

INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA

**ANNUAL GENERAL MEETING HELD ON MONDAY 1<sup>ST</sup> NOVEMBER 2021**

Via Zoom

**MINUTES**

**Item 1: President's Welcome**

The President, Rita Excell, welcomed members and thanked everyone for attending the IPWEA Australasia AGM via Zoom.

**Item 2: Attendance**

In declaring the Annual General Meeting (AGM) open at 2:55pm AEDT, a quorum (25) was confirmed with 29 members in attendance, as per the AGM attendance spreadsheet.

The President informed the meeting that she held three (3) proxy forms duly completed.

No apologies were received.

**Resolved:**

That the meeting has been duly convened in accordance with the requirements of the Corporations Act and the Institute's Articles of Association.

Resolved unanimously.

**Item 3: Minutes of the previous AGM**

The President sought confirmation for the minutes of the AGM held on 29<sup>th</sup> October 2020.

**Resolved:**

That the minutes of the Annual General Meeting held 29<sup>th</sup> October 2020 were accepted as true and correct.

Resolved unanimously.

**Item 4: CEO's Report**

The CEO (David Jenkins) provided a brief summary report of the year's activities.

**Resolved:**

That the CEO's report was received and accepted.

Resolved unanimously.

**Item 5: Financial Report**

The President referred to the Directors Report, Auditors Report, Directors Declaration, Financial Statements and Auditor's Statement available on the IPWEA website.

**Resolved:**

That the Directors' Report, Auditor's Report, Directors' Declaration, Financial Statements and Auditor's Statements were received.

Resolved unanimously.

**Item 6: IPWEA President, Deputy President, and new Directors**

The President confirmed IPWEA's President, Deputy President, and new Directors for 2021 / 22 as per appendix 1.

**Resolved:**

That the members received confirmation of the IPWEA's President, Deputy President, and new Directors in 2020 / 21.

Resolved unanimously.

**Item 7: Appointment of Auditor**

The Board recommended that the Nexia Sydney Audit Pty Limited (formerly Nexia Australia and Nexia Court & Co) be appointed as auditors for the financial year 2021/22.

**Resolved:**

That Nexia Australia (formerly Nexia Court & Co) be appointed as auditors for the financial year 2021/22.

Resolved unanimously.

**Item 8: General Business**

The Chair called for any general business from the floor.

**Item 9: Close of Meeting**

The Chair closed the meeting at 3.08pm AEDT and thanked all for their attendance and participation.



Approved: Chairman ..... Date: ...4 November 2021.....