STEP 1
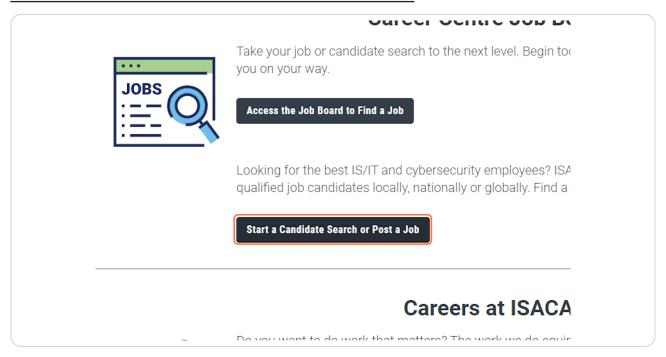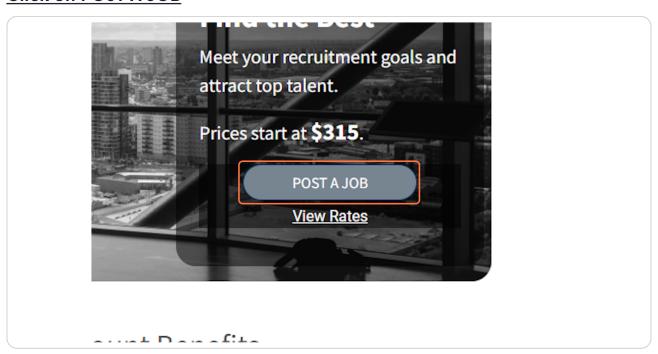
Click on CAREERS at the top of the ISACA.org homepage

Click on Start a Candidate Search or Post a Job
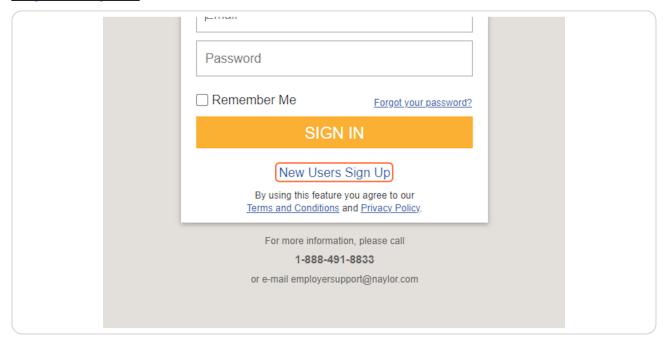
Click on POST A JOB

STEP 4

If you have never posted a job before, Click on New Users Sign Up. Otherwise, skip to step 10.

Password

☐ Remember Me   Forgot your password?

SIGN IN

New Users Sign Up

By using this feature you agree to our
Terms and Conditions and Privacy Policy.

For more information, please call

1-888-491-8833

or e-mail employersupport@naylor.com

STEP 5

Complete the Employer Registration Profile

Career Centre Job Board

Job Seeker   Employer

Home   Pricing   Post Jobs ▾   Internships   Resume Search

Employer Registration

Fields marked * are required

* First Name

* Last Name

Job Title

Phone

Mobile Phone

Time Zone

STEP 6

Click on POST JOBS to start your first job posting.

ete!

created and you have been signed in. Please familiarize yourself with your Account Overview which serves as note your brand on all your job postings.

il to hcarlson@isaca.org with more information about your account for you to read later. Please make sure er.com is added to your email whitelist to ensure delivery.

POST JOBS

or explore your Account Overview

Powered By **NAYLOR**
ASSOCIATION SOLUTIONS

Member
FINANCIAL

STEP 7

Complete the New Job form.

Career Centre Job Board

Job Seeker | **Employer**

g Post Jobs ▾   Internships   Resume Search   ? Help   👤 Haley Carlson ▾

w Job

d.

Please review information regarding prohibited job postings

Edit View Insert Format

↶ ↷   Paragraph   ⌄   **B** *I*   ☰ ☰ ☰ ☰   ⋯

STEP 8

Click on Preview Job prior to paying and posting.

Max Length: 300 | 300 characters remaining

This field is for your reference only. It will not appear on the job.

Preview Job >

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STEP 9

Once reviewed, Click on Proceed To Checkout

obs ▾   Internships   Resume Search   ❓ Help   👤 Haley Ca

⚠ **Your job is not active yet.**

se review your pending job below for typos, formatting issues, and accuracy of content.

◀ Edit Job   💳 **Proceed To Checkout**

Application

STEP 10

Confirm the 30-Day Single Job Posting is Selected.

Career Centre Job Board

Create Job   Select Posting Options   Checkout

Select a Posting Package

Options	

○ 30-Day Single Job Posting
    • Resume Search included
    • No refunds
	$315.00

☐ 📢 **Financial Job Exchange Network Posting** *(Add-on)* MORE EXPOSURE! Post your job to an extensive network of banking, finance, accounting, and insurance association partners and gain access to a larger pool of job seekers. By purchasing a network (FJE) job posting your recruitment ad will automatically be distributed and displayed on 5 association career centers: See all destination sites	$100.00

○ 60-Day Single Job Posting
    • Resume Search included
    • No refunds
	$425.00

○ Two (2) 30-Day Job Postings	$580.00

STEP 11

Click on Continue to Payment

Reporting: Provided

...sands of passive and active job seeker members by including your job posting in the next issue of the ISACA Career
...rce. Each issue features important industry articles, employment opportunities, events, and more! Space is limited,

...aser eNewsletter

... in the next issue of the ISACA CareerLaser eNewsletter
...sure!
...ear on the job seekers home page for 30 days.
...flagged on the results page giving you a better opportunity to get your job seen.

Continue to Payment >

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ASSOCIATION SOLUTIONS
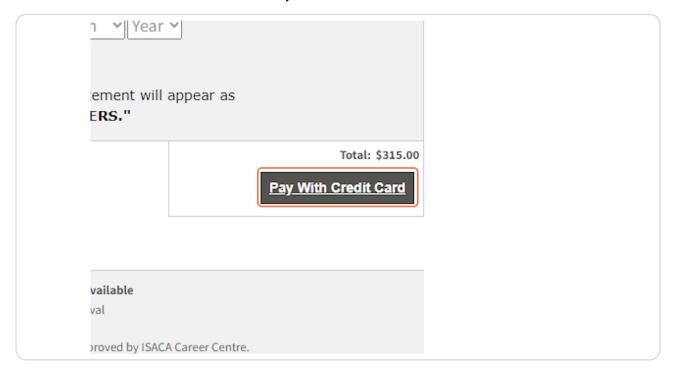
STEP 12

Enter Promo/Marketing Code.

STEP 13

Click on Recalculate and confirm the Order Total is $0.00

Click with Credit Card and complete the order.

Tango

Never miss a step again. Visit Tango.us