

**米国管理会計士協会日本支部の
2026年7月からの
理事および委員への応募について**

2026年4月6日

IMA日本支部活動について



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- 日本支部の活動としては、現在までの活動と変更なし。
- 但し、組織構成を2つのグループに再編し、IMA本部に従ったものにする。
 - **IMA日本支部理事会： 4つのポジション。1つのポジションに2名、全員で8名までで構成**
 - **IMA日本支部委員会： 日本支部の戦略を反映して、機能別委員会およびプロジェクト別委員会を組成**
- IMA日本支部の活動は、理事会・委員会が協働して行う（各委員会のリーダーが理事を兼任するイメージ）。
- 現在までの月一回の理事会は、理事および委員の全員参加

現在のBoard Member役割：

- President (-> Chair)
- Secretary (-> Admin)
- VP of Administration (-> Admin)
- Treasurer (-> Treasurer)
- VP of Engagement (-> Events)
- VP of Communication (-> Communication)
- Webmaster (-> Communication)
- VP of Professional Education (-> Education)
- Directors at Large (-> 委員会へ移行)

分科会：

1. Nexus 既存会員への更なる有益な情報 (-> Communication)
2. 合格祝賀会運営 (-> Member Support)
3. アウトリーチ（新規会員勧誘サポート及びCMA認知向上） (-> Communication)
4. 大学連携 (-> ??)
5. トップガン（外部団体との連携によるIMA、CMAの認知向上） (->??)
6. 税理士とUSCMA (->??)



Board Member：

- Chapter Chair
- Chapter Communication Lead
- Chapter Administrator
- Chapter Treasurer

機能別委員会：

- Communication
- Member Support
- Events
- Treasury
- Education

プロジェクト別委員会：

- 大学連携
- トップガン
- 税理士とUSCMA

Election Committeeからのお願い (1)

- 4月30日（木）までに、Board MemberおよびCommittee Memberに応募してください。

<https://asiapac.imanet.org/en/Career-Resources/Volunteering-with-IMA/Chapters>

Chapters and Council Volunteer Opportunities

IMA chapters and councils offer a variety of leadership opportunities.

Board Roles

Chapter and council boards are responsible for the overall management and successful operation of their local communities. Responsibilities include oversight of the planning, coordinating, communicating, and conducting chapter activities to provide high-level service to local members.

Below are the four core chapter roles. Individuals in these roles oversee a group of flexible volunteers who provide support in their specific areas of focus. Visit the links to learn more and apply.

Application deadline: April 30, 2026

Election Committeeからのお願い (2)

- Board Memberは4つのポジションから1つを選んで、以下から応募してください。

Chair (Operations & Program Execution)

Leads chapter strategy, programs, and volunteer coordination. Oversees flexible volunteering roles such as chapter member management, new member liaison, webinar program planning, volunteer onboarding, nominations coordinator, and more. Best for: Proactive leaders with strong communication and organizational skills who excel at coordinating people, processes, and initiatives.

[Apply Now >](#)

Communications Lead (Engagement & Outreach)

Drives chapter messaging engagement and digital presence.

Oversees flexible volunteering roles such as social media liaison, website administrator, newsletter editor, and photographer/videographer/creative materials designer.

Best for: Creative, digital-savvy volunteers who enjoy building community through engaging content and consistent outreach.

[Apply Now >](#)

Administrator (Records & Compliance)

Manages records, compliance, minutes, and CPE documentation.

Oversees flexible volunteering roles such as CPE submission coordinator, event management/coordinator, community events coordinator, and chapter board administrator.

Best for: Organized and conscientious volunteers who are comfortable with systems, deadlines, and the responsibility of maintaining official chapter documentation.

[Apply Now >](#)

Treasurer (Accounting & Finance)

Oversees budget, sponsorship, and financial reporting.

Oversees flexible volunteering roles such as scholarship coordinator, financial reviewer, and event budget assistant.

Best for: Analytical individuals who possess integrity, attention to detail, strong organizational skills, and a solid sense of fiscal responsibility.

