

Draft Agenda

Time (Eastern)	Day 1	Day 2	Day 3	Day 4	Day 5	
10:00 AM	Introductions	Review	Review	Review	Questions?	
	Getting the Data Ready, Pt. 1				Analysis & PM Charts	Power BI: Creating Reports, Pt. 1
11:00 AM						
	Break	Break				
	Getting the Data Ready, Pt. 2	In-Cell Charts, Sparklines, & Chart Templates	Break	Break		
12:00 PM			Power BI: Creating Reports, Pt. 2	What-If Analysis		
1:00 PM	Lunch	Lunch	Lunch	Lunch	Lunch	
2:00 PM	Working with the Data, Pt. 1	Data Query: Logic & Lookup	Power BI: Creating Dashboards, Pt. 1	Preview: Capstone Project	Capstone Project Review & Questions	
				Work on Capstone Project		
3:00 PM	Break	Break				
	Working with the Data, Pt. 2	Data Query: Pivot Tables	Break			
4:00 PM						
	In-Class Homework & Questions	In-Class Homework & Questions	Power BI: Creating Dashboards, Pt. 2			Work on Capstone Project
5:00 PM						
	Wrap-Up	Wrap-Up	Wrap-Up			
6:00 PM						

Register: <https://www.mors.org/events/certificates/advanced-excel-functions>