

AAIM Committee Charges

AAIM Ethics Committee

The AAIM Ethics Committee is responsible for promoting, interpreting, and enforcing the AAIM Code of Conduct policy to uphold the highest standards of integrity, professionalism, and public trust among its members.

Chair: AAIM President-Elect (TBA)

AAIM Finance and Audit Committee

The AAIM Finance and Audit Committee is responsible for assisting the AAIM Board of Directors oversight of the integrity of AAIM's financial statements and its financial strategy, objectives, and priorities; performance of AAIM's investments; compliance with legal and regulatory requirements; completion of the audited financial statements; and the performance of AAIM's independent auditors. The committee is responsible for reviewing and providing guidance on the organization's financial matters. Specifically, the committee assures internal controls, financial oversight, and independent audit for the organization and is responsible for reviewing revenues, expenses, financial performance, budgets, financial policies and plans, auditing financial reports, and tax forms.

Chair: AAIM Treasurer (Jeff Becker, MBA)

AAIM Inclusive Excellence and Opportunity Committee

The AAIM Inclusive Excellence and Opportunity Committee is charged to provide recommendations and advice to the AAIM Board of Directors and to develop initiatives and programs in alignment with AAIM's strategic plan that promote inclusivity, respect, and belonging, ensuring that all members of the community can thrive and achieve their goals, while recognizing and celebrating the wide spectrum of experiences and perspectives within the Alliance community.

Chair: TBA

AAIM Medical Education Research Committee

The AAIM Medical Education Research Committee is charged with developing or facilitating resources/tools that would support the AAIM membership in conducting medical education research as directly related to the strategic plan, including provide tutorials on how to conduct medical education research and serve as consultants/resource for workgroups/taskforces/councils as they are implementing Alliance projects to ensure appropriate process and outcome metrics are being considered during early work.

Chair: Amalia M. Landa-Galindez, MD, FACP

Vice Chair: TBA

AAIM Research Committee

The AAIM Research Committee is charged to develop recommendations for Alliance research strategy which should include assessment of existing educational programming; physician-scientist workforce; engaging the underrepresented in science and medicine and business of medicine components, all directly linked to the physician-scientist career pathway and community.

Chair: Emily Gallagher, MD, PhD

Vice Chair: Kyu Rhee, MD, PhD

Program Planning Committee Charges

AAIM Foundations of Academic Internal Medicine for Department and Division Administrators Online Course Planning Group

This planning group is charged to prepare, review, and update content, invite speakers, and serve as live session facilitators for the for the annual 12-week online course for department and division business administrators who are new to their role (fewer than three years). This planning effort is supported by the educational consulting firm Forj and conducts its work from May to December of each year; the course begins in September. Planning group members are expected to attend two calls monthly between May and August as well as the four live events and their preparatory calls between September and December. The term of service is one year.

Chair: Laura Bergdoll, MHA, CRA

AAIM Foundations of Academic Internal Medicine for Education Administrators Online Course Planning Group

This planning group is charged to prepare, review, and update content, invite speakers, and serve as live session facilitators for the for the annual 12-week online course for UME and GME education administrators who are new to their role (fewer than three years). This planning effort is supported by the educational consulting firm Forj and conducts its work from October to April of each year; the course begins in January. Planning group members are expected to attend two calls monthly between October and December as well as the four live events and their preparatory calls between January and April. The term of service is one year.

Chair: TBA

AIM Program Planning Committee

The AIM Program Planning Committee is charged with developing and reviewing Academic Internal Medicine Week (AIMW) educational content for the department and division business administrators track. This track includes content for chief administrative officers, division administrators, administrative directors and managers, and other senior business administrators in departments of internal medicine resulting in high quality education and professional development learning opportunities.

Chair: TBA

APDIM Program Planning Committee

The APDIM Program Planning Committee is charged with developing and reviewing Academic Internal Medicine Week educational content for the GME faculty, GME administrators, and chief residents tracks as well as content for the APDIM Fall Meeting. These meetings include content for internal medicine residency program directors, assistant/associate program directors, core and key faculty involved in residency education as well as chief residents resulting in high quality education and professional development learning opportunities.

