

## ACTION PLAN 2020/2021

BUSINESS PLAN Key Result Area	ACTION	Achievements in 2020/2021
<b>MEMBER SERVICES</b>	<ul style="list-style-type: none"> <li>• Recruit new members and to maintain current membership numbers.</li> <li>• Aim to increase membership in regional areas. Promote a technical session in each region of Tasmania.</li> <li>• Provide quality technical sessions to members with a balance of diversity in the speakers. This may also include a variance of YPIWEA members, non-engineering speakers (technical staff).</li> <li>• Professional and Technical Development for members.</li> <li>• Provide members social &amp; networking events.</li> <li>• Provide regular communications to members.</li> <li>• New Fellows identified and certificates presented at AGM / Annual Conference.</li> <li>• Partner with representatives from works departments for Tasmania's Works &amp; Engineering Conference. Retaining engagement in conference - Balancing topics and presenters.</li> <li>• Annual Conference Management.</li> <li>• Investigate reciprocal arrangements with other organisations to attend events; i.e. AWA Technical sessions.</li> <li>• Poll members to understand preference on technical session, training potential and those members wanting to be a speaker at events.</li> </ul>	
<i>Membership Services notes</i>	<i>At times member services may be impacted by unforeseen events. During these times, the Committee will refer to the relevant authorities for advice and will follow any State or Federal government direction. This may impact on member services and as a Committee we may need to abandon or change the mode of delivery of these events.</i>	

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<b>LEADERSHIP &amp; INNOVATION</b>	<ul style="list-style-type: none"> <li>• Participate in industry panels as invited.</li> <li>• Promote and encourage a Tasmanian member to enter the National Emerging Leader Award.</li> <li>• Promote and encourage Tasmanian Members to nominate for the following awards;             <ul style="list-style-type: none"> <li>○ Excellence in Community Projects, and</li> <li>○ Excellence in Asset Management Sustainability or Innovation.</li> </ul> </li> <li>• Consider nominees for Fellow and Emeritus membership, and make nominations as necessary.</li> <li>• Maintain relationship with LGAT Policy Unit.</li> <li>• Maintain the Tasmanian Subdivision Guidelines review in collaboration with LGAT, including maintenance of standard drawings and specification.</li> <li>• Nominate to IPWEA Australasia a Member who is doing a great job in their chosen field for profiling in Australasian communications.</li> </ul>	
<b>POLICY &amp; ADVOCACY</b>	<ul style="list-style-type: none"> <li>• Build awareness in industry &amp; government of IPWEA's capability to participate in public works policy development.</li> <li>• Inform members of IPWEA policy &amp; advocacy achievements.</li> </ul>	
<b>STRATEGIC ALLIANCES</b>	<ul style="list-style-type: none"> <li>• Maintain relationships with industry &amp; government bodies, LGPro, ARRB, LGAT, AWA, EA, CCF, Dept. of State Growth, CPEE.</li> </ul>	

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<b>ORGANISATION CAPABILITY</b>	<ul style="list-style-type: none"> <li>• Undertake succession planning for IPWEA Committee.</li> <li>• Actively maintain roles and responsibilities document.</li> <li>• Maintain financial viability.</li> <li>• Develop a Financial Plan for the Organisation.</li> <li>• Records Management incl. Knowledge Management and transfer. All strategic documents will be placed on OneDrive.</li> </ul>	
<b>YIPWEA</b>	<ul style="list-style-type: none"> <li>• Confirm 2020 / 2021 Australasian representative.</li> <li>• Coordinate YIPWEA events and include an experienced guest to speak about their public works career at one event during the year.</li> <li>• Aim for YIPWEA members to present at Technical Sessions and promote the opportunity to present during one of these sessions.</li> </ul>	