

Section Two: WORKLOAD ANALYSIS--SLP SUMMARY PROFILE

NAME/TITLE OF SERVICE PROVIDER:												SCHOOL YEAR:			
STUDENT INITIALS	TOTAL WL MPM	DIRECT MPM	INDIRECT MPM	STUDENT INITIALS	TOTAL WL MPM	DIRECT MPM	INDIRECT MPM	STUDENT INITIALS	TOTAL WL MPM	DIRECT MPM	INDIRECT MPM	STUDENT INITIALS	TOTAL WL MPM	DIRECT MPM	INDIRECT MPM
MILD	254	120	134	MODERATE	508.8	240	268.8	SUBSTANTIAL	660	360	300				
	x15	x15	x15		x15	x15	x15		x10	x10	x10				
S1	3810	1800	1125	S2	7632	3600	4032	S3	6600	3600	3000	S4			

- Enter session min here: M 360 +T 300 +W 360 +Th 0 +F 300 = 1320 TOTAL SESSION mpw.
- 1320 TOTAL SESSION mpw x 4 wks = TOTAL AVAILABLE DIRECT SERVICES SESSIONS = 5280 mpm.
- Calculate TOTAL INDIRECT mpm (from above) = S1 1125 +S2 4032 +S3 3000 +S4 0 = 8157 TOTAL INDIRECT mpm
- Calculate TOTAL TIME NEEDED BY THIS SERVICE PROVIDER:
 - Add TOTAL AVAILABLE SESSION TIME + 5280 mpm
 - Add TOTAL INDIRECT mpm + 8157 mpm
 - Add contractual PLAN TIME mpm + 1200 mpm
 - Add contractual LUNCH TIME mpm + 800 mpm
 - Add SUPERVISION/MENTORING of CFs/SLPAs + _____mpm
 - Add TOTAL MTSS/RtI CONSULTATION TIME mpm + _____mpm
- Add Medicaid Billing/FFS/Admin Outreach + 200 mpm
 - Add TRAVEL TIME (between bldgs/to home visits) + _____mpm
 - Add District-required meetings (PD, SIP, PLCs, etc.) + 180 mpm
- TOTAL TIME NEEDED BY THIS SERVICE PROVIDER = 15817 mpm
 - Total Contractual Time - 8940 mpm
 - Amount Over/Under Contractual Time = 6877 mpm
- Calculate Full Time Equivalent (FTE)
 - Total Time Needed = 15817 mpm
 - Divided by Contractual Time ÷ 8940 mpm
 - = 1.7 FTE