



## **CORPORATE CONTROLLER**

The Corporate Controller is accountable for the accounting operations of the company including the preparation of periodic financial statements, maintenance of an adequate system of accounting records, and a comprehensive set of controls and designed to mitigate risk, enhance the accuracy of the company's reported financial results, and ensure that reported results comply with generally accepted accounting principles. The position is also responsible for cash management and financial operations (AP, AR, and Payroll).

### **Responsibilities:**

- Prepare accurate and timely monthly, quarterly, and annual financial statements, to meet the Company's external reporting obligations and internal reporting requests
- Design and manage the month end close process to ensure timely and accurate financial statements
- Design, implement and maintain system of internal controls to ensure safeguarding of Company assets and accurate financial statements
- Plan and manage year-end audit, including serving as principal contact with independent accountants
- Assess impact and implement relevant accounting pronouncements, including ASC 805 Business Combinations, ASC 606 Revenue Recognition, ASC 842 Leases etc.
- Provide accounting guidance with respect to business decisions (e.g., reviewing development agreements and identifying any accounting issues (i.e., revenue recognition)
- Evaluate effectiveness of accounting systems including, ERP, CPM and other software systems
- Oversee accounting operations including AP, AR, and payroll
- Design, implement and maintain an annual budgeting process that incorporates key management in the process and delivers credible, timely budgets
- Develop and maintain a reliable 13-week cash flow analysis to closely monitor cash balances
- Calculate, maintain and report on key financial metrics such as those for banks/debt holders, corporate goals, bonus calculations, etc.
- Prepare presentations to the board or to senior management
- Ensure timely and accurate completion of Company's tax filings for Federal, State, Payroll, Franchise and Sales and Use tax obligations
- Lead, motivate and oversee staff of accounting personnel

### **Qualifications:**

- Bachelor's degree in accounting and CPA required
- Experience in manufacturing company with cost accounting knowledge preferred
- Public company reporting, with IPO experience preferred
- Experience preparing consolidated financial statements with multi-currency subsidiaries
- Strong knowledge of GAAP with ability to assess the impact of latest pronouncements on the business
- Demonstrated ability to prepare comprehensive financial statements, including footnotes, for review by the President and Board of Directors
- Experience implementing and maintaining finance and accounting systems
- Demonstrated ability to organize efficient and effective monthly closing process



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- Ability to work in a dynamic and rapidly changing environment and the flexibility to handle multiple priorities simultaneously
- Ability to motivate and influence people without direct reporting authority
- Effective communicator able to explain accounting implications of business decisions and who can provide insight to senior management and board regarding financial results



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