

**INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA****ANNUAL GENERAL MEETING HELD ON WEDNESDAY 27TH NOVEMBER 2024**

Held at 4:00pm AEDT at the Glebe, Crowne Plaza, 1 Binara Street, Canberra, ACT 2061 and via video conference.

MINUTES**Item 1: President's Welcome**

The President, Ian Daniels, welcomed members and thanked IPWEA NSW for hosting the IPWEA AGM and everyone for attending in person and via video conference. He also briefly went through the process of the meeting.

Item 2: Attendance and Apologies

In declaring the Annual General Meeting (AGM) open at 4:06pm AEDT, a quorum of (a minimum of) 25 was confirmed with 61 members in attendance; 14 in person as per the AGM attendance list, 15 online, and 32 proxy forms duly completed.

An apology was received from Alison Leighton.

Item 3: Minutes of the Previous AGM

The President sought confirmation for the minutes of the AGM held on 3rd November 2023 and made available on the IPWEA website.

Resolved:

That the minutes of the IPWEA Annual General Meeting held on 3rd November 2023, as signed by the Chair, were accepted as true and correct.

Resolved unanimously.

Item 4: Chief Executive Officer's Report

The Chief Executive Officer (David Jenkins) provided a summary report of the year's activities. The Chief Executive Officer and The President responded to questions from the floor.

Resolved:

That the Chief Executive Officer's report was received.

Resolved unanimously.

Item 5: IPWEA Financial Reports, Directors' Reports and Auditor's Report

The President referred to the IPWEA Financial Reports, Directors' Report and Auditor's Report, that were available on the IPWEA website.

Resolved:

That the IPWEA Financial Reports, Directors' Report and Auditor's Report were received.

Resolved unanimously.

Item 6: Confirmation / Appointment of President, Vice President, and new Directors

The President thanked outgoing Directors Sean Rice and Dino De Paoli. The President referred to the President, Vice President, and new Directors for the financial years 2023/2024 and 2024/2025 to date as per appendix 1.

Resolved:

That the members received confirmation of IPWEA's President being Ian Daniels, Vice President being Ben Clark, and new Directors being Fleur Tytheridge and Jo O'Brien in the 2024/2025 financial year.

Resolved unanimously.

Item 7: Appointment of Auditor

The Board recommended that Nexia Sydney Audit Pty Limited be appointed as auditors for the financial year 2024/25.

Resolved:

That Nexia Sydney Audit Pty Limited be appointed as auditors for the financial year 2024/25.

Resolved unanimously.

Item 8: General Business

There was no general business requested in advance by members for consideration at the AGM.

The Chair called for any general business from the floor. There was no other general business from the floor.

SPECIAL BUSINESS

Item 9: Proposed Amendments to the IPWEA Memorandum and Articles of Association

The Board recommends to the members of the company to pass the amendments to the clauses of the IPWEA Memorandum and Articles of Association as detailed in the attached materials.

The President provided a summary of what, why and the impact of the proposed amendments to the IPWEA Memorandum and Articles of Association. The President and IPWEA's legal representative Adrian Lucchese from Citation responded to questions from the floor.

Resolved:

The amendments to the clauses of the IPWEA Memorandum and Articles of Association as detailed in the attached materials be made.

55 members voted in favour of the amendments.

Item 10: Close of Meeting

The Chair closed the meeting at 4:37pm AEDT and thanked all for their attendance and participation.

Approved: Chairman



Date: 2 December 2024