**2021 Scholarship Recommendation Form**

**Instructions:**

The completed recommendation form, including the signature of the evaluator, must be submitted to the Houston Chapter Scholarship Chairman ( scholarshipchair@ima-houston.org ) by November 30, 2021. The following materials must also be received by that date.

1. Two recommendations are required. Acceptable references include current or past employers who can ascertain the applicant’s abilities related to his/her chosen career, current or past professor(s) whose course(s) relates to the student’s declared major, or a letter from an IMA member (who is not on the scholarship selection committee) who can comment on the candidate’s technical knowledge, leadership skills, and participation within IMA. The reference must use the Houston Chapter Scholarship Recommendation form.
2. The amount of the scholarship ranges from $250 to $500, depending upon scholarship fund availability and the discretion of the scholarship committee.

# Recommendation FormTo be completed by the Evaluator**(Please type)**

1. How long and under what circumstances have you known the applicant? (Limit 575 characters with spaces).
2. How would you rate your experience with the applicant when compared to those of his/her peers in similar circumstances? (Limit 575 characters with spaces).
3. Please comment on the applicant’s personal integrity.
4. Please comment on the applicant’s leadership skills, such as problem solving, managing conflict, innovation, and peer mentoring.
5. Please comment on the applicant’s principal strengths.
6. Please comment on the applicant’s principal development needs.
7. Please provide any additional comments that can help IMA evaluate the applicant’s candidacy for a scholarship and accompanying recognition.

Evaluator’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (Please type):

Position/Title:

Address:

Telephone:

Email: