

INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA**ANNUAL GENERAL MEETING HELD ON THURSDAY 27TH NOVEMBER 2025**

**Held at 11:00am AEDT in Meeting Room 3 & 4, Rydges Melbourne, 186 Exhibition Street,
Melbourne, Victoria, 3000 and via video conference.**

MINUTES**Item 1: President's Welcome**

The President, Ian Daniels, welcomed members and thanked IPWEA VIC for hosting the IPWEA AGM and everyone for attending in person and via video conference. He also briefly went through the process of the meeting.

Item 2: Attendance and Apologies

In declaring the Annual General Meeting (AGM) open at 11:03am AEDT, a quorum of (a minimum of) 25 was confirmed with 66 members in attendance; 52 in person as per the AGM attendance list, 7 online, and proxy forms duly completed.

Apologies were received from 3 members: Nick Mazzearella, Tim Mackney and Brendyn Williams.

Item 3: Minutes of the Previous AGM

The President sought confirmation for the minutes of the AGM held on 27th November 2024 and made available on the IPWEA website.

Resolved:

That the minutes of the IPWEA Annual General Meeting held on 27th November 2024, as signed by the Chair, were accepted as true and correct.

Resolved unanimously.

Item 4: Chief Executive Officer's Report

The Chief Executive Officer (David Jenkins) provided a summary report of the year's activities. The Chief Executive Officer and The President responded to questions from the floor.

Resolved:

That the Chief Executive Officer's report was received.

Resolved unanimously.

Item 5: IPWEA Financial Reports, Directors' Reports and Auditor's Report

The President referred to the IPWEA Financial Reports, Directors' Report and Auditor's Report, that were available on the IPWEA website.

Resolved:

That the IPWEA Financial Reports, Directors' Report and Auditor's Report were received.

Resolved unanimously.

Item 6: Confirmation of Appointment of New Directors

The President referred to the new Directors for the financial years 2024/2025 and 2025/2026 to date as per appendix 1.

Resolved:

That the members received confirmation of IPWEA's new Directors being Adela Parnell in the 2024/2025 financial year and Luke McGuirk in the 2025/2026 financial year.

Resolved unanimously.

Item 7: Appointment of Auditor

The Board recommended that Nexia Sydney Audit Pty Limited be appointed as auditors for the financial year 2025/26.

Resolved:

That Nexia Sydney Audit Pty Limited be appointed as auditors for the financial year 2025/26.

Resolved unanimously.

Item 8: General Business

There was no general business requested in advance by members for consideration at the AGM.

The Chair called for any general business from the floor. There was no other general business from the floor.

SPECIAL BUSINESS

Item 9: Adoption of New Constitution for the Company

The Board recommends to the members of the company to pass the amendments to the Constitution for the Company as detailed in the attached materials.

The President and IPWEA's legal representative Adrian Lucchese from Citation were available for questions from the floor.

Resolved:

The adoption of the new Constitution of the Company as detailed in the attached materials be made.

64 members voted in favour of the amendments.

Item 10: Close of Meeting

The Chair closed the meeting at 11:25am AEDT and thanked all for their attendance and participation.

Approved: Chairman



Date: 02 December 2025