



**IPWEA**

INSTITUTE OF PUBLIC WORKS  
ENGINEERING AUSTRALASIA

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## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that an Annual General Meeting of members of IPWEA (Australasia) will be held as follows:

**Place:** The Hotel Windsor, 111 Spring Street, Melbourne VIC 3000

**Date:** Thursday 10<sup>th</sup> October 2019 at 4.15pm

A member entitled to vote at the AGM may appoint a proxy to vote on his or her behalf. A proxy shall be in the approved form available. [Download Proxy Form.](#)

Proxies must be received at least 48 hours before the meeting.

### **AGENDA**

1. President's Welcome

2. Attendance, Apologies

**Motion:** That the meeting has been duly convened in accordance with the requirements of the Corporations Law and the Institute's Constitution.

3. Confirmation of the minutes of the previous AGM

**Motion:** That the minutes of the Annual General Meeting held 11<sup>th</sup> October 2018 be accepted and signed by the Chairman as a true and correct record.

4. Presentation of report from CEO be received

**Motion:** That the report from CEO be received.

5. Presentation of financial reports, director's reports and auditor's report

**Motion:** That the Director's Report, Auditor's Report, Director's Declaration, Financial Statements and Auditor's Statement be received.

6. Amendment to the Australasian Articles of Association

The IPWEA Board, by majority vote, recommends the members of the company amended three (3) clauses in the Australasian Articles of Association.

The proposed amendments are outlined in the [AGM agenda](#).

**Motion:** For members to consider, and if thought fit, to pass the proposed amendments to the Australasian Articles of Association.

**7.** Appointment of Auditor

**Motion:** The Board recommends that Nexia Australia (formerly Nexia Court & Co) be appointed as auditors for the financial year 2019/20

**8.** General Business

**9.** Close of Meeting

**Cathy Morcom**

Chief Executive Officer  
IPWEA Australasia