[Apply Now >](#)

<https://asiapac.imanet.org/en/Career-Resources/Volunteering-with-IMA/Chapters>

Election Committeeからのお願い (3)

- **Committee Memberは、Flexible Volunteering Roleとして、以下から応募してください。**

Flexible Volunteering Roles

Chapter and councils also offer numerous flexible volunteering opportunities, which help to support the core chapter roles. Flexible volunteering roles typically require a time commitment of about 5-10 hours annually, making them ideal for members who want to get involved but have more limited time availability.

More information about these roles can be found [here](#).

[Apply Now >](#)

<https://asiapac.imanet.org/en/Career-Resources/Volunteering-with-IMA/Chapters>

Election Committeeからのお願い (4)

- 応募が完了すると、以下のメールが送られてきます。

Dear Zenichiro,

Thank you for submitting your application to serve on a Chapter or Council Board in your local area. Your application has been received successfully. If there are any questions about your application, a member of the IMA Community Relations Team will contact you.

The IMA Community Relations Team will review all applications and forward them to the appropriate chapter/council. You should expect to be contacted by the chapter board in May or June.

If you have any questions or concerns, do reach out to us.

Sincerely,

The IMA Community Relations Team

Proposal



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- IMA Japan Chapter's activities will not change.
- IMA Japan Chapter will follow IMA staff's guidance and will create its new organization structure.
 - **IMA Japan Chapter Board : 4 positions. Up to 2 Board Members per position.**
 - **IMA Japan Chapter Committee : Core Group of Chapter Leaders will become Committee Members. Two types of Committees will be established. Functional Committees and Project Committees.**

Current Board Positions (vs Future Positions) :

- President (-> Chair)
- Secretary (-> Admin)
- VP of Administration (-> Admin)
- Treasurer (-> Treasurer)
- VP of Engagement (-> Events)
- VP of Communication (-> Communication)
- Webmaster (-> Communication)
- VP of Professional Education (-> Education)
- Directors at Large (-> ??)

Current Committees :

1. Nexus 既存会員への更なる有益な情報 (-> Communication)
 2. New Member Liaison (-> Member Support)
 3. Outreach (新規会員勧誘サポート及びCMA認知向上)
(-> Communication)
1. Partner Networking 大学連携 (-> ??)
 2. Top Gun (外部団体との連携によるIMA、CMAの認知向上) (->??)
 3. Tax Attorney and US-CMA (->??)



Board Member :

- Chapter Chair
- Chapter Communication Lead
- Chapter Administrator
- Chapter Treasurer

Functional Committees :

- Communication
- Member Support
- Events
- Treasury
- Education

Project Committees :

- Partner Networking
- Top Gun
- Tax Attorney and US-CMA

添付書類

今後のIMA支部活動について (1/2)

3月3日にIMA本部から下記のメールがあり、支部活動の運営方法について見直す必要があります。

From : "Institute of Management Accountants" <DoNotReply@ConnectedCommunity.org>

日時 : 2026/03/03 火 14:33

件名 : Chapter and Council Leaders Digest for Monday March 2, 2026



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[Important Updates to Chapter Board Structure & Volunteer Recruitment](#)

Dear Chapter Leaders,

Thank you for the time and care you invest in your chapters. We know that chapter leadership often relies on a small group of dedicated volunteers carrying a significant workload. Over time, that responsibility can become difficult to sustain.

After gathering feedback from volunteers and planning committees around the world, a consistent theme emerged: the current structure places too much responsibility on too few people and makes leadership transitions harder than they should be.

In response, we're updating the chapter board structure and volunteer recruitment process to broaden participation, reduce pressure on current leaders, and create a clearer, more sustainable path forward for chapters.

We're confident these updates will strengthen chapters while supporting the leaders who make this community possible. Below is an overview of what is changing, what actions are needed, and how we will support you throughout the transition.

