

4th November 2025

Dear Members,

I am pleased to invite you to the Annual General Meeting (AGM) of The Institute of Public Works Engineering Australasia (IPWEA). The AGM will be held on Thursday 27 November 2025 at 11:00am AEDT, Meeting Place 3 & 4, Rydges Melbourne (186 Exhibition Street, Melbourne, Victoria, 3000) and via video conference.

I am delighted that we will meet with our Members in person again this year.

For those Members who cannot attend in person, we invite you to participate in the meeting by submitting any questions and your proxy vote in advance.

FY25 and our priorities

As part of IPWEA's ongoing efforts to modernise and strengthen our organisation, we are pleased to share with you the proposed updated IPWEA Constitution, along with a summary table outlining the key changes. These documents will be presented for approval at this year's Annual General Meeting (AGM).

This update is part of a broader modernisation process and is not intended to significantly change how we currently operate. IPWEA has been governed under an older Articles of Association and Memorandum structure for some time. With recent developments such as the introduction of the Branch model, we have worked with legal experts to bring our Constitution in line with current best practice and governance standards.

The proposed changes aim to create a more contemporary, streamlined governance framework that supports the evolving structure of our organisation while continuing to protect Members' rights. In this regard, your Board ensured that the wording creating the Branch model approved at last year's AGM have been included in their exact form in the Constitution.

We're providing this information in advance of the AGM to ensure transparency and to give all Members an opportunity to review the proposed changes.

You can access the following documents:

- [The proposed modernised IPWEA Constitution](#)
- [A summary table of key changes](#)

These will also be included in the official AGM documentation to be distributed shortly.

Thank you for your continued support and engagement as we work to ensure IPWEA remains a strong and future-focused organisation.

Board Recommendation

The Board considers the resolutions in items 6, 7, and 9 to be in the best interests of IPWEA Members and recommends that you vote in favour of them.

Thank you for your continued support of IPWEA. I encourage you to join us at the AGM and look forward to meeting our Members on the day.

**Ian Daniels**

President

INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA LIMITED

ACN 087 934 898

2025 ANNUAL GENERAL MEETING

AGENDA

ORDINARY BUSINESS

1. President's Welcome

2. Attendance and Apologies

That the meeting has been duly convened in accordance with the requirements of the Corporations Act 2001 (Cth) and the IPWEA Articles of Association.

3. Confirmation of Minutes of Previous AGM

Motion: *That the minutes of the IPWEA Annual General Meeting held on 27th November 2024, as signed by the Chair, be accepted as a true and correct record.*

4. Presentation of Chief Executive Officer's Report

Motion: *That the Chief Executive Officer's Report be received.*

5. Presentation of IPWEA Financial Reports, Directors' Reports and Auditor's Report

Motion: *That the IPWEA Financial Reports, Directors' Reports and Auditor's Report be received.*

6. Appointment of Auditor

Motion: *That Nexia Sydney Audit Pty Limited be appointed as auditors for the financial year 2025/2026.*

7. Appointment of New Directors. Refer to appendix 1 for details.

Motion: *That the members have received confirmation of the IPWEA's new Directors in the financial years 2024/2025 and 2025/2026 to date.*

8. General Business

SPECIAL BUSINESS

9. Adoption of new Constitution for the Company

The Board recommends to the members of the company.

Motion: *Members adopt the new Constitution of the Company replacing the current Memorandum and Articles of Association (as detailed in the supporting materials).*

10. Close of Meeting

By order of the Board.



David Jenkins

Chief Executive Officer

Institute of Public Works Engineering Australasia Limited

Appendix 1: New Directors

New Directors

Adela Parnell – IPWEA TAS Director

Adela Parnell is a Chartered Senior Civil Engineer based in Hobart. Her career spans both the public and private sector, having worked in consulting before joining the local water and sewerage authority.

She is a past Vice President and President of IPWEA Tas, and a past Tasmanian Rep for YIPWEA Australasia. She is also a past Vice Chair and Chair of Young Engineers, both locally and nationally, for Engineers Australia.

She has received industry recognition as Tasmanian Young Engineer of the Year (2013), IPWEA Tas Emerging Leader (2016), and AWA Tasmania Young Water Professional of the Year (2020). She is a fellow of the Peter Cullen Trust (PCT), having graduated from the 2019 Women in Water leadership program (now PCT Leadership Program (Women)).

Luke McGuirk – IPWEA WA Director

Luke McGuirk is a Chartered Professional Engineer and Fellow of both Engineers Australia and IPWEA, with over 20 years of experience across the public and private sectors. Originally from Ireland, he holds a Master of Engineering Practice from the University of Southern Queensland and postgraduate qualifications in Civil Engineering and Construction Management from Heriot-Watt University.

As Manager Engineering at the City of Vincent, Luke leads the Engineering Business Unit responsible for delivering safe and sustainable infrastructure for the community. He has previously held senior roles with the Cities of Fremantle, Armadale, and Subiaco, and brings extensive expertise in infrastructure delivery, transport planning, and asset management.

Currently serving as President of IPWEA Western Australia, Luke is committed to advancing excellence in public works, fostering innovation, and supporting the professional growth of engineers across Australasia.