

South Australia



IPWEA

INSTITUTE OF PUBLIC WORKS
ENGINEERING AUSTRALASIA

ANNUAL REPORT 2014-15

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IPWEA (SA) Board of Directors (from December 2014)

President	Andrew Craig	City of Tea Tree Gully
Vice President	Rita Excell	ARRB Group Pty Ltd
Secretary	John Hutton	City of Salisbury
Treasurer	Boon Chua	Kellogg Brown and Root
Immediate Past President	Angelo Catinari	City of West Torrens
Directors	Bob Andrew	Andrew and Associates
	Megan Bonehill	District Council of Mount Barker
	Rod Ellis	Tonkin Consulting
	Stephen Fines-Phillips	SEM Group
	Simon Keith	Light Regional Council
	Bernadette Ward	City of West Torrens
Retiring Directors	Ben Norman	
Coordinator Associations	Rebecca Beer Smith	
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**Institute of Public Works Engineering
Australasia, South Australian Division**

President's Report

The 2014-15 year saw continuing membership growth and further development of a number of initiatives, resulting in another successful year for the Institute of Public Works Engineering Australasia, South Australian Division, in its 55th year.

As always, the year was not without its challenges and successes.

The year's activities have been guided by the Board's business plan, which was 'tweaked' at a Board Planning day in February 2015, to target strategies which the Board considers will be most effective in helping the Division achieve its vision *'to be recognised as the leading professional association that effectively informs, connects represents and leads public works professionals in South Australia'*.

Highlights for 2014-15 included:

- Over 220 people attended another highly successful **Excellence Awards** recognising excellence in public works, attracted strong interest, with all 10 categories being actively contested;
- Over 100 registrants for another highly successful **State Conference**;
- The **Rotorua Conference** was held in June with good representation from SA and also Paul di Iulio being awarded the prestigious Keith Wood Award for outstanding service across Australasia;
- The continued growth of **Young IPWEA SA**, not only in numbers but also as a group has shown leadership with various networking events being held and student member drives;
- The **Corporate Partner** program was once again well subscribed and thanks again to all our supporters;
- A new **Corporate Partner and Public Authority Program** was launched at the end of the year, again 'tweaking' to suit the changing environment we all work in;
- Increased **exposure and profile raising** of the Division through meetings and negotiation of cooperative arrangements;
- An **Emeritus Celebration Dinner** was held to honour nee Emeritus members, Wally Iasiello and Barry Hagan;
- Continued activity of the **Infrastructure Guidelines Interest Group** developing engineering standards and requirements for development;
- Continued activity of the **Asphalt Interest Group** and the **Water Interest Group**;
- Ongoing support for IPWEA NAMS and the **Asset Management training** program, such as the new 'cahoot' Asset Management Planning course and the regular face to face workshops;
- Ongoing relationships with the Universities with involvement in Industry Consultative Committees and assisting in facilitating work placements of students; and,
- The annual Member survey by Beaton Benchmarks puts IPWEA within the top segment of the association's benchmarks for engagement, performance and value.

Regular events continue to be a trademark of IPWEA (SA) including:

- The **Annual Dinner** in May, held in the new section of the Adelaide Convention Centre, in conjunction with the **Excellence Awards**, with overwhelming nominations and attendance;
- Quality **General Meetings** and other activities which included:
 - 7 August 2014: General meeting and tour of the new Royal Adelaide Hospital, hosted by AssetFuture, was attended by 20 members and guests.
 - 3 November 2014: General meeting and Overseas Study Tour presentation by Kieren Chappell, at Hewett, hosted by Wallbridge and Gilbert, was attended by 26 members and guests.
 - 5 December 2014: The **Annual General Meeting and Christmas lunch**, held at the Bay Function Centre, Glenelg, was attended by 89 members.
 - 1 May 2015: General Meeting and site visit to Tonsley Park and the City of Marion new depot. The meeting was hosted by renewal SA, Badge and the City of Marion, was attended by 25 members and guests.
- The 'Best Bricks' **footy tipping competition and end of season celebration**, a free, members-only competition with great prizes, and thanks a number of sponsors, which attracted 59 active tipsters; and,
- YIPWEA events and networking, which is detailed later in this report.

Governance

The Board met formally on 12 occasions in 2014-15, with meetings usually held on the third Thursday of every month. There was one Board member resignation during the year and I take this opportunity to thank Ben Norman for his enthusiasm and contributions during his term.

The continued growth in membership, the range of activities, combined with the increased costs of services meant ongoing review of the association's budget.

Secretarial and event management services were undertaken by the All Occasions Group and commenced in August 2014. Support was also important from the Board Treasurer, Secretary and Membership Officer.

The Board's aim is to have a stronger focus on securing income to match the Division's expenditure. In the interim, the Institute remains financially strong, with a healthy bank balance and business plan.