Chair: Lindsey K. Sonstein, MD

Vice Chair: Andrew Coyle, MD

CDIM Program Planning Committee

The CDIM Program Planning Committee is charged with developing and reviewing Academic Internal Medicine Week educational content for the UME faculty and UME educators track. This track includes content for third-year clerkship directors, ICM course directors, subinternship directors, clinical

preceptors, clerkship administrators/coordinators, and other faculty and staff involved in UME resulting in high quality education and professional development learning opportunities.

Chair: Kehinde O. Odedosu, MD

Vice Chair: Jenny Wright, MD

Survey Committee Charges

APDIM Survey Committee

The APDIM Survey and Scholarship Committee is charged with overseeing the development of an annual residency program directors survey, occasional surveys of other GME faculty leaders, and occasional thematic surveys to further understand timely and emerging issues in GME training. The committee disseminates survey results in scholarly publications, at Alliance and other professional conferences, and via the AAIM website.

Chair: Rachel Simmons, MD

Vice Chair: Shannon Martin, MD

CDIM Survey and Scholarship Committee

The CDIM Survey and Scholarship Committee is charged with overseeing the development of an annual survey of core internal medicine clerkship directors (and periodic surveys of other UME faculty) to further understand timely and emerging issues in UME training through dissemination of survey results in scholarly publications, at Alliance and other professional conferences, and via the AAIM website.

Chair: Amy Weinstein, MD

Vice Chair: Nicholas Duca, MD

Subspecialty Division Committee Charges

ASP Division Chiefs Committee

The ASP Division Chiefs Committee is an unstaffed initiative that is charged to develop and respond to proposals, processes, policies and recommendations impacting professional development for division chiefs in internal medicine.

Chair: TBA

ASP Fellowship Education Committee

The ASP Fellowship Education Committee is an unstaffed initiative that is charged to develop and respond to proposals, processes, policies and recommendations impacting subspecialty fellowship training.

Chair: Katherine Walsh, MD

Clerkship Administrators Committee Charges

CDIM CA Professional Development Committee

The CDIM Professional Development Committee is an unstaffed initiative that develops programs and resources to facilitate communication and support of clerkship administrator members as well as oversees the development of a biannual survey of core clerkship administrators to further understand timely and emerging issues in undergraduate medical education program administration.

Chair: Kelly Rauser

CDIM CA Program Planning Committee

The CDIM CA Program Planning Committee is charged with developing and reviewing Academic Internal Medicine Week educational content for clerkship administrators, coordinators and staff involved in UME resulting in high quality education and professional development learning opportunities.

Chair: TBA

Program Administrator Committee Charges

APDIM PA Member Engagement Committee

The APDIM Member Engagement Committee is an unstaffed initiative that develops programs and resources to facilitate communication and support of program administrator members.

Chair: Alexandra Werbin, C-TAGME

APDIM PA Professional Development and Certification Committees

The APDIM PA Professional Development and Certification Committee is an unstaffed initiative that is charged with providing resources to the program administrator community regarding the development of professional skills and integrity, including TAGME certification.

Chair: TBA

APDIM PA Program Planning Committee

The APDIM PA Program Planning Committee is charged with developing and reviewing Academic Internal Medicine Week educational content for the residency and fellowship administrators, coordinators, and managers track. This track includes content for internal medicine residency and fellowship program administrators/coordinators resulting in high quality education and professional development learning opportunities.

Chair: Stefanie Aponte, C-TAGME

Vice Chair: Kelly Hrdy, C-TAGME

APDIM PA Survey and Scholarship Committee

The APDIM PA Survey and Scholarship Committee is charged with developing an annual survey of residency and fellowship program administrators to further understand timely and emerging issues in graduate medical education program administration and identifying administrator professional development needs, through dissemination of results at professional conferences, and the AAIM website.

Chair: Kara Westmas