ISACA Phoenix Chapter Job Posting Form

SRP	
***Position Title:**	Auditor 1, 2, Senior
***Location:**	Tempe, AZ
***Position Type:**	Full-time
Compensation:	Salaried
Start Date:	ASAP
Number of Openings:	1

***JOB DESCRIPTION**

- ***The Auditor plans, organizes and conducts independent audits throughout the organization. Prepares formal oral and written reports to the President, Audit Committee and executive management and staff. Provides risk advisory services and fulfills requests of management for audit services, review, advice and counsel. Completes all aspects of audit activities in accordance with applicable auditing standards including department standards, the International Professional Practices Framework for Internal Auditing (IPPF), and the Institute of Internal Auditors (IIA) Code of Ethics.***

***JOB REQUIREMENTS / QUALIFICATIONS**

Job Responsibilities:

1. Plan and conduct a broad range of independent risk-based internal audits, assurance, and advisory services for organizational and functional activities, including audits of financial, operational, general information technology, contractual, joint participation projects and compliance areas.
2. Complete and document assigned audit tasks and activities in accordance with applicable auditing standards including departmental standards, the IPPF framework, and the IIA Code of Ethics.
3. Accept and initiate work assignments. Obtain sound and thorough understanding of the objectives, key exposure areas, and internal control mechanisms in key processes, agreements, and systems.
4. Assess a broad spectrum of risk areas, including strategic, operational, compliance, fraud, financial, general information technology and security, legal, reputation/brand, market risk and others relevant to the organization and the utility and water industry. Fraud risk is considered when determining areas of audit focus and depth of audit inquiry, observation, sampling and test-work.
5. Evaluate the adequacy of internal control mechanisms relating to the safeguarding of assets; compliance with policy, procedures, laws and regulations; accomplishment of organizational goals and objectives; reliability and integrity of information; and efficient and effective use of resources.
6. Construct comprehensive risk-based audit programs and procedures that accomplish audit objectives and address levels of risk identified when planning the audit.
7. Execute effective audit procedures including surveys, internal control and risk assessments and substantive tests. Analyze data and compile results, with sound documentation of objectives, scope, results, along with clear definition of issues and recommendations for presentation and reporting.
8. Develop issues and recommendations for presentation to management and inclusion in interim updates, discussions with management and formal reporting.
9. Develop audit reports and presentations for management review, concurrence, response, and follow up. Finalize the reports for distribution to management, the Audit Committee and President.
10. Participate on external audit teams, performing audits of compliance with participation agreements, and other mutual projects as they arise.
11. Lead staff members in completion of team audit projects, coordinating communication, assignments, travel activities, audit completion and reporting.
12. Provide assistance to external auditors, completing testing and other assigned tasks, in support of defined objectives and scope.
13. Schedule and account for work activities, including preparation and tracking of budgeted and actual hours in controlling project assignments.
14. Maintain proficiency of internal audit practices as well as current trends and risks relating to accounting rules, company operations, regulations, general information technology and information security, through

professional associations, conferences and seminars; completion of formal and informal learning activities; and personal initiative.

Education/Experience:

Completion of a Bachelor's Degree from an accredited institution that prepares the employee for the assignment. Degree areas include Accounting or Business Management.

COMPANY INFORMATION

SRP is one of the largest public power and water utilities in the U.S. providing electricity to approximately one million customers in the greater metropolitan Phoenix area. Since its founding in 1903, SRP has fostered a culture of stewardship and customer service consistently ranking as an industry leader in customer service according to J.D. Power. SRP continues to adapt to its changing business environment by seeking innovative ways to reimagine utility service and the provision of critical resources essential to the life and economy of Arizona.

www.srpnet.com

CONTACT INFORMATION

Job Reference #:	10095
***Contact Name:**	Kristi Abramson
***Method:**	Kristi.abramson@srpnet.com
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SPECIAL INTRUCTIONS:
All applications must apply online. Please reference that you found the listing on the ISACA Chapter website.

The ISACA Phoenix Chapter is not responsible for the content or accuracy of this job posting.