IPWEAustralasia

The Immediate Past President and the current President have represented SA on the Australasian Board, and have actively represented the Division's interests at meetings.

Looking forward to 2015-16

With the support of our Corporate Partners, 2015-16 promises to be another great year. The Board has highlighted the following plans -

- 1. Grow our Training and Development Program**
Already a major strategic strength of IPWEA (SA), this program links to IPWEAustralasia and other like organisations to deliver a range of training;
- 2. Grow our membership from within South Australian State Government agencies**
IPWEA has a strong tradition in Local Government and while continuing this path has been broadening our membership base of expertise to build capacity and influence;
- 3. Expand our influence and recognition across South Australia**
As we build the advocacy role of IPWEA (SA) and be seen to comment and take a position on key issues related to public works, we will build our profile as a peak body within our sector.
- 4. Restructure our model corporate partner**
The new Corporate Partner and Public Authority Partner programs have been arranged to better match our partner needs;
- 5. Review our Board and Governance structure**

As IPWEAustralasia grows, it is appropriate that governance is reviewed and new Constitutions are being investigated for members to consider;

- 6. Successful delivery of the 2016 Excellence Awards**
- 7. Successful delivery of the 2016 State Conference**

Acknowledgements

I would like to thank Board members for their support during this term as President and also the AOG staff for their enthusiasm, initiative and support for the Division.

Andrew Craig

President IPWEA (SA)

Treasurer's Report

This report summarises the financial position of IPWEA as of 30 June, 2015.

IPWEA ended the financial year with a surplus of \$31,663.

Income of \$125,815 comprised:

Corporate Partnership	\$23,360
Membership subscriptions	\$53,920
Sponsorships	\$7,636
Excellence awards dinner charge	\$40,005
Misc. incomes	\$894

Expenses of \$94,008.23 comprised:

Secretarial services	\$21,731
National capitation fees	\$6,615
Bookkeeping	\$4,800
Excellence awards dinner	\$43,722
AGM lunch	\$7,080
Misc. expenses	\$10,060

This resulted in a net position change in financial position with a closing surplus of \$31,664 for 2014/15 financial year. The total members' fund for the financial year is \$49,133 which comprises total assets of \$155,259 and total liabilities of \$106,126. Despite the tight market conditions resulting in under recovered Corporate Partnership income, the association managed to achieve a positive financial result. This is attributed to budget discipline, change in capitation fee and membership fee structure.

Copies of audited income and expenditure statement, balance sheets, notes to the financial statements and Auditor's Report for the 2014/2015 financial year are attached.

Boon Chua

Treasurer

Membership Report

Membership numbers have seen a considerable increase in 2014 – 2015 from 315 at 30 June 2014 to 530 at 30 June 2015. There has been a significant increase in student numbers through the exceptional work of YIPWEA profiling the organisation and also the economic climate within the engineering and construction industry within SA.

In 2013/2014 the Board's focus was to grow membership for YIPWEA and Students, this was obviously a great success. Now the challenge is to retain these numbers and transfer them into full members as they progress in their careers. The 2014/2015 goal was retention of members and Corporate Partners and ensuring that the IPWEA (SA) Division maintained its title as the "best of the best" of professional organisations. Given the very challenging and uncertain period within the industry and economic climate in general over this term this has been a difficult task. However we are very grateful for the Corporate Partners and Corporate sponsors that have remained exceptionally supportive and generous to the organisation through this period.

The Board continually welcome ideas and involvement of its members and Partners to develop strategies and programs which will enable IPWEA (SA) to continue to be a leading professional organisation.

We anticipate that 2015-16 will see membership growth slow however we look forward to the challenge of retaining members, transpose students into full membership and continue to try and meet member expectations in Professional development, network opportunities and successful collaboration of our member base in the delivery of public works.

Stephen James Phillips

Membership Officer

**Foundation for the Advancement of
Municipal Engineering in South
Australia (FAME)**

Chairman's Report

The FAME Board mirrors the IPWEA (SA) Board. The two organisations are separate entities, though closely linked, to streamline the decision making processes for the FAME Board.

Grow our Training and Development Program

Already a major strategic strength of IPWEA (SA), this program links to IPWEAustralasia and other like organisations to deliver a range of training.

Student Award – IPWEA GV Allen Award

This Medal is named in honour of the late George Allen, former engineer at the City of Burnside and active member of the former Local Government Engineers Association.

The medal is awarded to the student(s) studying for the Bachelor of Engineering (Civil Engineering) who gain the highest aggregate marks in the following subjects: Mechanics and Structures, Introductory and Environmental Geology, Civil Engineering 1 and Fluid and Energy (completed in the same year).

