

Member Hardship Program

#CollectiveResilience

Effective Date: 02/01/2021

Approved by:

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1. Document Scope:

This document is meant to capture and standardize the application process for the ISACA Chicago's Member Hardship Program. The program is intended to support the ISACA Chicago members facing financial difficulty.

2. Budget Allocation:

The budget allocated for the Members Hardship Program must be reviewed, decided and included in the ISACA Chicago Chapter Annual Budget.

The total amount approved for chapter dues waiver or full/partial scholarships should not exceed the approved annual budget allocated for Member Hardship program.

3. Chicago Chapter Member Dues:

3.1 Eligibility for waiving Chicago Chapter dues

- The individual maintains current, active, good standing membership with ISACA Global
- Description of financial hardship (e.g. unemployed for 6 months)

3.2 Requirements after receiving waiver:

- Active membership – attend at least 4 events a year (they could be the free ones – Chapter meetings, Careers and Conversations, etc. not the ones that require additional payment)
- It doesn't apply retroactively on already paid fees
- If items are not met, recipient needs to pay back the waiver

4. Chicago Chapter Events Scholarship:

4.1 Eligibility for full/partial scholarship for paid events:

- The individual maintains current, active, good standing membership with ISACA Global
- The individual maintains current, active, good standing membership with Chicago Chapter
- Have been a Chicago Chapter member a minimum of 1 year
- Description of financial hardship (e.g. unemployed for 6 months)
- Not available for networking only events (i.e. must be CPE related)

4.2 Requirements after receiving full/partial scholarship for paid event

- Active membership – attend at least 4 events a year (they could be the free ones – Chapter meetings, Careers and Conversations, etc. not the ones that require additional payment)
- Attendance is mandatory for the entire session/ event. Course(s) must be completed in full. e.g. if they must attend, must be logged in the entire time
- It doesn't apply retroactively on already paid fees
- If items are not met, recipient needs to pay back the full/partial scholarship



5. Limits:

- An individual is limited to one waiver/scholarship a year
- Any instance of waiver or full/partial scholarship can be no more than \$250 per incident

6. Application:

5.1 Process

Please send an email to president@chicago.isacachapter.org with Subject line: Member Hardship Program Application, and include the following information:

- Full Name
- Email
- Phone
- ISACA member number
- Length of ISACA Global member
- Length of ISACA Chicago member
- What event / what waiver or full/partial scholarship is requested
- Have you received a Member Dues Waiver or Partial/ Full Scholarship from ISACA Chicago Chapter within the last 3 years?
- Description of financial hardship (e.g. unemployed for 6 months)

5.2 Review

- The application will be reviewed by the ISACA Chicago Executive Officers and Application resolution (approved/ denied) communicated via email within 30 days.
- If application is denied, no additional steps required. If application is approved, the ISACA Chicago will communicate decision to ISACA Global.

For any questions and feedback, please contact us at president@chicago.isacachapter.org

