



Fall Institute

November 10, 2021
Virtual Meeting

9:00 Welcome

Margaret Driscoll, MASBO Executive Director

9:10 School Administrators: What They Need to Know & How SBAs Can Support Them

Jessica Boss, Principal, Chandler Elementary School, Worcester Public Schools
Julia Saari-Franks, Assistant Business Manager, West Springfield Public Schools
Patrick Danby, Principal, West Springfield High School, West Springfield Public Schools
Erich Ledebuhr, Principal, Hanscom Middle School, Lincoln Public Schools
Mary Sealey, Principal, Canterbury Street Magnet School, Worcester Public Schools

Panel discussion with current school principals to discuss topics that do not receive a lot of attention in many administrator preparation programs, such as collective bargaining agreements, negotiations, operations, budget development and management. Principals will share examples of: what they wish they knew earlier, strategies and tools that SBAs have used to support them in the past, and suggestions for topics where SBAs can provide additional support. This session will end with time for questions and answers.

10:30 Coffee Break

10:45 The Relationship Between the Principal and the Business Administrator

Craig D'cruz, Principal Consultant and Sector Lead, Education, Complispace

Learn how defining the roles and responsibilities of the Principal and School Business Administrator, as well as school culture and goals, affect the human relationship between the two people in these important positions. Engage in discussion questions that connect the presentation content with your district leadership experiences.

11:45 Board Elections: Update and Invitation

Daniel Gale, MASBO Director and Chair of Governance Committee

12:00 Lunch (individual tables called in turn)

12:45 The Giving Tree

Patricia Lugo, School Business Administrator, Holbrook Public Schools

1:00 Using Assessments to Inform Resource Allocations and Improve Student Learning

John Campbell, Principal, Berlin Memorial School, Berlin-Boylston Regional School District
Carol L. Costello, Assistant Superintendent for Teaching & Learning, Berlin-Boylston Regional School District
Robert Conry, Director of Finance and Operations, Berlin-Boylston Public Schools

This session will explore the variety of assessment tools and methods used, and how they inform decisions on resource allocations to improve student learning.

2:00 What's the Risk? The "Tea" Behind Student and Extra Curricular Activities

David Anthony, Property and Risk Management Director, Town of Barnstable

Students come to school to learn academically, physically, and social-emotionally – how risky can that be? Learn what topics should be discussed, questions that should be asked, and measures that should be taken by school leaders and business administrators to ensure students and school districts are protected.

3:00 Adjourn



Dec 9: Labor Relations
Feb 8: Legislation
March 9: Risk Management

Cancellations MUST be received in writing no later than November 3 in order to avoid being charged.



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