

**Request for Proposals for ADR Section's 2021 Annual Conference. Proposals are due by February 26, 2021.**

On October 8 and 9, 2021, the ADR Section of the State Bar of Michigan will host its ADR Conference. Given the current pandemic situation, the Annual Conference will likely be virtual. The ADR Conference will include at least 8 hours of advanced mediation training featuring Michigan practitioners and experts. If you would like to be a presenter at the ADR Conference, please submit by email your suggestions to Ed Pappas and Michael Leib by email (addresses below) by 5:00 pm ET February 26, 2021.

Topics may cover any aspect of ADR practice from mediation to arbitration and from case evaluation to summary jury trial. You are encouraged to design a demonstration, a technique presentation, practice management topic, a skill-building exercise, a set of ethical challenges, or any other matter you believe would be of interest to ADR Section members. The presentation should avoid lecture type presentations. Interactive presentations in the virtual setting are preferred and recommended. Each presentation will be 60 minutes.

Reservation of the final decision as to topic, constitution of a panel or demonstration, and approval of content, belongs to the ADR Section Skills Action Team and its co-chairs. The ADR Section is committed to Diversity, Equity, and Inclusion and this should be kept in mind when considering panel members, demonstrations, and skills building exercises.

Once received, your proposal will be reviewed and you may be contacted to discuss your proposal before the ADR Section Council decides which proposals will be accepted.

Proposals should include:

1. Nature of your topic including proposed agenda (bullet points).
2. Name(s) of speaker(s).
3. An explanation of how your proposed presentation will be interactive. For example, will you propose skill demonstrations, use Zoom polling, propose a panel discussion?
5. A description of learning objectives-takeaways, teaching points, identification of skills to be improved by the presentation.
6. Resources required (projector, flip chart, power point management, etc.).
7. Anticipated written materials to be provided.
8. A description of familiarity and experience with virtual presentations including Zoom webinar and Zoom Meeting platforms.

Proposals are due on or before 5:00 pm ET **February 26, 2021**.

We look forward to receiving your proposal!

We are grateful for your expertise, time, and effort, in developing meaningful proposals.

Michael S. Leib and Ed Pappas  
Skills Action Team and Event Co-Chairpersons  
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