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| \*Premise Health |
| \*Position Title: | Risk and Compliance Analyst |
| \*Location: | Brentwood, TN |
| \*Position Type: | Entry-level to mid-level |
| Compensation: |  |
| Start Date: |  |

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| \*JOB DESCRIPTION |
| As the Risk and Compliance Analyst, you will be a member of Premise Health’s IT Governance, Risk, & Compliance (GRC) team, the GRC Risk & Compliance Analyst supports the organization’s growth and strategy functions by working with the GRC Risk & Compliance Manager to oversee internal and external risk management, compliance, and assessment efforts including continual performance improvement.What You’ll Do for Us:* Utilizes risk management and governance tools; recommends additional toolsets or features
* Manages input or data quality in risk management and governance systems
* Assists with on-site risk assessments
* Conducts external risk assessments for compliance with HITRUST, HIPAA, and PCI frameworks
* Develops and implements strategies for HITRUST and other compliance framework accreditation
* Maintains policies and procedures and facilitates review processes
* Collects and registers risk-related data from internal and external sources
* Assists with measuring the success and effectiveness of controls through facilitation of control attestations
* Writes compliance assessment reports including evidence-based recommendations for remediation tracking
* Coordinates compliance requirements with internal control owners in preparation for assessments
* Provides subject matter expertise on compliance framework accreditation (e.g. HIPAA, HITRUST, etc.); educates stakeholders on requirements
* Maintains IT Security education, training, and awareness programs
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| \*JOB REQUIREMENTS |
| Please provide a description of skill sets and other qualification necessary for applicants. |
| Travel: | 0% |
| Education: | Bachelor’s degree from an accredited university or equivalent work experience |
| Experience: | * 2-4 years of experience in IT security/risk management, project management, or implementations (health care industry a plus)
* Experience evaluating and implementing tools to support GRC programs
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| Certification: | CISA or CISSP is strongly preferred. Certification will be required for candidates who do not currently possess it. |

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| COMPANY INFORMATION |
| Premise Health is the world’s leading healthcare access provider. We deliver purpose-driven career experiences in a culture-centric work environment—ensuring that employees at the nation's best companies get, stay, and be well. In a changing healthcare environment, we know there's a better way for organizations to help their people live healthier lives by delivering the right care at the right time, right where they work. Partnered with visionary organizations around the globe, we offer a broad range of healthcare services and deliver an effortless patient experience that raises the bar, lowers costs, and redefines the meaning of quality care. By shifting the conversation from cost to return and from treatment to prevention, we are committed to help people, their families, and the organizations they work for be at their best. |

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| CONTACT INFORMATION |
| Job Reference: |  |
| \*Contact Name: | Laura Scott |
| \*Method: | Email |
| Website: | https://jobs.premisehealth.com/job/brentwood/risk-and-compliance-analyst/1388/13810390 |
| SPECIAL INTRUCTIONS: |

The Middle Tennessee Chapter of ISACA is not responsible for the content or accuracy of this job posting.