the exception of instrumental and vocal music classes and study halls).

65.8% Park High Athletic Participation (2014-2018)
17 Clubs/Activities - Academic Team, Band, BPA, Choir, Climbing Economics Challenge, FCCLA, FFA, Green Initiative, NHS, Principal Advisory, Science Olympiad, Speech, Drama & Debate, Student Council, TSA, Trust, Nobility & Trust, Youth Legislature
11 Sports - Basketball, Cheerleading, Cross Country, Football, Golf, Softball, Soccer, Tennis, Track and Field, Volleyball, Wrestling



The School District

Essential Values

An identity as a high performing organization with a commitment to excellence

Employees who are viewed as the organizations talent

Approachable leadership that actively seeks feedback and follows through

Happy and Passionate people who work hard and have fun

A culture of adult learning, collaboration and improvement

A commitment to a system of talent development is evident



We have RANGER

Perservance

Respect

Integrity

Diversity

Excellence



The Community

Lifestyle

Livingston was the “Original Gateway City to Yellowstone National Park,” now it’s where adventure, beautiful scenery and authentic friendly folk await you at the edge of the Yellowstone River.

Nestled between the rugged Crazy and Absaroka mountain ranges on the banks of the Yellowstone River in southwestern Montana, the former railroad town of Livingston, founded in 1882, has lost none of its quintessential Old West ambiance. But today its population of 7,000 includes a disproportionate number of artists and writers in addition to ranchers.

The surrounding mountain ranges offer an abundance of outdoor activities year round. Whether it’s fly fishing, dog sledding or cross-country skiing, downhill skiing, horseback riding, river rafting or just taking it easy at the many museums, art galleries and restaurants that call Livingston home.

With Yellowstone National Park just an hour’s drive away, Livingston is a perfect base camp for hikers, and the town’s fishing guides make it their business to know every curve of the Yellowstone River. But the park’s mountains, streams and forests also play an integral role in the wild, eclectic art found in the community’s myriad galleries and boutiques.

Known for strong winds in the spring and robust winters, Livingston’s natural setting can’t be beat: The low-slung 19th-century brick buildings that line the town’s Main Street give way to a breathtaking view of Livingston Peak, which towers above the horizon to the south.

Livingston and Park County have affordable living with average home costs at \$360k and the population approximately is 7,300 with our elevation of 4,500, this makes Livingston a terrific place to live and work. The town boasts a new hospital run by Livingston Healthcare and many other top notch services in town.

[Click here](#) and [here](#) for videos about Livingston!



The Opportunity and Expectations



General Responsibilities

The Superintendent serves as the senior leader of a school district and is responsible for overseeing operations and developing a long-range strategic plan for growth and sustainability. As the leader of Livingston Public Schools, this position is responsible for the development, supervision, and oversight of the school program, operations and facilities.

The Superintendent must be a strong advocate for the District and work closely with all constituents as it relates to continued funding to support academic success.

The Superintendent must be able to develop a clear vision for the District which supports excellence in education and instruction.

The Superintendent is expected to develop positive relationships with parents, school board members and the community. The Superintendent is expected to cultivate a strong team environment with staff by developing a clear purpose, a strong culture, and a collaborative environment that builds morale and promotes productivity and communication.

Application Requirements

Job Title: Superintendent of Livingston Public Schools

Salary Range: \$110,000 - \$130,000 plus competitive benefits*
Salary and term of contract will be dependent on experience, education and fit for the District.

Closing Date: Friday, January 22, 2021 at 4:00 pm, MST

Minimum Qualifications

- Master's degree or better in school administration or information demonstrating ability to obtain such a certificate; AND
- Valid Montana Administrator's certification with appropriate administrative endorsements upon hire; AND
- Minimum of five years' experience in school administration.

Preferred Qualifications

- Experience as a school district superintendent.
- Experience working with Montana special education laws, policies and regulations.

Knowledge, Skills and Abilities

- Ability to build and maintain effective professional relationships with staff, students, parents/guardians, and the public.
- Ability to establish a clear vision for the District and be recognized as an instructional leader.
- Ability to effectively lead with integrity and inspire a collaborative team oriented environment focused on the education and support of our children.
- Ability to maintain a high standard of excellence as it relates to your role as Superintendent.
- Ability to effectively communicate the state of the District to a variety of constituents.
- Ability to engage with and respond to questions from staff, students, parents/guardians and the public.
- Ability to further community engagement.
- Exceptional listening skills with the ability to facilitate and collaborate with others.
- Ability to direct staff to achieve standards of excellence, monitor progress and evaluate performance.
- Ability to manage politics, adapt to change and lead by example while keeping the vision of the District as priority.
- Ability to apply knowledge of current research and theory in specific field.
- Ability to maintain staff and student confidentiality.
- Ability to maintain regular and acceptable attendance levels.
- Ability to work effectively with people from a variety of culturally diverse backgrounds.
- Skill in organization to provide effective administration.
- Proficient with the use of computers and other technology.

The following application materials must be submitted to be considered:

1. Completed MTSBA application form (mtsba.org) and signed release. [Click here to access forms](#)
2. Letter of application.
3. Resume.
4. A minimum of three (3) letters of professional reference.
5. Copy of Montana Class III Administrative Certificate showing Superintendent endorsement or information demonstrating ability to obtain such a certificate. Go to www.opi.mt.gov and click on Educator Licensure tab for information on in-state certification.
6. Copy of college transcripts.
7. Supplemental Questions: The Board of Trustees will consider the form, content, and style of your responses. Please limit response to each question to two hundred and fifty (250) words or less.
 - How would you describe your leadership and management style? What would others say are your major strengths and/or weaknesses as a leader? Where do you think you might improve?
 - Describe how you have promoted community involvement/support in your former school systems and how would you see yourself accomplishing this goal for Livingston Public Schools.
 - What have you done to adapt your leadership style and your district's approach to remote learning during the time of Covid.
8. Please include a link to a video presentation on why you think you would be the best suited to be the next Superintendent of Livingston Public Schools. The video presentation should be no longer than three minutes in length using a universal platform.

Submit completed application packet ELECTRONICALLY to: Karla Smerker (see contact information below).

