

INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA LIMITED

ACN 087 934 898

NOTICE OF ANNUAL GENERAL MEETING

You are invited to attend the Annual General Meeting (AGM) of members of the Institute of Public Works Engineering Australasia Limited (IPWEA) which will be held as follows:

Venue: Gorman & Chambers Room, Hilton, 18 Little Queen Street, Melbourne, Victoria 3000 or via video conference.

[RSVP to attend the AGM.](#)

Date: Friday October 28, 2022, at 4:30pm AEDT

Nominating a Proxy

A member entitled to vote at the Annual General Meeting (AGM) may appoint a proxy to vote on their behalf.

A proxy shall be nominated in the approved form which is available to [download from our website.](#)

Proxies must be received at least 48 hours before the commencement time of the AGM.

ORDINARY BUSINESS

- 1. President's Welcome**
- 2. Attendance and Apologies**
- 3. Confirmation of Minutes of Previous AGM**
- 4. Presentation of Chief Executive Officer's Report**
- 5. Presentation of Financial Reports, Directors' Reports and Auditor's Report**
- 6. Confirmation/ Appointment of New Directors**
- 7. Appointment of Auditor**
- 8. General Business**

SPECIAL BUSINESS

- 9. Proposed Amendments to the IPWEA Articles of Association**

The Board recommends to the members of the company that two (2) clauses in the IPWEA Articles of Association be amended.

Amendments to the IPWEA Articles of Association must be approved by a special resolution of members.

A special resolution requires approval of 75% of the votes cast by members present and eligible to vote in person, by proxy, by attorney or, in the case of a corporate member, by a corporate representative.

The IPWEA Board believes the amendments are required to the IPWEA Articles of Association to allow for smooth and effective functioning of the company.

The proposed amendments to the IPWEA Articles of Association are set out in the AGM Agenda.

Motion: For members to consider, and if thought fit, to pass the proposed amendments to the IPWEA Articles of Association.

10. Close of Meeting

A handwritten signature in black ink, appearing to be 'David Jenkins', written over a horizontal line.

David Jenkins

Chief Executive Officer
Institute of Public Works Engineering Australasia Limited