

PRESENTATION GUIDELINES

Presentations for the MTI Global Solutions Symposium that are technical and objective enhance the credibility of the presenter and the presenter's organization. If the presentation materials you submit for review do not comply with MTI guidelines, you will be informed about the issues to be addressed by your session co-chairs, and you will be given opportunities to correct the problem(s).

Material

- Capabilities: Discussions of the corporate capabilities of the author's company or organization are prohibited unless they are necessary to explain the data being presented.
- Substantiating Data: If the capabilities and benefits of projects or services are described, then they must be substantiated by data or explanation as to why no data is available.
- References to Commercial Installations: Reference to specific installations of products or use of services is allowed, to the extent that such information complies with MTI's antitrust guidelines and is necessary for full understanding of the technical point under discussion.
- Trade Names: Excessive use of the company names, brand names, product names, trade names, or trademarks is forbidden. After using these names once, use generic descriptors (e.g. UNS numbers, chemical class or Type A, Type B, etc.)
- "Industry Practice" Statements: Statements about the extent to which particular technologies, products or services are used within the CPI or other institutions should reflect the extent of application of all generically similar technologies, products or services.
- Disparaging remarks about competing products or services that are proprietary to the presenter's company or to users of its products or services may be reported. Conclusions and/or comparisons must be based only on openly reportable data.

Text & Graphics

- Font shall be Aptos. Font size: Title – 44 pt., sub-title – 36 pt., primary text – 24 pt. Font color: black. No text shall be smaller than 24 pt. for readability. Please avoid use of shadow text, colors other than black, and italics for the visually impaired.
- Measurements: must be presented in both American and SI units. For example: Temperature: 68°F (20°C)
- Graphics must relate specifically to the technical presentation, and graphics that primarily promote a product or service, or highlight a name or logo, are not permitted. MTI must review all graphics to ensure compliance.
- The name or logo of the presenter's company must not appear on graphics, except once on the introduction slide of the presentation.
- Contact information may be included on the closing slide.

Review & Deadlines

Symposium session chairs are responsible for reviewing and providing presenters with any required changes.

- First Draft – November 10, 2025
 - Session Chairs must provide feedback by December 15, 2025
- Second Draft – January 15, 2026
 - Session Chairs must provide feedback by January 30, 2026
- Final Presentation – February 10, 2026 – once the presentation has been approved by the session chairs, no additional changes are permitted.