



2026 Position Profiles and Job Descriptions

President-Elect

Desired Qualifications:

- Hold ISCT membership for a minimum of **five** consecutive years
- Possess a relevant understanding of global issues in the field of CGT
- Full engagement and commitment to serve over a 6-year horizon (President-Elect ->President -> Past President)
- Hold a senior leadership position at their organization/company (i.e. C-suite, senior executive, professor)
- History of strong engagement and active participation in ISCT activities such as meeting attendance, speaking engagements, training and development programs
- Demonstrated commitment to ISCT through a history of successful leadership roles within the organization (i.e. Chair of an ISCT standing committee or program planning committee)
- Effective in chairing and facilitating discussions in executive-level Board meetings
- Ability to serve as an advocate and ambassador for the organization (i.e. speaking engagements, media)
- Prior Board experience (non-profit or for-profit) with a strong understanding of governance encouraged. Prior experience on the ISCT Board of Directors considered beneficial.

Position Type: This is an Officer and Director position with fiduciary responsibility. The President-Elect sits on the Board of Directors and Executive Management Committee for a 2-year term. Following a 2-year term as President-Elect, this individual will ascend to the President position for a 2-year term, and additional 2-year term as Chair of the Strategic Advisory Council.

Position Description: The President-Elect shall perform the duties of the President in the absence or incapacity of the President and shall become President if the office of President shall become vacant. Should the President-Elect become President through a vacancy in the office, he/she shall be permitted to serve as President for the remainder of the unexpired term and his/her own term. The President-Elect is a member of the Board of Directors, Executive Management Committee, Strategic Advisory Council and is an ex officio member of all other committees. The President-Elect initiates such preparatory measures as are implied by this office and shall also perform such other duties as may be assigned from time to time by the Board of Directors or the President.

Responsibilities:

- In preparation for the role as President, the President-Elect gains experience through mentorship and coaching for the role of ISCT President

- Member of the Board of Directors, Executive Management Committee and Strategic Advisory Council
- Chair of the Nominations committee
- Ex officio member of all other committees
- Provides leadership and direction for the Society's special initiatives
- Provides leadership with the Board of Directors in strategic planning and guiding the implementation of the strategic plan

After serving a 2-year term, the President Elect advances to President of the Society and shall perform all duties incidental to that position. S/He will be responsible in all matters that are related to the proposed operation of the Society including:

- Presides all meetings of the Society
- Chairperson of the Board of Directors, member of the Executive Management Committee and Strategic Advisory Council
- Ex officio member of all other committees
- Unless otherwise provided in the Bylaws, the President with the approval of the majority of the Board of Directors shall appoint members of the Society to fill interim officer vacancies or vacancies on any standing committee, special committee, scientific committee, or as an interim Editor of the Society's journal.

Upon completion of the 2-year President term, this individual will a 2-year term as Chair of the Strategic Advisory Council.

Global Treasurer

Desired Qualifications:

- Hold ISCT membership for a minimum of **five** consecutive years
- History of engagement and active participation in ISCT activities such as meeting attendance, speaking engagements, training and development programs
- Demonstrated commitment to ISCT such as service on a standing committee or program planning committee
- Prior Board experience with a society or other professional organization encouraged
- Conversant in financial and business reporting

Position Type: This is an Officer and Director position with fiduciary responsibility. The Global Treasurer sits on the Board of Directors and Executive Management Committee for a 3-year term.

Position Description: The Treasurer is responsible for monitoring the collection, receipt, custody and disbursement of all funds and securities of the Society and shall act as fiscal consultant to the Society.

Responsibilities:

- At the annual business meetings of the Board of Directors and Society, the Treasurer will make a report in writing and orally of the monies received and expended and a detailed statement of the financial condition of the Society.
- Assist in the development and presentation of the budget of the Society for the ensuing term.

- Perform all other duties incident to the office of Treasurer.
 - Serve as Chair of the Finance and Audit Committee.
-

Elected Member, PhD

Must hold a PhD, DPhil, or equivalent doctoral degree

Desired Qualifications:

- Hold ISCT membership for a minimum of two consecutive years
- History of engagement and active participation in ISCT activities such as meeting attendance, speaking engagements, committee positions, training and development programs
- Prior Board experience (non-profit or for-profit) with a strong understanding of governance encouraged.

Position Type: This is a Director position with fiduciary responsibility and is a voluntary position. The Elected Member PhD sits on the Board of Directors for a 2-year term.

