

MINUTES

Meeting: State Bar of Michigan – Health Care Law Section Council

Date: March 3, 2016

Chair: Mark Kopson

Members Present:

Jennifer Benedict	P	Johanna Novak	P
Martha Boonstra	P	Josh Moore	P
Mercedes Dordeski	E	Trish Schabath	P
Timothy Gutwald	P	Sheerin Siddique	E
Patrick Haddad	P	Louis Szura	P
John Hazewinkel	P	Deborah Williamson	P
Cara Jansma	A		
Matthew Keuten	P		
Mark Kopson	P		

Guests Present:

Agenda Item	Discussion
Call to Order (Mark Kopson)	Mark called the meeting to order at 4:32 p.m.
Roll Call (Mark Kopson)	See above for members present.
Conflict of Interest Disclosures (Mark Kopson)	None.
Review and Approval of Minutes of February 4, 2016 Council Meeting (Mark Kopson)	The minutes were unanimously approved.
Treasurer's Report (Matthew Keuten)	Financials were circulated. For January there was about \$500 in standard monthly expenses. Starting in January, the State Bar is sending out a new report each month, "Membership Update." This report will give the current membership vs. previous FY to help track recruitment efforts. The biggest change was the loss of 18 law students. Matt is not sure what caused the loss of the students. Matt asked the group how do we want to use this report? Mark wondered who the 38 free memberships were. Action Item: Matt will contact Becky Weaver regarding free memberships. The State Bar issued a new credit card policy. 1) Reimbursement for payments to vendors for more than \$5,000 needs to be done by check, not credit card. Matt pointed out that the HCLS pays for the majority of items by check. 2) The State Bar will no longer accept paper, mailed or faxed credit card payments. The HCLS members must use the e-commerce site. The council will be responsible to pay the fees that the e-commerce site charges for this service. According to the documents the State Bar sent they estimated the HCLS charges to be around \$200. They made the estimate by looking at last year's transactions.
Technology Report (John Hazewinkel)	A link to the test version of the HCLS survey was emailed to everyone prior to the call asking members to look at the survey and suggest changes. Mark and Johanna emailed John changes which he made before the Council meeting. It was agreed that April 1 would be the deadline to complete the survey. Action Items: Susan will email out the survey on March 7 and March 14. Action Item: John is to send letter and survey link to Susan so she can send out. Action Item: Mark will announce the survey to those at ICLE and tell everyone to check their email and complete survey by April 1.
Committee Reports	

Substantive Law Committee Report (Martha Boonstra)	<p>February 23 - Advanced HIPAA, Speakers: Liz Callahan Morris and Colleen McClorey. 100 people registered for the webinar and 60 people attended. 1/3 of the attendees completed evaluations. The speakers received mostly 5s and some 4s with 5 being excellent.</p> <p>March - No webinar will take place because of ICLE</p> <p>April 21 - M & A topic with Donna O'Connor, Dykema and David Rogers, Rogers & Associates, P.C., as speakers.</p> <p>May - Part 2 Rules, speaker: Ronald Chapman. Date TBD. Johanna mentioned that the proposed changes to the Part 2 privacy rules were issued and that she wasn't sure if the proposed rules would be addressed in the webinar. Action Item: Could someone on the Substantive Law Committee ask Mr. Chapman to please include discussion of the proposed rule changes.</p> <p>June - Payers group is working on a topic.</p> <p>The next meeting for the Substantive Law Committee is March 17.</p>
Publications Committee Report (Louis Szura)	<p>All 3 papers appear to be on track for publication. Working on large white paper in fourth round of edits and will have ready to publish soon. The committee submitted a Proposed Uniformity Policy and emailed to the Council prior to the call. The policy was written so there is a consistent and uniform structure for the publication of articles, white papers and documents. Action Item: All – Review the policy and bring back comments, questions and concerns for next month.</p> <p>Louis is going to try and recruit law students and new lawyers to help assist with the HIPAA Matrix and Health Law Index. Louis would like to send an email blast to the Students and Law Students. Josh suggested Louis use the same listing of people that we emailed the Piston's invitation to. Action Item: Louise will develop a description of what needs to be accomplished and Susan will send out an email blast. Mark also will announce the need for assistance on these projects at ICLE. Mark suggested having a sign-up sheet asking for volunteers at a table during ICLE.</p>
Legislative Committee Report (Patrick Haddad)	On March 1 HB 5400 was introduced. The highlights were 1) Scope of Practice, 2) Licensure of APRNs, 3) An APRN needs a physician signature to prescribe certain controlled substances. This Bill was newly introduced and people are still reacting.
Pro Bono Committee Report (Trish Schabath)	The only date an interim training could be done is in April. Trish didn't think it was a good idea to do training in April and May, so as not to take away for the annual May Training that is done near Memorial Day. Trish decided we should only do training in May. Action Item: Mark asked Trish to circulate written materials to describe training and opportunities for the Pro Bono projects. Mark would like to announce the opportunities at ICLE.
Fellows Committee Report (Deb Williamson)	A room was secured at the Detroit Athletic Club for the Fellows dinner; as the date gets closer Deb will put together a menu for the event and report back to the committee. She will make sure dinner is not the same as lunch. The first email was sent to the HCLS members regarding submitting nominations for Fellows. There will be 2 more emails going out (March 21 and April 18) before the April 22 deadline.
New Lawyers (Josh Moore)	<ol style="list-style-type: none"> 1. <u>Pistons Event</u>. It is scheduled for March 16th. – There are 2 tickets left. If anyone is interested in attending, they should contact Josh. 2. <u>Lunch & Learns and Academic Achievement Award</u>. All law schools have been contacted about the Lunch N Learn event and the academic achievement award. Wayne State wanted to do an afternoon mixer vs. Lunch. It had to be canceled due to weather. There is not enough time to plan a Lunch & Learn for this year at Wayne. U of M they did in the fall U of D Bar Association fair. Josh mentioned that the HCLS table was sparsely populated and would it be agreeable to purchase a table cover or banner and possibly pens. Action Item: Susan will help Josh find items to present to the Council for purchase.
Membership Committee (Tim Gutwald)	February 25, social event for Troppo in Lansing was canceled due to the weather conditions. The State of Michigan was closed and 4 people stated they would not be

	<p>attending. The new dates will be April 7 or April 14. May - Oakland County event being considered. September/October -Art Prize in Grand Rapids. The Committee has been sending emails to new members and will be following up with phone calls.</p>
Old Business	
Membership Survey (Johanna Novak)	Discussed during Technology Report (see above.)
HCLS Appreciation Dinner (Mercedes Dordeski)	<p>Still have 25 people that have not RSVP'd. 30 people are attending and 20 RSVP'd they couldn't attend. 80 people were invited. <u>Action Item: Susan will follow-up on March 4 and try to get the 25 people who have not RSVP'd to respond.</u> The final count is due to the Inn at St. John's on Monday, March 7 by 10 am.</p>
Matters for Next Agenda	<p>No new matters. Jen Benedict has an issue with a member not getting emails. <u>Action Item: Susan will contact member to remedy email issue.</u></p>
Adjournment (Mark Kopson)	The meeting adjourned at 5:17 p.m. Next meeting April 7, 2016 @ 4:30 p.m.

Minutes recorded by: Susan Stokes