I. **Call to Order**

The Chair of the Section, Shaheen Imami, called the Annual Meeting of the Probate and Estate Planning Section to order at 10:15 a.m. All in attendance were asked to sign an attendance sheet. The following Section members were in attendance:

Shaheen I. Imami, Chair  
James B. Steward, Chair Elect  
Marlaine C. Teahan, Vice Chair  
Marguerite Munson Lentz, Secretary  
Christopher A. Ballard, Treasurer  
George F. Bearup  
Constance L. Brigman  
Christopher J. Caldwell  
Rhonda M. Clark-Kreuer  
Mark E. Kellogg  
Michael G. Lichterman  
David P. Lucas  
Raj A. Malviya  
Richard C. Mills  
Lorraine F. New  
Geoffrey R. Vernon  
George W. Gregory  
Phillip E. Harter  
Nancy L. Little  
Douglas A. Mielock  
W. Josh Ard  
John R. Dresser  
Jeanne Murphy  
Patricia M. Ouellette  
Ryan Bourjaily  
Melisa Mysliwiec  
Nathan Piwowarski  
Kurt A. Olson  
Robert Labe  
Justine M. Sylvester
II. Minutes of the June 4, 2016 Annual Meeting of the Section

The minutes of the September 12, 2015 Annual Meeting of the Section were attached to the combined Agenda for the Annual Meeting and the September Council Meeting, which Agenda posted on the Section’s web page prior to the meeting. Ms. Lentz moved that the minutes be approved. The motion was seconded. The motion was approved on a voice-vote with no nays and no abstentions.

III. Chairperson’s Report – Shaheen I. Imami

Mr. Imami gave the Chair’s report.

- Mr. Imami expressed heartfelt thanks to everyone. The Probate Council has been wonderful from a professional and personal standpoint. He was grateful for everyone’s help in continuing the Section’s tradition of improving the practice of estate planning and probate.
- Mr. Imami submitted his annual report to state bar. His report was attached to the Agenda for the meeting.
- Mr. Imami has also been involved with, and may continue to be involved with two State Bar work groups: (1) the lawyer referral workgroup (concerning issues with the web site of the State Bar and marketing aspects of the practice) and (b) the justice initiative workgroup (concerning issues with delivery of legal services to low and moderate income people).

IV. Treasurer’s Report – Christopher Ballard

The Treasurer’s Report was attached to the combined Agenda. Mr. Ballard reported that after 11 months, the Section’s August 31, 2016 report shows a surplus of approximately $6,900. The budget had projected a deficit of approximately $8,000. There will be an additional expense in this fiscal year of $4000 for the Probate Journal.

V. Elections of Council Officers and Members

The report of the Nominating Committee was attached to the combined Agenda.

At the close of the Annual Meeting, he Chairperson-Elect, Mr. Steward, will become the Chair without a further vote.

As reported in the minutes for the June 4, 2016 Council meeting attached to the combined Agenda, at the June meeting, Mr. Imami called for nominations for officers and members from the floor and there were none. The nominations were then closed.
The following were nominated for the Section officers for 2016-2017:

- Chairperson-Elect: Marlaine C. Teahan
- Vice Chairperson: Marguerite Munson Lentz
- Secretary: Christopher A. Ballard
- Treasurer: David P. Lucas

The nominations for Section officers were read and a vote was called. The nominated officers were unanimously elected by voice vote, with no nays and no abstentions.

The following were nominated to the Council for a second three-year term:

- Lorraine F. New
- Geoffrey E. Vernon

The following were nominated to the Council for an initial three-year term:

- Richard C. Mills
- Robert C. Labe
- Nathan R. Piwowarski
- Nazneen H. Syed

Mr. Mills had previously been elected to fill the unexpired term for Ms. Lentz when Ms. Lentz was elected to be Treasurer. That term expired with the annual meeting in 2016. Under the Section’s bylaws, Mr. Mills is eligible to serve for two three-year terms.

Melisa M.W. Mysliwiec was nominated to serve the balance of Mr. Lucas’ term as a member of the Council, which ends with the annual meeting in 2017. Ms. Mysliwiec will thereafter be eligible for election to two three-year terms as a member of the Council.

The nominations for Council member positions were read and a vote was called. The nominated Council members were elected by voice vote, with no nays and no abstentions.

VI. Other Business

Mr. Imami had plaques for those leaving the probate council: Michele Marquardt, Susan Allan, and Constance Brigman. Mr. Imami thanked them for all their work on the Council. Mr. Imami also gave a gavel to the incoming Chair, James Steward.

Ms. Lentz thanked Mr. Imami for all his work on the Council, and Mr. Steward handed Mr. Imami a plaque, also expressing gratitude for Mr. Imami’s efforts.

VII. Adjournment

The meeting was adjourned by Chairperson Shaheen I. Imami at 10:27.