Position Description: The Elected Member PhD aids in providing strategic direction for the Society, representing the interests of the PhD segment working in this field, and performs such functions as requested by the Board of Directors

Responsibilities:

- Perform duties necessary to provide strategic oversight for the Society such as strategic planning, review of the annual operating plans, financial reserve planning, establishment of Society committees, appointment of committee chairs, annual meeting planning and awards and honors.
 - Advise the Board of Directors concerning the long-range development and policies of the Society and other actions and activities which the Board of Directors determines to be in the best interest of the Society.
-

Elected Member, Technologist

Must hold a medical technologist certification, or equivalent

Desired Qualifications:

- Hold ISCT membership for a minimum of two consecutive years
- History of engagement and active participation in ISCT activities such as meeting attendance, speaking engagements, committee positions, training and development programs
- Prior Board experience with a society or other professional organization encouraged

Position Type: This is a Director position with fiduciary responsibility. The Elected Member Technologist sits on the Board of Directors for a 2-year term.

Position Description: The Elected Member Technologist aids in providing strategic direction for the Society and ensures the interests of Technologists are represented to the Board of Directors. The Elected Member Technologist is an ex officio member of the ISCT Laboratory Practices Committee for the duration of their term.

Responsibilities:

- Perform duties necessary to provide strategic oversight for the Society such as strategic planning, review of the annual operating plans, financial reserve planning, establishment of Society committees, appointment of committee chairs, annual meeting planning and awards and honors.
 - Advise the Board of Directors concerning the long-range development and policies of the Society and other actions and activities which the Board of Directors determines to be in the best interest of the Society.
-

Regional Vice President Elect

Must reside in the region

Desired Qualifications:

- Hold ISCT membership for a minimum of two consecutive years
- History of engagement and active participation in ISCT activities such as meeting attendance, speaking engagements, committee positions, training and development programs
- Hold a senior leadership position at their organization/company (i.e. C-suite, senior executive, professor)
- Ability to serve as an advocate and ambassador for the organization (i.e. speaking engagements, media)
- Ability to represent the Region's needs, opportunities, and challenges in the field of CGT
- Prior Board experience with a society or other professional organization encouraged

Position Type: This is an Officer position of the Society and serves on the Regional Executive Committee for a 2-year term. Upon completion of the 2-year term, he/she will ascend to the Regional Vice President role and as such will serve as an Officer and Director of the Society with fiduciary responsibility.

Position Description: The Regional Vice President-Elects assists the Regional Vice Presidents and shall perform such other duties as may be assigned to them by the Regional Vice President, Board of Directors, or President.

Upon completion of the 2-year term, he/she will become the Regional Vice President and as such will assume the following responsibilities:

- Member of the Board of Directors
 - Chair of Regional Executive Committee
 - Ex officio member on all regional committees
 - Drive membership in his or her region, representing the Region's needs, opportunities, and challenges to the Board of Directors
-

Regional Treasurer

Must reside in the region

Desired Qualifications:

- Hold ISCT membership for a minimum of two consecutive years
- History of engagement and active participation in ISCT activities such as meeting attendance, speaking engagements, committee positions, training and development programs
- Ability to represent the Region's needs, opportunities, and challenges in the field of CGT
- Conversant in financial and business reporting

Position Type: This is an Officer position of the Society and serves on the Regional Executive Committee for a 3-year term.

Position Description: The Regional Treasurer shall support the activities of the Regional Vice President and Regional Vice President-Elect.

Responsibilities:

- Perform duties necessary to support the activities in the Region to drive membership and support the needs of its regional members, as outlined in the annual operating plan.
 - Manage any applicable budgets for the Regional Committee and serve as the initial assessor of initiative proposals for alignment with strategic objectives, develop fund requests to the Board of Directors, and monitor expenditures.
-

Regional Secretary

Must reside in the region

Desired Qualifications:

- Hold ISCT membership for a minimum of two consecutive years
- History of engagement and active participation in ISCT activities such as meeting attendance, speaking engagements, committee positions, training and development programs
- Ability to represent the Region's needs, opportunities, and challenges in the field of CGT

Position Type: This is an Officer position of the Society and serves on the Regional Executive Committee for a 3-year term.

Position Description: The Regional Secretary shall support the activities of the Regional Vice President and Regional Vice President-Elect.

Responsibilities:

- Perform duties necessary to support the activities in the Region to drive membership and support the needs of its regional members, as outlined in the annual operating plan.
- Track regional membership trends and facilitate growth in the region to align with the Society's strategic objectives and goals.
- Supports the review of all new membership applications for the region.
- Keep minutes of all Regional Executive Committee meetings