What's Changing

A Simplified Board Structure: We're moving to four elected board positions, replacing the current structure of president, secretary, treasurer, vice president of engagement, and **at-large directors**. The new four elected positions are:

Chapter Chair - Oversees chapter operations, strategy, and volunteer engagement

Chapter Treasurer - Manages finances, reporting, and compliance

Chapter Administrator - Handles administrative tasks and IMA coordination

Chapter Communications Lead - Supports communications, events, and member engagement

Flexible Volunteer Roles: We're also creating volunteer roles with less required time commitment to give members more options to contribute without taking on a full board seat. **A recommended list is attached, and chapters are welcome to expand it based on chapter needs.**

Term Limits: Elected officers may serve a maximum of four consecutive years in a single position before taking a one-year break. Exceptions can be approved by IMA staff if a replacement hasn't been identified.

IMA Will Now Handle Volunteer Recruitment: IMA staff will recruit volunteers for chapters across all regions, so you won't have to. **Applications open March 5 and close April 30.**

今後のIMA支部活動について (2/2)



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What You Need to Do Now

With recruitment opening soon, there are a few things to start planning for now:

- **Share this update with your members before applications open on March 5**
- Identify potential candidates and encourage them to apply. **Current leaders who want to continue serving must also apply through the new process.**
- **Form your chapter election committee. This group will review applicants and elect your four board members in early May. Election forms are due May 30. IMA staff will be sharing guidance and requirements on chapter election committee work.**

We recognize that these updates require planning alongside your existing responsibilities. Our goal is to reduce long-term strain on chapter leaders and create a structure that is more sustainable over time.

To support you throughout the transition, we are scheduling webinars over the next month to answer any questions you may have. See the schedule below and look for invitations to these sessions. In the meantime, if you have any questions, please send an email to pstefanczyk@imanet.org.

East Coast U.S. – Tuesday, March 10th, 10:00 am EDT

Central and Mountain U.S. – Tuesday, March 10th, 12:00 pm EDT

West Coast U.S. – Wednesday, March 11th, 3:00 pm EDT

Asia Pacific - Tuesday, March 17th, 8am EDT (8 pm PST)

Europe - Wednesday, March 18th, 11:00am EDT (4:00pm CET)

India – Thursday, March 19th, 9am EDT (7:30pm IST)

Middle East – Monday, March 23, (Time TBC)

Thank you for your leadership, your flexibility during this transition, and for the commitment you show to your members every day.

IMA Community Relations Team

Patricia Stefanczyk CAE

Vice President

[Reply to Group](#) [Online View Thread](#) [Recommend](#) [Forward](#)

IMA Chapter Board and Flexible Volunteer Roles



Chapter Board Composition Changes

Four Main Roles and Flexible Volunteer Roles

CHAPTER CHAIR

(Operations & Program Execution)

Leads Chapter strategy, programs and volunteer coordination.

Best suited for: Proactive leaders with strong communication and organizational skills who excel at coordinating people, processes, and initiatives.

CHAPTER ADMINISTRATOR

(Records & Compliance)

Manages records, compliance, minutes and CPE documentation.

Best suited for: Organized and conscientious volunteers who are comfortable with systems, deadlines, and the responsibility of maintaining official chapter documentation.

CHAPTER COMMUNICATIONS LEAD

(Engagement & Outreach)

Drives chapter messaging engagement and digital presence.

Best suited for: Creative, digital-savvy volunteers who enjoy building community through engaging content and consistent outreach.

CHAPTER TREASURER

(Accounting & Financial)

Oversees budget, sponsorship, and financial reporting

Best suited for: Analytical individuals who possess integrity, attention to detail, strong organizational skills, and a solid sense of fiscal responsibility.

IMA Volunteer Opportunities to Core Group of Chapter Leaders

Communications & Marketing

- Social Media
- Website Administrator
- Photographer/Videographer
- Creative Materials Design -
- Newsletter Editor

Member Support

- Volunteer Onboarding
- Membership Recruiting
- New Member Liaison
- Member Champion
- CMA Champion
- Mentor Coordinator

Coordination & Feedback

- Nominations Coordinator
- Feedback Coordinator

Events

- Event Management
- Event Program Coordinator
- Event Budget Assistant
- Community Impact

Financial & Administrative

- Fundraising
- Scholarships
- Financial Reviewer
- Board Communications Assistant -
Backup Notetaker and Reporting Support
if Needed

Education & Programming

- Webinar Program Planning
- Webinar Moderator
- CPE Submission
- Higher Ed Liaison