



## ALTERNATIVE DISPUTE RESOLUTION SECTION

### **CRITERIA FOR GRANT FUNDING REQUESTS ~ ADR SECTION TEAMS~**

#### Grant Purposes and Priorities

The State Bar of Michigan Alternative Dispute Resolution (“ADR”) Section, funds ADR related educational programs and projects, consistent with its mission. Grant proposals that include the following are favored:

1. Demonstrate innovative approaches or new ideas;
2. Demonstrate community support, collaboration, partnerships, and links with other entities doing similar work;
3. Include a meaningful evaluation component; and
4. Show a history of quality service and promotion of ADR

Grant funding will not be made to:

1. To political campaigns or for lobbying or political advocacy;
2. To support religious activities; and
3. That jeopardize the State Bar of Michigan ADR’s tax-exempt status

#### **Grant Funding Application and Approval Process**

The completed Grant Funding Application for the request for grant funding is due no less than **two (2) weeks** before an ADR Section’s Executive Committee or Council meeting. The application must be submitted electronically to the ADR Section’s Chairperson. Attachments which are not in electronic form should be received in hard copy by 5 p.m. on the due date.

#### **Grant Funding Awards and Payments**

Funds must be spent only as directed in the grant funding award letter and all grant conditions specified by the ADR Section must be met. Material variances in the project/program its timeline, budget, or grant funding conditions must be approved in advance by the ADR Section. Applicants are required to complete the “Grant Funding Assurances by Applicant” form and submit it along with the “Grant Funding Application” form.

#### **Reporting and Evaluation**

Grant funding recipients must provide the following information to the ADR Section within ninety (90) days of completion of the program/project. A summary of the following should be provided to the ADR Council’s Chairperson.

1. Evaluation summary of the project/program;
2. How goals/outcomes were achieved; and
3. Number of participants

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