

MINUTES

Meeting: State Bar of Michigan – Health Care Law Section Council

Date: September 4, 2014

Chair: Laura Napiewocki

Members Present:

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| Steve Bender | P | Thomas McGraw | E |
| Jennifer Benedict | P | Josh Moore | P |
| Mercedes Dordeski | P | Laura Napiewocki | P |
| Timothy Gutwald | E | Monica Navarro | E |
| Patrick Haddad | P | Donna O'Connor | P |
| John Hazewinkel | P | Abby Pendleton | E |
| Cara Jansma | E | Trish Schabath | P |
| Matt Keuten | P | Deborah Williamson | P |
| Mark Kopson | P | | |

| Agenda Item | Discussion |
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| Call to Order (Laura Napiewocki) | Laura called the meeting to order at 4:33 p.m. |
| Roll Call (Mark Kopson) | See above for members present. |
| Conflict of Interest Disclosures (Laura Napiewocki) | None reported. |
| Review and Approval of Minutes of June 5, 2014 Meeting (Mark Kopson) | The minutes of the meetings of the August 7, 2014 were approved as submitted. |
| Treasurer's Report (Tom McGraw) | Tom submitted financial information in advance of the meeting. Bank balance is approximately \$77,000 through July compared to \$76,000 last year. |
| Substantive Law Committee (Matt Keuten) | No Committee meeting last month. Committee hopes to have Ken Marcus webinar on reimbursement issues in October. |
| Publications Committee (Monica Navarro) | The HIPAA – HITECH Matrix must be updated. It was moved, seconded and unanimously approved that the HIPAA Task Force be reinstated, with Linda Ross, Elizabeth Callahan-Morris, Deborah Marine and Gregory Nowakowski serving as Co-Chairs. A proposed schedule and plan have been submitted to the Council. As in past, law students will participate. |
| Legislative Committee (Patrick Haddad) | No further action has been taken on the Mandatory State Bar matter. Michigan Health Code Review Committee turned in its report in May. MDCH is reviewing it but it has not yet been released to the public. Larry Burns will present at the Annual Meeting. |
| Technology Committee (John Hazewinkel) | Adrienne reported that most emails have been sent to the list provided by the State Bar. It is free to pull two per month. John reported he spoke with Sandy Berger re: website. All Sections sites are being moved to a new platform (Connect.Mich.org). John will circulate a link to the preview version. The Section's page will have discussion sections. Default will be everyone receives a weekly digest, with opportunity to modify. John proposed that the existing two listserves be terminated and we instead use the discussion area of the new Section page. Consensus of the Council was to do so, and John will implement that decision. John recommended that we send a Welcome Message (from Chair) to all HCLS members and include a plug for Annual Meeting. Consensus of the Council was to do so and John will draft a proposed Welcome Message. All content from old site has been moved to the new site (e.g., Fellows list from 2011 or 2012; writing competition, etc.) John requested updated content and recommended trimming of outdated content. The Technology Committee will be |

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| | charged with trimming of outdated content. Laura recommended that Jen confirm Council Committee chairs and members promptly after Annual Meeting. |
| Pro Bono Committee (Trish Shabath) | Trish reported that a call was held with Ms. Costello at U of D- Mercy to educate potential volunteers on veterans pro bono activities. The entire Section was sent a notice of a training session held occurred last Friday and some expressed interest. Trish will prepare another notice with hopes of a special training session if enough (8-10) members are interested. She would like to expand pro bono opportunities to other groups as well (e.g., food stamps, Medicaid benefits, etc.). |
| Fellows Committee (Deb Williamson) | Deb will ensure that Fellow information is provided to Adrienne for the binders by Monday 9/8. All new Fellows have accepted and will attend the Annual Meeting. David Rogers will announce them and present their awards as Deb is unable to attend. The Charter must again be revised, primarily with regard to the process for selection of Fellows. Deb is drafting a procedures document for use by subsequent committee chairs. |
| Old Business <i>Annual Meeting Planning</i> | Laura reported that preparations for the Annual Meeting are being completed and all speakers are set. Adrienne announced that registration is on pace with prior years and requested that those who have not yet registered do so. Laura requested suggestions for our keynote speaker and provided her new email address. |
| Old Business <i>Council Member, Substantive Law Roster (proposed)</i> | Laura circulated and described the slate of officers that will be presented to the members for vote at the Annual Meeting, and the Substantive Law Committee Co-Chairs and Subcommittee chairs. Martha Boonstra will be joining the Council. Next year, six Council members will be termed out. |
| New Business <i>Adrienne's Departure</i> | Laura announced that Adrienne will be resigning effective September 30 due to increasing event-planning obligations, and thanked Adrienne for all of her work and contributions over the past three and one-half years. Adrienne expressed appreciation for her work with the Council and has documented for her eventual successor many of the Section's practices and administrative assistant's duties. Laura solicited recommendations for a new administrative assistant. The successor would be working roughly 15 hours per month. |
| Adjournment / Next Meeting (Laura Napiewocki) | The meeting adjourned at 5:20 p.m. Next Meeting: September 23, 2014 (Post -Annual Meeting) |

Minutes recorded by Mark Kopson

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