Recipients receive a prize of \$500, an engraved medallion, are guests at the Annual Excellence Awards and receive Student Membership of the IPWEA (SA) Division.

The GV Allen Award Winner for 2015 was Kwan Sin Tse.

International Study tour

In conjunction with FAME Australasia, generally every 2 years, the Foundation provides support for one member to join the international study tour. The 2015 Tour schedule included 9 local government areas in the USA, and also a visit to Paris, Copenhagen and the American Public Works Conference in Phoenix Arizona.

This member only benefit is valued at over \$10,000. Accordingly, the Foundation provides strict criteria and undertakes a robust nomination and assessment process to determine the successful candidate. 17 applications were received for the 2015 Study Tour.

In 2015, the Foundation was pleased to select Michael de Heus from Tonkin Consulting to attend and he was advised a the 2015 Excellence Awards evening and we look forward to hearing how the tour went..

Andrew Craig
Chairman FAME (SA)

FAME Treasurer Report

This report summarises the financial position of FAME as of 30 June 2015.

FAME ended the financial year with deficit of \$6,517.

Income of \$69,870 comprised:

Interest	\$4,668
Conference	\$57,209
Professional development	\$1,205
Sponsorships	\$3,636
Emeritus dinner income	\$3,153

Expenses of \$76,387.27 comprised:

Annual conference dinner	\$40,687
Secretarial services	\$21,731
Book keeping	\$4,800
Emeritus dinner expenses	\$6,804
Misc. expenses	\$2,366

This resulted in a net negative change in financial position with a closing deficit of \$6,517 for 2014/15 financial year. The total equity for the financial year is \$275,372 which comprises total assets of \$282,719 and total liabilities of \$7,347.

With the tight market conditions, the income stream was under pressure and under recovered resulting in budget deficit for the financial year.

Copies of audited income and expenditure statement, balance sheets, notes to the financial statements and Auditor's Report for the 2014/2015 financial year are attached.

Boon Chua
Treasurer

Young IPWEA (SA) Report

Young IPWEA (SA) had a big year, with continued growth in the eligible under-35 age group throughout the year.

Highlights for the year included:

- Speed Networking Event;
- Sponsorship of a SA participant in the IPWEA Mentoring Program (Luke Frost-Watson);
- Formalising the Young IPWEA SA Committee Guidelines;
- Coordination of the IPWEA SA 2015 Footy Tipping Competition; and
- Representation at Universities, TAFE SA and Career Expos.

We were pleased to have observer status at SA Board meetings, a role in conference planning and strategic ongoing involvement in the Division's activities.

A national meeting was attended in November with other YIPWEA division chairs and we were also in teleconferences at other times.

Looking forward, with the support of the divisional Young IPWEA representatives, ongoing benefits for Young IPWEA members include the Communities of Practice, 'Ask Your Mates' Forum, as well as workshops, project presentations and networking events which all IPWEA SA members are invited to get involved in.

I thank the YIPWEA Committee for its efforts and to all who have attended or in other ways supported our activities, and welcome Ernie Icolaro as the incoming Young IPWEA (SA) Chair and look forward to the ongoing success of Young IPWEA.

Megan Bonehill

2014-15 Chair, Young IPWEA

Coordinator - Associations' Report

The All Occasions Group has continued to provide administrative and conference support to IPWEA (SA) over the past year. Support services have included arrangement and management of the following:

- Annual General Meeting lunch;
- Annual Conference and Excellence Awards;
- Preparation of agendas and minutes for IPWEA (SA) Board meetings, General meetings including Marion, Onkaparinga and our first Regional General Meeting in Port Pirie;
- Membership enquiries;
- Management and liaison with IPWEA Australasia regarding preparation, disbursement and management of invoices;
- Young IPWEA support including Footy Tipping and Golf Day preparations.

As requested by the members at the 2011 AGM it has become a formality to include a record of the Board Members attendance at meetings. The data in the table below covers the period of the past financial year.

		Total # of meetings attended during the financial year	Max. # of meetings possible	% Percentage attendance
Angelo	Catinari	9	12	75
Andrew	Craig	10	12	83
Boon	Chua	10	12	83
Bob	Andrew	9	12	75
Rod	Ellis	10	12	83
Rita	Excell	10	12	83
Stephen	Fines-Phillips	8	12	67
John	Hutton	10	12	83
Ben	Norman	2	11	18
Simon	Keith	12	12	100
Peter	Tsokas	2	6	33
Bernadette	Ward	7	12	58
Megan	Bonehill	7	7	100

Note: Angelo Catinari was absent from a Board meeting due to commitments with IPWEA Australasia.

Preparations commenced for the 2016 Annual Conference and Excellence Awards Dinner to be held in May next year. There is a focus on providing members with training and another regional General Meeting will be held following feedback from our Members.

Rebecca Beer Smith

Coordinator – Associations