



Rising Star Award for New Chapters

The Rising Star Award recognizes new chapters that demonstrate outstanding management and programming in their first biennium following installation.

Eligibility

Chapters must meet the requirements:

- ◆ Chapters must have been active for 1 to 3 full academic year(s) to qualify.
- ◆ Chapter must have held one initiation per year.
- ◆ Chapter must have completed and submitted the Chapter Affiliation Agreement on time.
- ◆ Chapter must show at least 1 year of programs and activities.

Criteria

All submissions must include the following prerequisite information, in addition to specific program criteria:

- ◆ **Chapter Experience.** Provide highlights of how the chapter has engaged their members since their installation—providing member involvement opportunities, gaining insight on what members want by surveying, celebrating one another's achievements, and preparing them for post-graduation life.
- ◆ **Membership Growth.** Document general membership meetings with attendance and describe how the chapter uses resources from KDP to communicate benefits and services to its membership. Describe the chapter's recruitment strategy for new members.
- ◆ **Chapter Leadership.** Document chapter officers currently in place, describe officer training conducted and/or participated in and describe leadership development and networking opportunities for the general membership.
- ◆ **Chapter Programs.** Document one year of programs from July 1 to June 30. Choose two categories from the following: community service, professional development, membership, or fundraising. Describe one program for each category chosen. Be able to include title, dates, overall attendance, and description of the impact of the program.
- ◆ **Future Planning.** Describe how you have used what you have learned since installation to plan better programs and improve the recruitment process.

Submission Requirements

A complete online submission will the following elements:

- ◆ Online entry form
- ◆ Validation of chapter report submissions
- ◆ Description for each criteria area of program categories; and supplemental documents to support the narrative.

If you have any questions, please contact Amy Ashley at aashley@kdp.org

Rising Star Award for New Chapters

Rubric & Score Sheet

Institution: _____
 Chapter Name/Number: _____

Eligibility Requirements

| *If score is 0 for any of the following requirements, applicant is not eligible. | | | | | Score |
|--|--|--|--|--|-------|
| Chapter has been installed for 1–3 full years. (1) | | | | | |
| Chapter held an initiation during each fiscal year since installation. (1) | | | | | |
| Chapter has shown at least 1 year of programs. (1) | | | | | |
| Chapter Affiliate Agreement report was submitted no later than July 1 of each year of active status. (1) | | | | | |
| TOTAL (4) | | | | | |

Award Criteria

| Membership Engagement (12 points) | | | | | Score |
|--|--|---|---|--|-------|
| | Compelling Evidence and Complete Descriptions (3) | Good Evidence and Supported Descriptions (2) | Little Evidence and Few Descriptions (1) | Incomplete and/or No Evidence with Descriptions (0) | |
| Chapter includes multiple ways for members to be involved. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Chapter surveys members and utilizes this data in developing programming. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Chapter celebrates chapter and/or member achievements. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Chapter prepares members to retain active KDP membership following graduation. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| TOTAL | | | | | |

| Membership Growth (9 points) | | | | | Score |
|--|--|---|---|--|-------|
| | Compelling Evidence and Complete Descriptions (3) | Good Evidence and Supported Descriptions (2) | Little Evidence and Few Descriptions (1) | Incomplete and/or No Evidence with Descriptions (0) | |
| Provides evidence of how the chapter uses resources from KDP to communicate benefits and services to its membership. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Describes chapter's recruitment strategy for new members. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Describes how chapter documents attendance and participation at general membership meetings. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| TOTAL | | | | | |

| Chapter Leadership (9 points) | | | | | Score |
|--|---------------------------------|---------------------------------------|--|------------------------------------|-------|
| | Complete Information (3) | Most Information Completed (2) | Little Information Provided (1) | No Information Provided (0) | |
| Documents chapter officers currently in place with positions described and matches officers listed in MyKDP. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Describes officer trainings conducted and/or participated in. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Describes leadership development and networking opportunities for the general membership. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| TOTAL | | | | | |

| Chapter Program #1 (15 points) | | | | | Score |
|--|---|--|--|---|-------|
| | Compelling Evidence and Complete Descriptions (3) | Good Evidence and Supported Descriptions (2) | Little Evidence and Few Descriptions (1) | Incomplete and/or No Evidence with Descriptions (0) | |
| Supporting documents describe a program for one of the following categories: 1) Community Service, 2) Professional Development, 3) Membership, or 4) Fundraising. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Includes description of impact of the program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Includes an analysis of ways to improve the program | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Information is included. (2) | Information is suggested. (1) | No information is included. (0) | | |
| Includes title of program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Includes dates of program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Includes overall attendance of program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |
| TOTAL | | | | | |

| Chapter Program #2 (15 points) | | | | | Score |
|---|---|--|--|---|-------|
| | Compelling Evidence and Complete Descriptions (3) | Good Evidence and Supported Descriptions (2) | Little Evidence and Few Descriptions (1) | Incomplete and/or No Evidence with Descriptions (0) | |
| Supporting documents describe a program for one of the following categories: 1) Community Service, 2) Professional Development, 3) Membership, or 4) Fundraising. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Includes description of impact of the program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Includes an analysis of ways to improve the program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

| | Information is included. (2) | Information is suggested. (1) | No information is included. (0) | |
|---|-------------------------------------|--------------------------------------|--|--|
| Includes title of program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Includes dates of program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Includes overall attendance of program. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| TOTAL | | | | |

| Future Planning (3 points) | | | | | Score |
|---|--|---|---|--|--------------|
| | Compelling Evidence and Complete Descriptions (3) | Good Evidence and Supported Descriptions (2) | Little Evidence and Few Descriptions (1) | Incomplete and/or No Evidence with Descriptions (0) | |
| Includes plan for improving future programming and recruitment. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| TOTAL | | | | | |

Comments:

Total Points for submission: /67